

## UNC Distribution Workgroup Minutes

Thursday 27 February 2020

at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann*	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Andrew Green*	(AG)	Total Gas & Power
Brandon Rodrigues*	(BR)	ESP
Carl Whitehouse*	(CW)	Shell Energy Retail Limited
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Kirsty Dudley*	(KD)	E.ON
Lea Slokar*	(LS)	Ofgem
Lee Greenwood	(LGr)	British Gas
Liam Gallagher*	(LG)	BU-UK
Louise Hellyar*	(LH)	Total Gas & Power
Oorlagh Chapman*	(OC)	British Gas
Phil Lucas	(PL)	National Grid
Rebecca Cailles*	(RC)	BU-UK
Richard Pomroy	(RP)	Wales & West Utilities
Thomas Bourke*	(TB)	Ofgem
Tracey Saunders	(TS)	Northern Gas Networks
*via teleconference		

Copies of all papers are available at: [www.gasgovernance.co.uk/dist/270220](http://www.gasgovernance.co.uk/dist/270220)

### 1. Introduction and Status Review

Alan Raper (AR) welcomed everyone to the meeting and invited introductions.

#### 1.1. Approval of Minutes (23 January 2020)

The minutes from the previous meeting were accepted.

#### 1.2. Review Outstanding Actions

**Action 1102:** *NGIS Reports* - DNs to investigate internally and report back to Workgroup.

**Update:** No feedback has been received as yet. **Carried Forward**

**Action 1202:** Xoserve (DA) to assess the material effort to correct the formula for Class 3 and 4 New Supply Meter Points – reference AQ setting.

**Update:** No update was available for this meeting. **Carried Forward**

**Action 0101:** *NGIS Reports: (Action 1102):* SM will gather support and comments from ICOS members and send email to all DNs directly.

**Update:** No update was available for this meeting. **Carried Forward**

**Action 0102:** *How would a shipper know if a site had been classified as Class 1 as a result of a Modification 0665 designation:* Xoserve to confirm if the Class 1 sites are showing in the Data Enquiry System (DES). If they are not, Xoserve to advise how best to identify prior to Modification 0665 implementation November 2020.

**Update:** **Carried Forward**

**Action 0103:** Where requested the CDSP is required to pass a period of consumption data to an Incoming Shipper User when there is a Change of Tenancy (CoT): DA to liaise with SM regarding the possibility of having to raise a Change Request to Ofgem, or, Shippers will not be provided the information.

**Update: Carried Forward**

**Action 0104:** CDSP is required to pass a period of consumption data to an Incoming Shipper User when there is a Change of Tenancy (CoT): All Shippers to provide an informal view for Xoserve to be able to decide the best way forward.

**Update: Carried Forward**

### 1.3. Modifications with Ofgem

#### **0687 - Creation of new charge to recover Last Resort Supply Payments:**

[www.gasgovernance.co.uk/0687/](http://www.gasgovernance.co.uk/0687/)

- Authority decision to 'send back' Modification 0687 received 09 October 2019
- Final Modification Report resubmitted, as request by the Authority, 17 October 2019

#### **0692S - Automatic updates to Meter Read Frequency:**

[www.gasgovernance.co.uk/0692/](http://www.gasgovernance.co.uk/0692/)

- Appeal received from EDF 07 January 2020
- See the published background to the Appeal of this Modification dated 10 January 2020
- A revised Notice of Implementation was published 16 January 2020.

### 1.4. Pre-Modification discussions

#### **1.4.1. Release Non-Domestic Consumer data to Third Party Intermediaries and Price Comparison Websites (DA/ER)**

*This Modification seeks to amend UNC Section V 5.5.3 (m) to enable disclosure of authorised data items to Price Comparison Websites (PCW) and Third Party Intermediaries (TPI) for all consumers by removing the existing restriction that this is only provided for domestic consumers.*

DA summarised what the change would be and explained this Modification would be raised in response to a Competition & Markets Authority, (CMA), order to release data for domestic sites for PCWs and TPIs and extending access to data relating to non-domestic consumers would better meet the intent of the CMA order. CDSP were approached at the Market Information Service Working Group and were advised that the Electricity market are working on a solution related to non-domestic sites for TPIs.

DA clarified there is no sponsor as yet for this Modification.

