

Record of Determinations: Panel Meeting 254 19 March 2020

In favour	Not in Favour	Not Present	No Vote Cast
✓	X	NP	NV

Note definition of Defined Term "Panel Majority" in the Mod Rules 2.1.

FMR implementation votes should record either in favour or not present (or be blank) Mod Rules 9.4(b)

In favour	Not Present
✓	NP

Modification	Vote Outcome	Shipper Voting Members						Transporter Voting Members					IGT Voting Member	Consumer Voting Member	Non-Domestic Consumer Voting Member	Determination Sought
		AG	DF	MB	MJ	RF	SM	DL	GD	HC	RP	TS	RC	Vacancy	NB	
0719R- Calculation of Energy Value of Gas	Not related to the Significant Code Review - <i>unanimous vote against</i>	X	X	X	X	X	X	X	X	X	X	X	X		X	Does Request 0719R impact a Significant Code Review?
	Request 0719R issued to Workgroup 0719R with a report to be presented to the 17 September 2020 Modification Panel - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0719S be issued to Workgroup 0719S with a report to be presented to the 17 September 2020 Modification Panel?
Modification 0720 - Amendments to the Agreed Target Quantity at the Moffat Interconnection Point	Not related to the Significant Code Review - <i>unanimous vote against</i>	X	X	X	X	X	X	X	X	X	X	X	X		X	Does Modification 0720 impact a Significant Code Review?
	Is a Self-Governance Modification - <i>majority vote in favour</i>	✓	✓	✓	✓	✓	X	✓	✓	✓	X	✓	X		✓	Does 0720 meet the Self-Governance Criteria?
	Modification 0720 issued to Workgroup 0720 with a report to be presented to the 18 June 2020 Modification Panel - <i>majority vote in favour</i>	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	✓		✓	Should Modification 0720 be issued to Workgroup 0720 with a report to be presented to the 18 June 2020 Modification Panel?
	Modification 0720 issued to Workgroup 0720 with a report to be presented to the 16 July 2020 Modification Panel - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0720 be issued to Workgroup 0720 with a report to be presented to the 16 July 2020 Modification Panel?
0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs	Variation Request for 0696 is immaterial - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Is the Variation Request for 0696 immaterial (unanimous vote required for immaterial)?
	Modification 0696V referred back to Workgroup with a report to 16 April Panel - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Refer 0696V to Workgroup 0696V for completion of Workgroup Report, with a report by the 16 April Panel?
0691S - CDSP to convert Class 2, 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	Modification 0691S returned to Workgroup 0691S with a report to be presented to the 18 June 2020 Panel - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0691S be returned to Workgroup 0691S with a report to be presented to the 18 June 2020 Panel?
0702S - Introducing 'Research Body' as a new	Not related to the Significant Code Review - <i>unanimous vote against</i>	X	X	X	X	X	X	X	X	X	X	X	X		X	Does Modification 0691S impact a Significant Code Review?

