

UNC Distribution Workgroup Minutes
Thursday 27 June 2019
at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alsarif Satti*	(AS)	Ofgem (0696 only)
Andy Clasper	(AC)	Cadent
Bob Fletcher	(BF)	Joint Office
Brandon Rodrigues*	(BR)	ESP Utilities
Carl Whitehouse*	(CW)	Shell
Dave Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Gareth Evans	(GE)	Waters Wye Associates Ltd
Guv Dosanjh	(GD)	Cadent
Hilary Chapman	(HC)	SGN
Joanna Ferguson	(JF)	Northern Gas Networks (joined at 12pm)
Joel Martin*	(JM)	SGN
Jonathon Trapps*	(JT)	Northern Gas Networks (0687 only)
Julie Cox*	(JC)	Energy UK (0696 only)
Julie Jeffries*	(JJ)	Spark Energy
Kate Mulvany	(KM)	Centrica
Kirsty Dudley	(KD)	E.ON
Louise Hellyer	(LH)	Total Gas & Power Limited
Mark Jones	(MJ)	SSE
Phil Lucas*	(PL)	National Grid NTS
Richard Pomroy	(RP)	Wales & West Utilities
Sean Hayward*	(SH)	Ofgem (0696 only)
Shardul Pandit*	(SP)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

**via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/dist/270619.

1. Introduction and Status Review

Alan Raper (AR) welcomed everyone to the meeting and invited introductions.

1.1. Approval of Minutes (22 May 2019)

The minutes from the previous meeting were accepted.

1.2. Modifications with Ofgem

None

1.3. Pre-Modification discussions

1.3.1. Must Read Process Grace Period for Gaining Shipper

Julie Jeffries (JJ) introduced the draft modification and explained if the Must Read process is triggered soon after a Change of Shipper event, there is not enough time to contact the new Supplier for a meter read before the Must Read is undertaken. This Modification is proposing a grace period of 60 Supply Point Systems Business Days before the Must Read process commences and will apply to all read frequencies apart from monthly read.

When asked, it was agreed that discussions are needed with Xoserve to clarify the process when a Must Read has been mobilised, as there could be an implementation issue. There have not been any discussions held as yet. JJ clarified that primarily, this scenario would be when there is a Change of Tenancy as the Change of Supplier normally happens when there is a Change of Tenancy.

Dave Addison (DA) said, the Change of Tenancy indicator is potentially storing up a problem post faster switching, there is no case as yet for Change of Tenancy to be passed across to CDSP under faster switching and confirmed that this would be quite a complicated change.

Gareth Evans (GE) requested clarification on the following questions:

- Change of Shipper is mentioned, what about a Change of Supplier when the Shipper stays the same?
- 60 business days (approx. 12 weeks). Considering these sites have not been read for at least 4 months, there will be a need to convince Ofgem that adding potentially another 3 months into the process is necessary particularly when considering the recent UIG issues.

JJ confirmed the grace period is to pause the process, upon the identification of the Must Read during the Change of Shipper process. The new Shipper would be allowed the grace period and he clarified that this would be for sites other than monthly read sites.

Carl Whitehouse (CW) raised a concern that there could be issues with accurate settlement and this Modification would require a good benefits case.

JJ will take away the questions asked and feed back to the workgroup in due course:

- Change of Shipper is mentioned, what about a change of Supplier when the Shipper stays the same?
- Why is 12 weeks an appropriate timescale. There is a need to explain why 60 business days.
- What is the volume of sites affected and what is the impact?
- Engage with Ofgem.
- Engage with Xoserve.

It was confirmed that, following discussions with Xoserve, the submission deadline for July Panel is next Friday 05 July 2019.

1.3.2. Rationalisation of TPD Section V and Data Permissions Matrix

DA introduced the presentation slides provided in advance of the meeting and gave the Workgroup an explanation of the background. He explained that Modification 0649S – Update to the UNC to formalise the Data Permissions Matrix, did not seek to rationalise the existing TPD V5, instead, a consistency statement was inserted such that the Data Permissions Matrix (DPM) takes precedent over the TPD V5.

In reviewing the outcomes of Modification 0649S, DA explained that the implementation of Modification 0649S has been relatively successful and feels it is now the right time to take a step further.

Tracey Saunders (TS) mentioned that the DPM is what UNC points to and should set the rules, not the operational manner or method of delivery, this should be a separate manual.

DA said there is slight concern as there are different contexts as to why Users may require access to the data.

In considering the Modification development, Kate Mulvany (KM) asked Xoserve to consider the security aspects.

DA confirmed he will consider the comments made at today's Workgroup and that he has a proposer that is willing to raise the Modification.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0687 - Clarification of Supplier of Last Resort Cost Recovery Process

(Report to Panel 15 August 2019)

<https://www.gasgovernance.co.uk/0687>

2.2. 0689 - Removing the requirement to support Invoice queries before the due date with information from the .AML file

(Report to Panel 15 August 2019)

<https://www.gasgovernance.co.uk/0689>

2.3. 0692S - Automatic updates to Meter Read Frequency

(Report to Panel 21 November 2019)

<https://www.gasgovernance.co.uk/0692>

2.4. 0694R - CDSP provision of Class 1 Read service

(Report to Panel 19 December 2019)

<https://www.gasgovernance.co.uk/0694>

2.5. 0695S - Obligations on Shippers to pass Transporter compensation payments on to consumers, via Suppliers

(Report to Panel 19 September 2019)

<https://www.gasgovernance.co.uk/0695>

2.6. 0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs

(Report to Panel 18 July 2019)

<https://www.gasgovernance.co.uk/0696>

3. Issues

3.1. New Issues

No new issues were raised.

4. Review of Outstanding Actions

No outstanding actions.

5. Any Other Business

None raised.

6. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
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10:30, Thursday 25 July 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 22 August 2019	Elexon, 350 Euston Road, London NW1 3AW	Distribution Workgroup standard Agenda

Action Table (as at 27 June 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			No outstanding actions		