

## UNC Distribution Workgroup Minutes

Thursday 26 September 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

### Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Lorraine O'Shaughnessy	(LO)	Joint Office
Maitrayee Bhowmick-Jewkes	(MBJ)	Joint Office
Alexander Mann	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Brandon Rodrigues*	(BR)	ESP Utilities
Carl Whitehouse*	(CW)	First Utility
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Darren Lond*	(DL)	National Grid
Ellie Rogers	(ER)	Xoserve
Gurvinder Dosanjh	(GD)	Cadent
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Louise Hellyar*	(LH)	Total Gas & Power
Megan Coventry*	(MC)	SSE
Mark Jones	(MJ)	SSE
Oorlagh Chapman*	(OR)	British Gas
Paul Youngman*	(PY)	Drax
Richard Pomroy	(RP)	Wales & West Utilities
Sally Hardman*	(SH)	SGN
Stephanie Clements	(SC)	Scottish Power (0699 only)
Steve Britton*	(SB)	Cornwall Insights
Tracey Saunders	(TS)	Northern Gas Networks

\*via teleconference

Copies of all papers are available at: [www.gasgovernance.co.uk/dist/260919](http://www.gasgovernance.co.uk/dist/260919)

### 1. Introduction and Status Review

Alan Raper (AR) welcomed everyone to the meeting and invited introductions.

#### 1.1. Approval of Minutes (22 August 2019)

The minutes from the previous meeting were accepted.

#### 1.2. Review Outstanding Actions

**Action 0801:** Xoserve (ER) to confirm if the estimated meter reading will be taken at D+5 or D+10.

**Update:** ER provided an update and advised there will still be a 10-day window for a Shipper to input an opening read for D (where D is the day of switch), currently, it is from D-5 to D+5. Under the new arrangements, it will be D to D+10. Unless a Shipper provides a meter reading for D, then the CDSP will estimate a read for D even if a read is provided between D+1 and D+10. This applies to Class 4.

If there is any RGMA activity for the premises between D and D+10, then the CDSP will estimate a read for D.

In scenarios where a switch occurs daily, if the new Shipper submits an opening read, but the opening read of the previous Shipper is still outstanding, the previous Shipper's opening read will be estimated by the CDSP using read history. **Carried Forward**

**Action 0802:** Xoserve (ER) to provide an update on how the Gas day misalignment is being addressed.

**Update:** ER provided an update and advised the nominations process will not change, however, once the CDSP receive the switch the re-nomination process initiates. Details on the current and post CSS Nomination / Re-Nomination timelines can be found within slides 7 and 8 of the extraordinary DSG slides for CSSC on 25 July 2019. [www.xoserve.com/media/6975/extraordinary-cssc-dsg-20190725.pdf](http://www.xoserve.com/media/6975/extraordinary-cssc-dsg-20190725.pdf) **Carried Forward**

**Action 0803:** Xoserve (ER) to provide an update on the NOMs and Offers process and whether real time pricing can be provided.

**Update:** ER provided an update and advised there will be an API for transportation rates which will provide current data.

There will not be any real time processing, (and therefore a real time API for nomination and transportation offers), as the network referral process cannot support it as network referrals may take up to 17 days to resolve.

It is worth noting that the batch jobs for NOMs will run more frequently (from every 60 minutes to every 10 minutes); therefore, Shippers will receive Nomination response files sooner than under the current arrangements.

Please note: Shippers can continue to nominate class 3 & 4 sites.

For more details, please refer to slide 19 of the extraordinary DSG slides for CSSC on 11 July 2019. [www.xoserve.com/media/6879/extraordinary-cssc-dsg-20190711.pdf](http://www.xoserve.com/media/6879/extraordinary-cssc-dsg-20190711.pdf) **Carried Forward**

**Action 0804:** Xoserve (SHa) to remove all house-keeping related changes with the UNC Validation Rules document for the approval at the 29 August 2019 UNCC Meeting.