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In favour	Not Present
✓	NP

Modification	Vote Outcome	Shipper Voting Members						Transporter Voting Members					IGT Voting Member	Consumer Voting Member	Non-Domestic Consumer Voting Member	Determination Sought
		AG	DF	MB	MJ	RF	SM	DL	GD	HC	RP	TS	RC	Vacancy	NB	
User type to the Data Permissions Matrix and UNC TPD Section V5	Proceed to Consultation, with consultation closing out on 09 April 2020 and report to 21 May 2020 Panel - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0702S be issued to Consultation, closing out on 09 April 2020 with a report to the 21 May 2020 Panel?
0708S – Re-ordering of the UNC in advance of Faster Switching	Modification 0708S returned to Workgroup 0708S with a report to be presented to the 16 April 2020 Modification Panel - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0708S be returned to Workgroup 0708S with a report to be presented to the 16 April 2020 Modification Panel?
0713S - Amendments to TPD V3.1.7 Independent Assessment table	Not related to the Significant Code Review - <i>unanimous vote against</i>	X	X	X	X	X	X	X	X	X	X	X	X		X	Does Modification 0713S impact a Significant Code Review?
	Proceed to Consultation, with consultation closing out on 02 April 2020 and report to 16 April 2020 Panel - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0713S be issued to Consultation, closing out on 02 April 2020 and considered at the 16 April Panel?
0707S - Introducing 'Performance Assurance Framework Administrator' as a new User type to the Data Permissions Matrix	No new issues were identified during Consultation - <i>unanimous vote for</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Were any new issues identified during the Consultation for Modification 0707S?
	Not related to the Significant Code Review - <i>unanimous vote against</i>	X	X	X	X	X	X	X	X	X	X	X	X		X	Does Modification 0707S impact a Significant Code Review?
	Modification 0707S implemented	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0707S be implemented? (Yes votes only)
0711S - Update of AUG Table to reflect new EUC bands	No new issues were identified during Consultation	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Were any new issues identified during the Consultation for Modification 0711S?
	Not related to the Significant Code Review	X	X	X	X	X	X	X	X	X	X	X	X		X	Does Modification 0711S impact a Significant Code Review?
	Is a Self-Governance Modification - <i>majority vote against</i>	X	X	X	X	X	X	X	X	✓	✓	✓	X		✓	Does Modification 0711S meet the Self Governance criteria?
	Modification 0711 be implemented - <i>majority vote in favour</i>	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Should Modification 0711 be implemented? (Yes votes only)

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		In favour	Not Present													
		✓	NP													

UNC Modification Panel
Minutes of Meeting 254 held on
Thursday 19 March 2020
via teleconference

Attendees

Voting Members:

Shipper Representatives	Transporter Representatives	Consumer Representatives
M Bellman (MB), ScottishPower R Fairholme (RF), Uniper D Fittock (DF), Corona Energy A Green (AG), Total M Jones (MJ), SSE S Mulinganie (SM), Gazprom	R Cailles (RC), BU UK H Chapman (HC), SGN G Dosanjh (GD), Cadent D Lond (DL), National Grid NTS R Pomroy (RP), Wales & West Utilities T Saunders (TS), Northern Gas Networks	N Bradbury, EIUG

Non-Voting Members:

Chairperson	Ofgem Representative	Independent Supplier Representative
W Goldwag (WG), Chair	L King (LK) D O'Neill (DON) – (agenda item 254.6)	(None)

Also in Attendance:

S Britton (SB), Cornwall Insight;
O Chapman (OC), Centrica
K Elleman (KE), Joint Office;
I Koller (IK), SGN;
P Garner (PG), Joint Office;
K Jones (KJ), Panel Secretary;
L O'Shaughnessy (LOS), Joint Office;
J Randall (JR), National Grid (agenda item 254.10 (e))
E Rogers (ER), Xoserve;

Record of Discussions

254.1. Introduction

WG welcomed all attendees.

254.2. Note of any alternates attending meeting

Rebecca Cailes for Alex Travell

254.3. Record of apologies for absence

Alex Travell (BU UK)

Anne Jackson (Gemserve)

254.4. Minutes from the Last Meeting(s)

Panel Members approved the minutes from the last meeting on 20 February 2020 subject to the minor clarification changes provided by Richard Pomroy.

254.5. Consideration of Outstanding Actions

Action PAN 04/11: Code Administrator (JO) to draft a straw person template/dashboard showing Management Information for Modifications in flight for Panel to consider in January 2020.

Update: Update to be provided at the June meeting.

Carried Forward – review expected June 2020.

Action PAN 05/11: Code Administrator (J O) to consider whether and under which circumstances Panel Member contact details can be made more widely available.

Update: PG confirmed that the next steps are publication of the Panel Member contact details on the Joint Office website with Panel Members consent.

Closed

Action PAN 01/02: 132.3 CDSP (ER) and National Grid (DL/AS) to ascertain how the data for the latest FES was obtained.

Update: DL provided an update confirming that the data is allowed within the rules. RP confirmed that Modification 0715S has been revised and an amended version was published on 18 March 2020.

Closed

Action PAN 02/02: 132.4 Ofgem (DON) to ascertain which licence was under consideration as part of the decision making on Modification 0687.

