



Dear Customer,

Please find below a pre-meeting brief ahead of the Contract Management Committee on the 14<sup>th</sup> October 2020. This brief focuses on required approvals and gives a brief overview of the key agenda items that we will be sharing with you on the day. For a full view of the agenda, meeting content and attendees, please visit the Joint Office of Gas Transporters dedicated webpage

<https://www.gasgovernance.co.uk/DSC-Contract>

<b>Who has this communication been sent to?</b>	All CoMC reps
<b>Agenda Item Reference</b>	Brief Summary of Agenda Items
<b>2. Covid -19</b>	A verbal update on how Xoserve is supporting the industry and the latest information on the Covid 19 modifications
<b>3. Approvals</b>	<p><u><a href="#">3.1 Research Body (ONS) (for approval)</a></u></p> <p>The paper is in relation to a research body request on behalf of the Office for National Statistics (ONS) and confirms the background and activities undertaken in support of the request.</p> <p><u><a href="#">3.2 DRR Price Comparison Websites (PCW/Third party Intermediaries) non-domestic data (for approval)</a></u></p> <p>This paper outlines the background and drivers that have led to this request for the release of non-domestic data to PCW/TPIs. Approval is sought to amend the DPM Conditionality document to remove reference to domestic only for both PCW Community and TPI Community. Please be aware, that this request, if approved, will only come into force once Modification <a href="#">0697VS</a> has been implemented.</p> <p><u><a href="#">3.3 DRR Price Comparison Websites (PCW/Third party Intermediaries) additional Data (for approval)</a></u></p> <p>This DRR is looking at enhancing the data items that are currently provided to PCW/TPIs with a view to improving end consumer switching, quoting and reduce failed switches. Approval is sought to amend the Data Permissions Document for both PCW Community and TPI Community views. Please be aware, that this request, if approved, will only come into force once Modification <a href="#">0697VS</a> has been implemented.</p>

<b>4. Business Plan updates</b>	4.1 – BP20 Centrica Appeal – overview of proposals to amend BP process as a result of appeal. 4.1 – Progress update for BP21
<b>5.REC Update</b>	Verbal update to confirm Ofgem meeting in relation to Protected Information and the agenda for RDUG on 22 <sup>nd</sup> October.
<b>6.Monthly Management Reports</b>	This month we will be focusing on the following reports: -  6.2 – Xoserve Incident Summary 6.3.2 – Amendment Invoice Taskforce update  6.3.3 – Quarterly invoicing Update –Dan Donovan will talk through his plans for his ideas that he would like to include in future invoicing updates and will ask the Committee if they have any additional information that they would like to include in a quarterly report moving forward.  6.3.4 AQ Taskforce Update
<b>7.CSS Update</b>	To take the CoMC through the programme dashboard and to provide a status update for the supporting workstreams. There will also be an update following the BP21 consultation update for shippers held on 12 <sup>th</sup> October which will discuss MTB costs in relation to CSS
<b>13.1 CMS Replacement</b>	To discuss how Xoserve proposes to engage with its Customers on the plan to replace the current CMS system with the aim of fully understanding pain points and improvement areas.
<b>13.2 Mod 0710 CDSP Provision of Class 1 read service</b>	To update the Committee with the progress on Mod 710 and to gain the Committees understanding as to the role that Xoserve as CDSP has in facilitating this service on behalf of the Shipper community.
<b>13.3 DRR additional data items for suppliers via DES</b>	We invite the CoMC to discuss the request which is to expose new data items via DES or other existing mechanisms such as an API. We will also be seeking confirmation as to whether the committee would be in favour of Suppliers being allowed to access the data items defined in the paper for both portfolio and community view and whether they feel that there is adequate justification to do so.
<b>13.4 Customer Effort Measure Development</b>	Linda Whitcroft will facilitate a discussion with the Committee to consider and agree the best way to canvass opinion to develop the Customer Effort measure (This is as per Action ref 0601 which was raised at the June CoMC).
<b>13.7 DTSA Data</b>	To discuss the paper that was presented by Kirsty Dudley at the Distribution work group and to seek views from the committee as to the best way to proceed with this.
<b>13.8 VAT Changes to Compensation Benefits</b>	Xoserve to provide an update to CoMC following Pricing Manager's Forum where the proposed VAT changes are being discussed.

If you have any queries regarding these key messages, please contact Jayne McGlone – [Jayne.Mcglone@xoserve.com](mailto:Jayne.Mcglone@xoserve.com) or Angela Clarke - [Angela.Clarke@xoserve.com](mailto:Angela.Clarke@xoserve.com)

Kind Regards

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