DA clarified, the final sentence in the Why section of the Summary, should be read as *'the benefits as envisaged by the CMA order would then be...'*

*Allowing these parties access to data for non-domestic would benefit non-domestic consumers as envisaged by the CMA order.*

TS asked if any rules and regulations have changed since the implementation of *Modification 0593 - Provision of access to Domestic Consumer data for Price Comparison Websites and Third Party Intermediaries*, and asked what has triggered the change. DA explained that the Energy Data Taskforce have advised that TPIs are saying there is no benefit of this service without the inclusion of the non-domestic sites as well.

Workgroup agreed that the solution would be straightforward, removing reference to 'domestic consumer' in relation to the disclosure of authorised data items to Price Comparison Websites (PCW) and Third Part Intermediaries (TPI).

## 2. Workgroups

- 2.1. **0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs**  
(Report to Panel 16 April 2020)  
[www.gasgovernance.co.uk/0696](http://www.gasgovernance.co.uk/0696)
- 2.2. **0701 – Aligning Capacity booking under the UNC and arrangements set out in the relevant NExAs**  
(Report to Panel 16 April 2020)  
[www.gasgovernance.co.uk/0701](http://www.gasgovernance.co.uk/0701)
- 2.3. **0697S – Alignment of the UNC TPD Section V5 and the Data Permissions Matrix**  
(Report to Panel 21 May 2020)  
[www.gasgovernance.co.uk/0697](http://www.gasgovernance.co.uk/0697)
- 2.4. **0702S – Introducing ‘Research Body’ as a new User type to the Data Permissions Matrix and UNC TPD Section V5**  
(Report to Panel 19 March 2020)  
[www.gasgovernance.co.uk/0702](http://www.gasgovernance.co.uk/0702)
- 2.5. **0715S - Amendment of the Data Permissions Matrix to add Electricity System Operator (ESO) as a new User type**  
(Report to Panel 21 May 2020)  
[www.gasgovernance.co.uk/0715](http://www.gasgovernance.co.uk/0715)
- 2.6. **0704S - Review of Transporter Theft of Gas Reporting**  
(Report to Panel 16 April 2020)  
[www.gasgovernance.co.uk/0704](http://www.gasgovernance.co.uk/0704)
- 2.7. **0710 CDSP provision of Class 1 read service**  
(Report to Panel 16 April 2020)  
[www.gasgovernance.co.uk/0710](http://www.gasgovernance.co.uk/0710)
- 2.8. **0713S - Amendments to TPD V3.1.7 Independent Assessment table**  
(Report to Panel 16 April 2020)  
[www.gasgovernance.co.uk/0713](http://www.gasgovernance.co.uk/0713)

## 3. CSS Consequential Changes – Detailed Design Report

### 3.1. Treatment of Information post REC Implementation

DA explained the background and advised that some of the information that a Shipper sends in to Xoserve is protected under the UNC. Protected Information is controlled by the Data Permission Matrix released to parties defined in Section V5 of the UNC.

Following REC implementation permission to release data will also be defined under the REC, therefore, it needs to be decided how data items are going to be treated, which are controlled solely by the REC, but also fall under the remit of the UNC.

DA then went on to explain the diagrams that are shown on his presentation, slides 3 & 4, which show the Physical and Logical Data flows between REC and UNC.

### **Physical Data flows between REC and UNC**

DA explained that a Shipper sends information to Xoserve which is protected under UNC. A relatively small subset of data such as, SOQ SHQ; meter point class, meter read frequencies Shipper derived.

Under REC, the Data Enquiry Service and some of the APIs will be included as the Gas Enquiry Service.

### **Logical Data flows between REC and UNC**

DA explained on this diagram he is trying to show when the REC wants to determine what data it can take responsibility to release; one of the suggestions is that the Supplier defines what data it has originated, the Supplier may choose they have sole responsibility of that data, Shipper derived data is mastered under the UNC, if Xoserve are approached, the REC would have to send a request to UNC to release that data.

### **Questions**

DA explained that Transporters, as they are party to both UNC and REC, would be able to decide which code to master under. It was agreed there needs to be a logical process for this decision to be made.

Da advised that, as part of the provision of data to Ofgem, Xoserve have to describe which code the information is taken from.

KD added, for clarity, when attending REC meetings as a Supplier, she would expect a second UNC process, which would be to instruct CDSP to release the data.