Update: DON confirmed that the price control licence conditions are under consideration as part of the decision making on Modification 0687.

Closed

254.6. Consider Urgent Modifications

DON joined the meeting to provide an update on Modification 0717 - *Increasing the Storage Transmission Capacity Charge Discount to 80%* and Modifications 0718/A/B/C - *Introduction of a Conditional Discount for Avoiding Inefficient Bypass of the NTS* seeking urgent status. He said that Ofgem published their decision on

19 March 2020 confirming that the Modifications cannot be considered for urgent status by Ofgem because the existing UNC Modification Rules preclude Ofgem from considering proposals against a baseline that is not at that point in time part of the UNC. He referred to the letters for more detail.

He added that no assessment has been made by Ofgem on the merits of the Modification proposals.

Panel Members expressed concern about the timing of the publication of the decision letters, highlighting the delay in the Ofgem response and also the lack of guidance on next steps. SM stated the importance of clarity as there could be a significant financial impact on Shippers.

DON acknowledged that the timing of the decision letters did not allow time for much consideration before the meeting. He explained that Ofgem wanted to be as fast as possible in making this decision and be very thorough and certain of their decision. In terms of next steps, he stressed that as this is an industry led process the expectation is that industry would lead on the next steps, and Ofgem would continue to engage constructively in the process as far as their role as ultimate decision-maker allowed.

PG confirmed that Joint Office had received the decision letters and they were available on the Joint Office website:

<https://www.gasgovernance.co.uk/0717>

<https://www.gasgovernance.co.uk/0718>

DL responded to say that National Grid were disappointed with Ofgem's response and believed that the conditional Modification proposals were within the boundaries of the UNC Modification Rules. He indicated that National Grid still intended to deliver Modification proposals for implementation in October 2020, but it would be challenging. The impact of Ofgem's decision is that the proposers of Modifications 0717, 0718, 0718A, 0718B and 0718C cannot formally progress the Modifications until the final decision is known on Modification 0678.

DL stated that in the absence of the preferred route, which was Urgent status, NG would aim to have Modifications ready in advance of the decision on Modification 0678. National Grid would also help to prepare industry and aid understanding and were intending to hold WebEx sessions once they have had time to consider how the current Modification proposals need to change.

DON provided a reminder of the timescales for Modification 0678.

- Deadline for Consultation responses – 24 February 2020
- Responses published by 24 March 2020
- ACER analysis published by 24 April 2020
- Motivated decision under Article 27(4) TAR NC by 24 July 2020

DON indicated that Ofgem can publish the final decision anytime after 24 April and before 24 July and were looking to do this if possible, taking into consideration the Annual Interconnection Point Auction which takes place in early July and the prices need to be published by National Grid by the beginning of June. He suggested that

a decision in May is likely to allow for October 2020 implementation (and noted that the implementation date was one of the things Ofgem had asked a question on in the consultation and would be part of the final decision).

PG reminded Panel Members that the appropriate Workgroup for discussion of Modifications such as these is the NTS Charging Methodology Forum which next meets on 07 April 2020. Joint Office would provide whatever support is needed to the Proposers of Modifications 0717 and 0718 and its alternatives and also Ofgem within the parameters of the role of the Code Administrator.

SM reiterated his earlier request for more clarity, re-stating that commercial discussions could be compromised and suggested that it might be prudent to conduct an unofficial consultation.

PG suggested that an instruction would be needed from Ofgem to carry out a consultation such as that proposed by SM. She added that Joint Office have prepared a combined Draft Modification Report for Modification 0717 and a combined Draft Modification Report for Modifications 0718 A/B/C.

DON suggested that this informal approach might be helpful to the proposers to help develop the proposed Modifications and to help identify any issues and facilitate any subsequent formal process. He said that it would not be an approach that could be officially endorsed by Ofgem.

DL indicated that he liked the idea of an unofficial consultation and agreed to give it further consideration.

RP suggested that this approach had been used before by Wales & West Utilities to consult on biomethane entry and it had been well received by industry.

PG concluded the discussion by confirming that an unofficial consultation would need be led by the proposers of the Modifications and that Joint Office would share the Draft Modification Reports.