**Update:** ER provided an update and advised this has been actioned, and the updated UNC Validation Rules were approved on 29 August 2019. These are now published on the Joint Office website and are due to go live on 28 September 2019. **Carried Forward**

**Action 0805:** Joint Office (AR) to liaise with the chair of UIG to provide feedback to Panel on behalf of Distribution Workgroup.

**Update:** Referring to the UNC Panel meeting minutes, AR advised UNC Panel members were happy with the report. **Closed.**

**Action 0806:** Joint Office (AR) to check where the Class 1 Ratchet Charge Guidelines Document is published and to publish a final version within the UNC related documents.

**Update:** AR provided an update and advised that version 1 of this document has been now published. The document can be found here: [www.gasgovernance.co.uk/tpddocs](http://www.gasgovernance.co.uk/tpddocs) **Closed**

**Action 0807:** Xoserve (ER) to issue a communication in relation to those Shippers re-designated as Class 1 and provided details of the suspension of the process and what actions are required and the associated timelines.

**Update:** ER provided an update and advised this was actioned, communication on temporary suspension was issued and subsequently the updated lists have been issued to the relevant Shippers. **Carried Forward**

### 1.3. Modifications with Ofgem

AR advised there are two modifications currently with Ofgem that relate to Distribution Workgroup, Modification 0687 – Creation of new charge to recover Last Resort Supply Payments and

Modification 0696 – Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs.

He added that Modification 0696 raised some comments at Panel where it was decided that new Modification 0701 – Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs, would not be classed as an alternative to Modification 0696. Ofgem have advised that both Modification 0696 and Modification 0701 will be assessed at the same time as and when Modification 0701 is referred to Ofgem.

#### **1.4. Pre-Modification discussions**

David Mitchell (DM) advised he may be raising a Modification as an outcome of the meeting being held on Friday 27 September for Workgroup 0677R – Shipper and Supplier Theft of Gas Reporting Arrangements, which will be to amend Transporter obligations.

Tracey Saunders (TS) advised that a pre-modification has recently been mentioned at the Governance Workgroup and to Joint Office which relates to the work that Dentons are undertaking with regards to CSS legal text. She clarified this will be a housekeeping modification looking to reorder sections within UNC making it easier to identify where the CSS changes have been inserted.

## **2. Workgroups**

The following Workgroup meetings took place:

### **2.1. 0692S - Automatic updates to Meter Read Frequency**

*(Report to Panel 21 November 2019)*

[www.gasgovernance.co.uk/0692](http://www.gasgovernance.co.uk/0692)

### **2.2. 0694R - CDSP provision of Class 1 Read service**

*(Report to Panel 19 December 2019)*

[www.gasgovernance.co.uk/0694](http://www.gasgovernance.co.uk/0694)

### **2.3. 0697S – Alignment of the UNC TPD Section V5 and the Data Permissions Matrix**

*(Report to Panel 19 March 2020)*

[www.gasgovernance.co.uk/0697](http://www.gasgovernance.co.uk/0697)

### **2.4. 0699 - Incentivise Key Areas of Performance using additional UIG Charges**

*(Report to Panel 16 January 2019)*

[www.gasgovernance.co.uk/0699](http://www.gasgovernance.co.uk/0699)

### **2.5. 0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs**

*(Report to Panel 19 December 2019)*

[www.gasgovernance.co.uk/0701](http://www.gasgovernance.co.uk/0701)

### **2.6. 0702S – Introducing ‘Research Body’ as a new User type to the Data Permissions Matrix and UNC TPD Section V5**

*(Report to Panel 16 January 2020)*

[www.gasgovernance.co.uk/0702](http://www.gasgovernance.co.uk/0702)

## **3. Issues**

### **3.1. New Issues**

No new issues were raised.