In conclusion, DA clarified that he would seek views from other parties and will take this forward outside of this Workgroup.

### **3.2. Exceptional Supply Points REC**

DA explained that currently, all sites are excluded from CSS apart from:

- NTS direct connections
- LPG

DA advised that as part of the legal text process for the Significant Code Review (SCR), there is a need to consider what will go into CSS and what doesn't. The following exceptional sites need further consideration:

#### **Shared Supply Meter Points**

DA explained that CSS records only 1 Shipper, therefore CSS cannot process registrations with more than one Shipper.

Consequently, it is proposed that Shared Supply Meter Points are out of scope of CSS.

When asked, DA clarified that Shared Supply Points could be bought back into scope if it was identified that they should be further down the line.

KD confirmed she is comfortable to make a recommendation that they are excluded based on what has been explained.

In conclusion, DA confirmed that CDSP will proceed assuming Shared Supply Points are out of scope and will advise Ofgem. CDSP will also liaise with Ofgem and produce the transitional rules that permits Shared Supply Points to move from non-CSS to CSS but not the other way around.

#### **Transporter Licence Exempt Networks**

Currently, these Supply Meter Points should not be recorded on UK Link systems, therefore they are not captured by the CSS Switching arrangements.

It is proposed that Transporter Licence Exempt Networks continue to be out of scope of CSS.

## Supplier Exempt Supply Points

CSS is Supplier driven. In the absence of a Supplier no parties are able to undertake Switches. It is proposed that Supplier Exempt Supply Points are out of scope of CSS.

4. **Modification 0700 (Urgent) Enabling large scale utilisation of Class 3 progress update**  
AR advised the Workgroup that this topic has now been removed as a regular UNC Panel Agenda item, accordingly, it will be removed as a standard agenda item for this workgroup.
5. **Issues**  
Nothing raised at this meeting.
6. **Any Other Business**
7. **Shipper Agreed Reads (SAR) Discussion**

DA introduced his presentation for this agenda item Shipper/Supplier Agreed Reads Process. Moving forward DA asked Workgroup parties to get a feel for this process from their own organisations.

By introducing the problem statement, DA advised that where a Meter Reading is disputed, the respective Shippers (or Suppliers) must agree a revised Meter Reading between themselves in an offline process, although it remains the responsibility of the Incoming Shipper to provide the Opening Meter Reading. Some parties do not fully participate in this process and the escalation route is ineffective. Also, where a SAR is not accepted into UKL, due to Validation failure, then Suppliers will be required to perform further offline processes i.e. Consumption Adjustments.

He went on to update the Workgroup with what the Code states in UNC; Supply Point Administration Agreement (SPAA) and the Industrial and Commercial Shippers and Suppliers (ICoSS) group rules. These can be viewed in the published presentation which can be found here: <https://www.gasgovernance.co.uk/dist/270220>.

DA advised there are a number of different options that could be contemplated to improve matters:

**Increased management by CDSP**

**Allow the first replacement read not to have been agreed by both parties**

**Allow Outgoing Shipper to provide the replacement read**

**Introduce new process of Appeal Read type**

AG joined the meeting via teleconference and advised that he is talking to Xoserve with a view to trying to resolve this issue and that he believes the way forward could be a modification to review and clarify the process.

KD asked for the impact of CSS changes to be considered and consider how to make sure there isn't a disconnect between Settlement and Billing.

DA added that any solutions that are discussed at this meeting need to be compliant with any Consumer Billing forum discussions.

Discussions are to continue offline with a view to bringing back to next meeting.

### 7.1. New MDD Market Participant Solution

DA provided a background and explained from 28 February 2020, the CDSP will assume management of Market Participant Information within MDD as per Modification 0682 - Market Participant MDD Migration to UNC Governance from the SPAA.

- The solution, which was approved at DSC Change Management Committee 08 January 2020, is an excel workbook available for download on Xoserve.com – within this, each role for the listed Market Participants are indicated by a cross identifier.
- Three sheets will be provided to separate data views
  1. Live and end-dated Market Participant parties
  2. Parties that are pending Market Participant sub-committee approval
  3. Short Codes available for REC and SEC testing, (pre-licence approval)

DA explained that new Ofgem governance requirements in preparation for REC do not require parties to hold the appropriate license for the role they wish to perform in order to take part in REC testing. This will mean CDSP will need to allocate an ID/Short code ahead of license approval, but not made live. There is currently no mechanism to move a party from being referenced for testing purposes to the live market participant reference table once they hold the appropriate licence.