Post-Meeting Update

On 20 March 2020, Ofgem published Modification 0678 consultation responses and Article 26 consultation response summaries:

<https://www.ofgem.gov.uk/publications-and-updates/amendments-gas-transmission-charging-regime-minded-decision-and-draft-impact-assessment>

254.7. Consider New Non-Urgent Modifications

a) Request 0719R – Calculation of Energy Value of Gas

HC introduced request 0719R, explaining the reasons why the review was being requested and its aims and that the topic should be issued to Workgroup.

DL questioned whether the review needed to cover whether the UNC OAD obligations sit with the correct party/parties as discussions have been taking place in the last eighteen months and as it is a contractual discussion it is not appropriate to include it in the review.

Panel members discussed which Workgroup this review should be discussed at agreeing that the Offtake Arrangements Workgroup would be the most appropriate but raised concerns about the lack of Shipper representation at

these meetings.

SM agreed that this review is relevant to Shippers but was concerned that not all of the topics for discussion at the Offtake Arrangements Workgroup were relevant to Shippers hence the low attendance.

WG suggested that it might be possible to allow people to attend for certain agenda items.

PG indicated that as all the Workgroup and Committee meetings were currently being held via teleconference this allowed for more flexibility so participants could join relevant agenda items. She added that Joint Office would be looking to provide more information on the agenda in terms of signalling start and end times for individual items, but this would only be approximate times.

Workgroup Questions:

- None

For Request 0719R Members determined:

- That Request 0719R is issued to Workgroup 0719R with a Report presented to the 17 September 2020 Panel, by unanimous vote.

b) Modification 0720 - Amendments to the Agreed Target Quantity at the Moffat Interconnection Point

DL outlined why the change was required and that Self-governance is recommended because the issue is limited to a single point, Moffat Interconnection Point.

HC asked about the governance of the UNC European Interconnection Document (EID) suggesting that this and other Modifications should not be used as a notification tool.

Whilst agreeing with this viewpoint, DL considered that the UNC Modification Rules are not always appropriate to take forward changes in an agile manner.

SM suggested that switching the driver to GNI data could have a commercial impact by skewing the market and therefore suggesting the change could be a material impact. He asked for clarification of what protections would be put in place.

DL agreed that there could be a material impact.

Workgroup Questions:

- Consideration of the governance of this Modification.

For Modification 0720 Members determined:

- It is not related to the Significant Code Review, by unanimous vote (13 out of 13);
- The criteria for Self-Governance are met as this Modification is unlikely to have a material impact on the operation of the market, gas consumers, competition, pipeline operations, security of supply, governance procedures and does not discriminate between code

parties, by majority vote (10 out of 13);

- That Modification 0720 be issued to Workgroup 0720 with a report by the 16 July 2020 Panel, by unanimous vote.

254.8. Existing Modifications for Reconsideration

Regarding **Modification 0696** – *Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs*

PG explained that the Variation Request in relation to Modification 0696 was being discussed under existing Modifications for reconsideration following Ofgem’s ‘send back’ decision in November 2019.

SM briefly explained the changes within the Variation Request resulting from development in the Workgroup in relation to Business Rule 3 and also on-going development of Modification 0701 - *Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs*.

A brief Panel discussion took place on the variation process.

SM sought clarification on when Modification 0701 is intended to be issued to consultation indicating that Ofgem are likely to want to see the consultations issued at the same and that Gazprom would also welcome alignment.

RP confirmed that Legal Text has been prepared in readiness and will be available for discussion at the Distribution Workgroup meeting on 26 March 2020.

Members then determined that:

- The Variation Request is an immaterial change to the Modification, by unanimous vote;
- That Modification 0696V be returned to Workgroup with a report by the 16 April Panel, by unanimous vote.

254.9. Consider Workgroup Issues

None

254.10. Workgroup Reports for Consideration

a) Modification 0691S – CDSP to convert Class 2, 3 or 4 meter points to Class 1 when G1.6.15 criteria are met

Panel Members noted the Workgroup Report recommendations.

