



ACTN PAC0106: Proposal for additional PAFA service line - PAC industry support

BACKGROUND

At the PAC meeting of 14 January 2020, members identified the potential for PAFA to perform the role of 'PAC sponsor' at industry meetings. Following further discussion, PAC requested that PAFA provide a series of options for additional service provision ranging from industry meeting attendance through to full PAC support, that could be added to the PAFA contract.

Industry meetings at which PAFA could provide a 'sponsor' role at could include but not be limited to:

- UNC modification panel
- Distribution workgroup
- Governance workstream
- DSC Change Management committee
- DSC Contract Management committee
- UNC mod development groups

PROPOSED OPTIONS:

Option 1: Adhoc meeting support (daily charge as required – consultant level)

PAFA would, on an adhoc basis, attend industry meetings in the role of 'PAC sponsor', as specified by the PAC (agreed in advance). PAFA attendance would include meeting participation, providing clarity to industry on the PAC view of mods/change proposals etc and where necessary seek clarity from industry on issues that may impact the work of the PAC. PAFA would provide a feedback report to the PAC at each committee meeting along with a view of any identified risks and issues.

Option 2: Individual Topic sponsor (daily charge as required – SME level)

PAFA would take full ownership of a topic, such as PARR reporting or a single UNC modification and follow its progress through all relevant stages of development and PAC agree the work is completed. This would include providing proactive input to the development of the topic (ensuring PAC are fully aware at all stages), providing documentation for and attending all relevant industry meetings. In the case of UNC modification support this would include all proposal drafting, workgroup documentation creation and presentation. This would also include providing reports/updates to the PAC and discussing further development when required. – in current contract but capped



Option 3: PAC sponsor and industry development support (defined contract role 12 days per month/ 0.5 FTE fixed cost - SME)

A combination of the 2 options detailed above.

To increase the effectiveness and visibility of the PAC, PAFA believe that an additional named role should be added to the PAFA service offering.

PAFA, will provide a named person to provide a complete 'industry development support' role to the PAC. This would be a role with the autonomy to attend all industry meetings at which any potential issues that could impact the PAC were discussed. PAFA would fully represent the views of the PAC at these meetings, providing input, comment and opinion on behalf of the PAC and pick up actions when appropriate, whilst keeping the PAC fully informed. The role would also include monitoring of UNC modification proposals, creating and maintaining a tracker for those UNC mods which have the potential to impact the work of the PAC and highlight where PARR reports would be required. Should additional PARR reports be required, this person would be responsible for working with the UNCC and DSC to ensure that the register is updated (either with templates created via mod development or by drafting new reports) and related data items are updated on the DPM, by working with the DSC.

UNC modification development support would also be part of this role – supporting the proposer with development of the modification, providing modification drafting, creation of meeting documents and presenting at relevant groups – including UNC Panel and UNCC, working with industry to address issues and feeding back at monthly PAC meetings.