**4. Any Other Business**

**4.1. Review of Modification 0700 (Urgent) Enabling large scale utilisation of Class 3 & associated legal text** *(in order to consider the impact of any unintended consequences upon implementation of the modification)*

DA provided an update and showed the Workgroup the proposed legal text for enabling large scale utilisation of class 3 and confirmed that implementation is planned for the weekend of 28 September 2019.

There was a lengthy discussion regarding whether or not this change would be implemented as an enduring fix or not. It was noted that the class movements could be enduring and that the D+10 reads window is causing problems within the Shipper community.

DA added that the question of investment in the systems is being taken to the DSC Change Management Committee to see if that investment in system capacity is the preferred way forward.

TS suggested there could be a Review Group created with a 12 month window to ensure that the performance of this change could be reviewed periodically. Another participant suggested that this could be a UNCC matter which asks for a report on a regular basis. After some consideration it was decided that a standing agenda item would be added to the Distribution Workgroup agenda.

**New Action 0901:** Joint Office to add standing agenda item to future Distribution Workgroup meetings to review matters arising from the implementation of Modification 0700 (Urgent) - Enabling large scale utilisation of Class 3 progress update.

DA considered whether or not Modification 700 could be considered a tactical change where it could be switched back on in the event there was a sudden increase in read processing.

Showing the slides provided shortly before the meeting; DA provided an explanation on the Class 3 forecasts, advising that the current forecast for 01 October is around 1.4 million and that current projections are tracking well with predictions. He added that he is expecting to see a sharper curve once all Shippers are able to submit reads.

There were no further questions from the Workgroup.

**4.2. Changes to the UNCVR to reflect suspension of the Inner Tolerance on only Smaller Supply Points Class 3 Supply Meters (DA)**

DA provided an overview of the changes that have been made to the UNC Validation Rules and explained rules covering the suspension of the inner tolerance for Class 3 supply meter points in EUC01 have been added.

Presently it is unknown when this will be implemented as there are internal checks within Xoserve for an implementation window. It is likely to be in the November 2019 release, but this cannot be confirmed until code contentions checks have been carried out to see if that is viable.

When asked, it was confirmed that a communication will be issued to the DSC Change Management Committee once the implementation plan has been confirmed.

**5. Diary Planning**

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 24 October 2019	Elexon, 350 Euston Road, London, NW1 3AW	Distribution Workgroup standard Agenda

**Action Table (as at 26 September 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	22/08/19	2.0	Xoserve (ER) to confirm if the estimated meter reading will be taken at D+5 or D+10.	Xoserve (ER)	<b>Carried Forward</b>
0802	22/08/19	2.0	Xoserve (ER) to provide an update on how the Gas day misalignment is being addressed.	Xoserve (ER)	<b>Carried Forward</b>
0803	22/08/19	2.0	Xoserve (ER) to provide an update on the NOMs and Offers process and whether real time pricing can be provided.	Xoserve (ER)	<b>Carried Forward</b>
0804	22/08/19	6.1	Xoserve (SHa) to remove all house-keeping related changes with the UNC Validation Rules document for the approval at the 29 August 2019 UNCC Meeting.	Xoserve (SHa)	<b>Carried Forward</b>
0805	22/08/19	6.2	Joint Office (AR) to liaise with the chair of UIG to provide feedback to Panel on behalf of Distribution Workgroup.	Joint Office (AR)	<b>Closed</b>
0806	22/08/19	6.3	Joint Office (AR) to check where the Class 1 Ratchet Charge Guidelines Document is published and to publish a final version within the UNC related documents.	Joint Office (AR)	<b>Closed</b>
0807	22/08/19	6.3	Xoserve (ER) to issue a communication in relation to those Shippers re-designated as Class 1 and provided details of the suspension of the process and what actions are required and the associated timelines.	Xoserve (ER)	<b>Carried Forward</b>
0901	26/09/19	4.1	Joint Office to add standing agenda item to future Distribution workgroup meetings to review matters arising from the implementation of Modification 0700 (Urgent) – Enabling large scale utilization of Class 3 progress update.	Joint Office (AR)	<b>Pending</b>