HC confirmed that Legal Text had been provided but will need to be updated to reflect the substantial amendments that have subsequently been made to the Modification. Panel Members agreed that SGN would not be regarded as failing to meet the Legal Text deadline.

For Modification 0691S, Members determined:

- It should be referred back to Workgroup 0691S for further assessment, with a report by the 18 June 2020 Panel, by unanimous vote.

b) Modification 0702S - Introducing 'Research Body' as a new User type to the Data Permissions Matrix and UNC TPD Section V5

Panel Members noted the Workgroup Report recommendations.

For Modification 0702S, Members determined:

- Modification 0702S is not related to a Significant Code Review by unanimous vote;
- It should be issued to consultation with a close out date of 09 April 2020,-by unanimous vote;
- To be considered at 21 May 2020 Panel, by unanimous vote.

ER agreed to provide the approved *Research Body Request Framework* so that it could be appended to the Draft Modification Report.

c) Modification 0708S - Re-ordering of the UNC in advance of Faster Switching

TS highlighted the issue of quoracy of Workgroup 0708S meetings which have led to the cancellation of two meetings and as a result industry parties have not had the opportunity to review the Legal Text. She highlighted that the next meeting of the Governance Workgroup on 22 April 2020 would severely delay the Modification and hinder realisation of the intended benefits.

PG offered to facilitate a meeting before the next Panel meeting in April.

Panel Members view was that the NGN have made every effort to make the Legal Text available and there has been opportunity for industry to review it. Members suggested that the agenda for the next meeting makes it clear that the focus will be to review a summary of the Legal Text and not the full text so that every opportunity can be provided to achieve a quorate meeting.

TS added that an excel spreadsheet providing a full mapping of the Legal Text changes is also available.

TS thanked Joint Office for their input and support.

Panel Members noted the Workgroup Report recommendations.

For Modification 0708S, Members determined:

- It should be referred back to Workgroup 0708S for further assessment, with a report by the 16 April 2020 Panel, by unanimous vote.

d) Modification 0713S - Amendments to TPD V3.1.7 Independent Assessment table

Panel Members noted the Workgroup Report recommendations.

For Modification 0713S, Members determined:

- Modification 0702S is not related to a Significant Code Review by unanimous vote;
- It should be issued to consultation with a close out date of 02 April

2020, by unanimous vote;

- To be considered at 16 April Panel, by unanimous vote.

e) Modification 0705R - NTS Capacity Access Review

JR provided a progress summary of the review, scope and long-term strategy, short term issues and next steps aspirations.

Panel Members noted the significant workplan and asked how it will be managed.

JR signalled that whilst Joint Office are providing the over-arching governance arrangements for the review the focus is on the workstreams and it is proving challenging to prioritise the issues.

PG asked if it was difficult to achieve industry agreement because of commercial issues. She also asked how the individual workstreams are being managed; whether there is a separate project plan with timescales in place and if it is known how many potential Modifications may arise from each workstream.

JR suggested that unlike Modifications 0678 and 0621 it is expected that Modifications will be raised as each area/issue is discussed and through management of the workstreams the number of potential alternates will be managed.

JR concluded her update by sharing the key outputs expected by October 2020:

- Development of a “Market Issues Reports” for the long-term development of the capacity regime in line with GMaP;
- Implementation of Modification 0716: Revision of Overrun Charge Multiplier;
- Identification of a preferred option(s) for the issues identified under “Signaling and Allocation of Capacity” work stream and be in implementation stage;
- Development of a series of “1 pagers” to outline requirements for remaining issues and
- Continual stakeholder engagement.

Panel Members noted the update provided by the Workgroup highlighting the significant piece of work with its associated challenges.

Workgroup suggested the timescales are reviewed particularly in light of the coronavirus and that Joint Office provide advice and support to National Grid.

