

## Agenda

### UNC Performance Assurance Committee (PAC)

**10:00 Tuesday 12 September 2023**

**via Microsoft Teams**

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by  
**5pm on Monday 04 September 2023**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

| Item   | Topic | Lead     | Category                  |
|--|-------|----------|---------------------------|
| <b>1. Introduction</b>   |       |          |                           |
| 1.1. Apologies for absence, Note of Alternates, Quoracy Status   |       | Chair    | Information /<br>Approval |
| 1.2. Approval of Minutes (15 August 2023)  |       |          |                           |
| 1.3. Approval of Late Papers   |       |          |                           |
| 1.4. Review of Outstanding Actions   |       |          |                           |
| <b>2. Monthly Performance Assurance Review Items</b>   |       |          |                           |
| 2.1. PARR - Shipper Performance Analysis (Holistic Matrix)   |       | PAFA     | Discussion                |
| 2.1.1. Stranded Supply Points – Monitor  |       |          |                           |
| 2.1.2. RFI Update – Product Classes 3 & 4  |       |          |                           |
| 2.1.3. Performance Plans – Entry Requirements  |       |          |                           |
| 2.1.4. Non Respondents to PAC Requests   |       |          |                           |
| 2.2. Risk & Issues Register Update   |       |          |                           |
| 2.3. Transporter Performance Reporting Update  |       |          |                           |
| 2.3.1. Offtake Meter Performance report  |       |          |                           |
| <b>3. Matters for Committee Attention</b>  |       |          |                           |
| 3.1. PAFA Contract Tender – Update   |       | CDSP     | Discussion                |
| 3.2. Annual Review 2023 Sign Off   |       | PAFA     | Discussion                |
| 3.3. 0851R – PAFA attendance at Workgroup  |       | Chair    | Approval                  |
| <b>4. Update on Potential Changes to Performance Assurance Reporting and PARR</b>  |       |          |                           |
| 4.1. Shrinkage Model   |       | D Morley | Discussion                |
| 4.2. Review of New Modifications   |       | Chair    | Information               |
| 4.2.1. 0836S - Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067 |       | Chair    | Discussion                |
| <b>5. Any Other Business</b>   |       | Chair    | Information               |
| 5.1. User Representative Appointment Process Update  |       | PAFA     | Discussion                |
| 5.2. Engagement Session  |       |          |                           |

Please refer to your email invite for the teleconference details for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk/PAC](http://www.gasgovernance.co.uk/PAC)

|                          |       |             |
|--------------------------|-------|-------------|
| <b>6. Key Messages</b>   | Chair | Information |
| <b>7. Diary Planning</b> | Chair | Information |

**PAC Action Table (as of 15 August 2023)**

| <b>Action Ref</b> | <b>Meeting Date</b> | <b>Minute Ref</b> | <b>Action</b>  | <b>Owner</b>                       | <b>Status Update</b>                      |
|-------------------|---------------------|-------------------|--|------------------------------------|---|
| PAC0601           | 13/06/23            | 2.2               | <i>Reference Request for Information (RFI) Analysis – PC3 &amp; PC4 Meter Reading Submission – CDSP (FC) and PAFA (AJ) to consider refining the provided information and how best to incorporate this into suitable training materials.</i>                              | CDSP (FC) & PAFA (AJ)              | <b>Carried Forward</b><br>Update due Sept |
| PAC0701           | 18/07/23            | 2.1               | <i>Reference Performance Plans – Entry / Exit Criteria – All PAC Members to consider that information provided in the presentation and provide any views / comments back at the August meeting ahead of consideration of the Entry requirements at the same meeting.</i> | All                                | <b>Carried Forward</b><br>Update due Sept |
| PAC0801           | 15/08/23            | 2.1               | <i>Reference PAC Sub-Group RFI Analysis &amp; Feedback Assessment – PAFA (AJ), CDSP (FC) and PAC Committee Member volunteers to hold a PAC Sub-group meeting to discuss next steps from the RFI analysis and feedback findings at September 2023 PAC meeting.</i>        | PAFA (AJ), CDSP (FC) & PAC Members | <b>Pending</b>                            |
| PAC0802           | 15/08/23            | 3.1               | <i>Reference PAFA Contract Mod 0674 Impact Assessment Version 2 document – Joint Office (KE) to look to undertake an ex-Committee vote to approve the variation document.</i>  | Joint Office (KE)                  | <b>Pending</b>                            |
| PAC0803           | 15/08/23            | 3.1               | <i>Reference New Tender Contract Requirements – Joint Office (KE) to look to set up a separate PAC Sub-group meeting to consider new tender requirements based on the latest PAFD (inc. 0674V) provisions + some additional items.</i>                                   | Joint Office (KE)                  | <b>Pending</b>                            |
| PAC0804           | 15/08/23            | 3.2               | <i>Reference the Annual Review 2023 Report – PAFA (AJ) to update the report to reflect feedback provided by PAC Members.</i>   | PAFA (AJ)                          | <b>Pending</b>                            |

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