DA sought feedback from the Workgroup on how Xoserve should approach moving parties from being referenced for testing purposes to the live market participant reference table.

- **Option 1** Take parties through the MDD change approval process twice. First iteration used to be added for testing purposes, then a second iteration to ensure complete all checks on the party to allow them to be listed as a live entry in the main Market Participant list). This is the least favourable option.
- **Option 2** Parties go through the MDD change approval process once. Initially the party will be added into the testing list for REC with the CDSP completing all necessary checks bar the gas license check. The CDSP are able to then move these parties into the live market participant list once they ascend to the respective license.
- **Option 3** Parties are added to the testing list with a testing ID. CDSP will complete all necessary checks when the party intends to go live through a UKL application, post license approval, and then through the MDD process.

RP asked what happens if they fail testing, this is a need to be able to distinguish between live and who is going through testing.

DA concluded that Xoserve would prefer not to go through the two-stage approval process, although accepted that the feedback from RP was valid, and he will consider how to ensure a party does not sit in testing for ever.



## 7.2. Rules governing the installation of converters

LH updated the Workgroup and advised that this topic was aired at the last PAC meeting who felt it was a concern. She went on to explain that there is currently no requirement for anyone to have a corrector fitted and that she wanted to take this opportunity to gauge Workgroup feelings as to how concerned they might be. RP said that, in terms of accuracy of measured consumption, having a corrector fitted makes it more accurate. In that respect it could be beneficial to have a corrector.

AR added that he recalled, historically, 100,000therms pa, (3,000,000kWh), was the threshold for fitting a corrector and he thinks this is referenced in IGEM technical standards, although there is nothing defined in regulation, UNC or MAMCoP.

DA suggested writing to David Harper, Chair of the IGEM Technical Group. There could be a specific recommendation as to when a corrector should be fitted.

**New Action 0201:** *Rules governing the installation of converters:* AR to contact David Harper, Chair of the IGEM Technical Group to see if there is a specific recommendation as to when a corrector should be fitted.

## 8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 26 March 2020	Elexon, 350 Euston Road, London NW1 3AW	Distribution Workgroup standard Agenda
10:30, Thursday 23 April 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 28 May 2020	Elexon, 350 Euston Road, London NW1 3AW	Distribution Workgroup standard Agenda
10:30, Thursday 25 June 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 23 July 2020	Elexon, 350 Euston Road, London NW1 3AW	Distribution Workgroup standard Agenda

**Action Table (as at 27 February 2020)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1102	28/11/19	6.3	<i>NGIS Reports</i> - DNs to investigate internally and report back to Workgroup	DNs	<b>Carried Forward</b>
1202	19/12/19	5.1	Xoserve (DA) to assess the material effort to correct the formula for Class 3 and 4 New Supply Meter Points	Xoserve (DA)	<b>Carried Forward</b>
0101	23/01/20	1.2	<i>NGIS Reports: (Action 1102):</i> SM will gather support and comments from ICOSS members and send email to all DNs directly.	Gazprom Energy (SM)	<b>Pending</b>
0102	23/01/20	1.4	Xoserve to confirm if the Class 1 sites are showing in the Data Enquiry System (DES). If they are not, Xoserve to advise how best to identify prior to Modification 0665 implementation November 2020.	Xoserve (DA/ER)	<b>Pending</b>
0103	23/01/20	3.0	DA to liaise with SM regarding the possibility of having to raise a Change Request to Ofgem, or, Shippers will not be provided the information.	Xoserve (DA/ER)	<b>Pending</b>
0104	23/01/20	3.0	<i>CDSP is required to pass a period of consumption data to an Incoming Shipper User when there is a Change of Tenancy (CoT):</i>  All Shippers to provide an informal view for Xoserve to be able to decide the best way forward	All Shippers	<b>Pending</b>
0201	27/02/20	6.4	<i>Rules governing the installation of converters:</i>  AR to contact David Harper, Chair of the IGEM Technical Group to see if there is a specific recommendation as to when a corrector should be fitted.	JO (AR)	<b>Pending</b>