<p>New Action PAN 03/01: National Grid (JR) to provide an update at the April Panel meeting and in particular report any issues.</p>

254.11. Consideration of Workgroup Reporting Dates and Legal Text Requests

Members determined unanimously to extend the following Workgroup reporting date(s), recorded here with some additional data:

Modification number and title	Original Panel reporting date	Current Panel reporting date	Requested Panel reporting date	Reason for request to change Panel reporting date/Comments
0646R Review of the Offtake Arrangements Document		16/04/20	Oct 2020	It is proposed that the Review Group is extended by 6 months and continues to operate as the governance vehicle for Proposal 683 and related Offtake Arrangements Documents Issues
0683S Offtake Arrangements Document (OAD) Review Updates – Phase 1		16/04/20	May 2020	Cadent requested a one-month extension
0691S CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met		19/03/20	June 2020	Preference for June Would allow for three meetings of the Workgroup to finalise the text and Workgroup Report
0708S Re-ordering of the UNC in advance of Faster Switching		19/03/20	April 2020	April Two workgroup meetings cancelled due to lack of quoracy (02 and 09 March 2020), Legal text walk through yet to be carried out and finalise Workgroup Report.
0710 CDSP provision of Class 1 read service		April	June 2020	It is proposed that Workgroup is extended by 2 months to allow the legal text to be reviewed and finalised

New Action PAN 03/02: Joint Office (PG) to include an appendix to the Workgroup Reporting Dates and Legal Text Requests table detailing the Modification Titles

Members determined unanimously to request Legal Text for the following Modification(s):

Legal Text Requests for Modifications
0691S - CDSP to convert Class 2, 3- or 4-meter points to Class 1 when G1.6.15 criteria are met
0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs
0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs
0704S - Transporter Theft of Gas Reporting
0708S - Re-ordering of the UNC in advance of Faster Switching
0713S - Amendment of the Data Permission Matrix and UNC TPD Section V5 to add Electricity System Operator (ESO) as a new User type

253.12 Consider Variation Requests

Modification 0696V was considered under agenda item 254.8.

253.13 Final Modification Reports

a) Modification 0707S - Introducing ‘Performance Assurance Framework Administrator’ as a new User type to the Data Permissions Matrix

Panel discussion: see the Final Modification Report published at:
<https://www.gasgovernance.co.uk/0707>

Panel Members then determined:

- That there were no new issues requiring a view from Workgroup, by unanimous vote;
- That Modification 0707S was not related to a Significant Code Review, by unanimous vote;
- To implement Modification 0707S, by unanimous vote (13 out of possible 13).

b) Modification 0711S - Update of AUG Table to reflect new EUC bands

Panel discussion: see the Final Modification Report published at:
<https://www.gasgovernance.co.uk/0711>

Panel Members then determined:

- That there were no new issues requiring a view from Workgroup, by unanimous vote;
- That Modification 0711S was not related to a Significant Code Review, by unanimous vote;

- The criteria for Self-Governance are not met as this Modification could have an material impact on existing or future consumers, by majority vote (9 out of 13)
- To recommend implementation of Modification 0711S, by majority vote (12 out of 13).

253.14 AOB

a) Coronavirus Update

LK provided an update, highlighting the following key messages in relation to Coronavirus:

- a. Government is leading the response to COVID-19, and all official advice is available at www.gov.uk/coronavirus
- b. Ofgem are working closely with government to ensure industry is taking all necessary precautions to serve the needs of customers, including the vulnerable and those who may need to self-isolate, and to ensure security of supply is maintained. Ofgem expect industry to take this seriously and want to ensure they have robust plans in place. This means taking proactive steps to maintain business continuity, including if a licensee has a reduced workforce.
- c. Currently, all regulatory requirements remain in place for all licensees. Ofgem are closely monitoring the situation and will update industry if circumstances change. Ofgem are aware of a range of proactive measures being taken by industry to manage risks and protect customers.
- d. Ofgem are aware that the current situation will present a number of challenges. As usual, Ofgem expect industry to alert them to any issues that arise and keep them informed of their plans to deal with these issues. Ofgem will consider any such circumstance in its context, including any official advice and logistical challenges outside the licensee's control.
- e. Please keep a close eye on official government advice in the first instance www.gov.uk/coronavirus.
 - a. For any regulatory queries licensees should contact their usual regulatory contacts copying in COVID19@ofgem.gov.uk in the first instance.

The Chair asked Ofgem to comment on how the coronavirus is impacting Ofgem resources and whether Ofgem personnel are being re-deployed to work on other projects.

LK said that Ofgem are continually reviewing the situation and there have been no wholesale changes to resources. He reiterated that Ofgem expect licencees to meet their obligations and flag any issues early.

A Panel Member sought clarification on the definition of keyworkers and how this might impact the energy sector and whether important roles such as emergency call out staff would be fall within the 'keyworker' definition.

It was suggested that Ofgem provide further clarification of keyworkers.

NB signalled caution suggesting that with changing priorities at the moment industry parties may need more time to respond to consultations and that big reviews like Workgroup 0705R should also reflect this when setting their timetables.

LK provided clarification on the smart-meter roll-out indicating that Suppliers should make every effort to deliver the smart meter rollout and Ofgem would expect Suppliers business continuity plans to address this.

LK responded to a question about Ofgem priorities by stating that Ofgem do not have a framework detailing priority Modifications as result of the Coronavirus. Ofgem are operating a business as usual approach as much as possible but will continue to consider what might need to change.

Post meeting update

Ofgem have reiterated that this update is the approach as at the time of Panel. The most up to date information can found at www.gov.uk/coronavirus and also the dedicated coronavirus Ofgem webpage:

<https://www.ofgem.gov.uk/coronavirus-covid-19>.

Ofgem have provided a post-meeting update on the System Operator Review and the Code Administrator Survey below:

System Operator Review

On 13 February, Ofgem announced that it was undertaking a review to consider the current and future challenges facing GB System Operation and assess whether the right governance frameworks are in place to deliver the UK's net zero emissions target at lowest cost to consumers.

Ofgem will gather insight on current and future System Operation requirements from key stakeholders, this will largely be in the form of interviews held throughout March.

If you would like to discuss the review or participate, please contact the team at SOreview@ofgem.gov.uk.

Code Administrator Survey

Ofgem are beginning preparations for the Annual Code Administrator Survey 2020. We currently expect that Panels and industry participants will be invited to take part in summer. We appreciate your continued co-operation and assistance with the survey.

b) Start time of future UNC Modification Panel Meetings

Panel Members considered the start time of Panel meetings given that they will be held via teleconference and the travel time will not be needed. Panel Members agreed to start meetings at 9:30.

A short discussion took place on the best platform to use for the meetings with Members suggesting that videoconferencing would be beneficial; Microsoft Teams, WebEx, video facility on Join me were suggested as possible options.

PG signalled that Joint Office are looking at options for video conferencing and the priority is to be able to provide a stable and reliable platform for industry meetings.

She thanked Panel Members for their participation and contribution.

250.15 Date of Next Meeting

- 09:30, Thursday 16 April 2020, by teleconference.

Action Table (19 March 2020)						
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update	Date of Expected update
PAN 04/11	21/11/19	250.11	Code Administrator (J O) to draft a straw man template/dashboard showing Management Information for Modifications in flight for Panel to consider in January 2020.	Joint Office (PG)	Carried Forward	June
PAN 05/11	21/11/19	250.14b	Code Administrator (J O) to consider whether and under which circumstances Panel Member contact details can be made more widely available.	Joint Office (PG)	Closed	-
PAN 01/02	20/02/20	253.7b	CDSP (ER) and National Grid (DL/AS) to ascertain how the data for the latest FES was obtained.	CDSP (ER) and National Grid (DL/AS)	Closed	-
PAN 02/02	20/02/20	253.8	Ofgem (DON) to ascertain which licence was under consideration as part of the decision making on Modification 0687.	Ofgem (DON)	Closed	-
PAN 03/01	19/03/20	254.10e	New Action PAN 03/01: National Grid (JR) to provide an update at the April Panel meeting and in particular report any issues.	National Grid (JR)	Pending	April
PAN 03/02	19/03/20	254.11	New Action PAN 03/02: Joint Office (PG) to include an appendix to the Workgroup Reporting Dates and Legal Text Requests table detailing the Modification Titles	Joint Office (PG)	Pending	April