



Dear Customer,

Please find below a pre-meeting brief ahead of the Contract Management Committee on the 16th December This brief will focus on the required approvals and gives a brief overview of the key agenda items that we will be sharing with you on the day. For a full view of the agenda, meeting content and attendees, please visit the Joint Office of Gas Transporters dedicated webpage

<https://www.gasgovernance.co.uk/DSC-Contract>

Who has this communication been sent to?	All CoMC reps
Agenda Item Reference	Brief Summary of Agenda Items
2. Project Mercury	An update to give clarity as to the current state of the project and an opportunity to raise any questions
3. KPM Overview	Tristan Unwin (Head of Customer Transformation) will give an overview of how the KPMs are functioning and the relevant business owners will give an update on any failures from the November KPM's (<i>item 9.1 will be discussed here</i>)
4. Covid -19	A verbal update on how Xoserve is supporting the industry and the latest information on the Covid 19 modifications
5. Approvals	<p>5.1 DRR Research Body Request (Coventry Council Council) This paper is in relation to a research body request on behalf of Coventry City Council and confirms the background and activities undertaken in support of the request</p> <p><i>This was deferred from the November meeting to allow Xoserve to update the approval with clearer focus on the details that will be provided as part of the request</i></p> <p>5.3 DRR Additional data items to be made available to Suppliers in Community View Approval is sought to provide the same level of access granted in XRN5206 "TPI & PCW access" to suppliers via the Supply Point Switching API</p> <p>5.4 MAP Portfolio Service – logic clarification A Presentation to fulfil a request of the CoMC for Xoserve (as the CDSP) to provide an overview of the logic being proposed to in relation to providing a MAP Portfolio Reporting service. It is intended to promote a discussion leading to a request for approval for the CDSP to use its</p>

	<p>discretion to release data to MAP's given that there are no definitive start and end dates relating to MAP ownership within UK Link.</p> <p>5.5 XRN5183 – Access to Daily Biomethane injections</p> <p>The CoMC will be given an overview of a report that is being proposed under Change Proposal XRN 5183. The Proposal was created by Inspired Energy (Shipper) who were requesting visibility of daily biomethane injection statistics. The CoMC are being asked to approve the use of a report as detailed within the presentation</p> <p>5.6 Advice Direct Scotland – Request for free accounts</p> <p>To approve the request from Advice Direct Scotland Limited for access to 10 accounts to allow them access to the DES service. To support this approval, we have provided an up to date DPM Conditionality Document and will also be talking through a presentation that gives the background and proposed next steps to support Third Party Data access requests in the future</p>
6. Business Plan updates	Latest update on the BP20 Centrica Appeal and the progress made on BP21
7.REC Update	Jayne McGlone (DSC Compliance Manager) will talk through a presentation to give an overview of the latest developments
8 Mod 710 CDSP Provision of Class 1 read service	Dave Addison (Service Development Manager) will give a progress update
9. Monthly Management Reports	<p>This month we will be focusing on the following reports: -</p> <p>9.1 – KPM update (<i>will be discussed under the wider KPM update under agenda item 3</i>)</p> <p>9.3 Xoserve Incident Summary and</p> <p>9.4.3 AQ Taskforce Update</p>
12. Financial Update	Nick Stace (Strategic Business Planning Manager) will talk through the Quarter 2 forecast update paper which was originally presented at the November CoMC. The paper has been updated to reflect the final forecast position and discusses the material increase to the CSS programme forecast and the implications on the year end rebate position.
17.1 NDM Algorithm Consultation	A presentation that will give an overview of the NDM Algorithm Consultation that will incorporate the Industry responses, results, key messages and conclusions.
17.2 CMS Replacement Update	An update following the recent consultation and a timetable to confirm the next steps in the process

17.3. DES Emergency Contacts	Short presentation to promote discussion and agree an approach regarding the UNC obligation to provide Emergency Contact details to Gas Transporters
17.4 Contact Centre Telephone Number Changes	A presentation to advise the CoMC that the Contact Centre telephone numbers will be changing as of Monday 22 nd February 2021. It will provide details of the communication plan that is rolling out to ensure that all parties are aware, the timetable and key actions that will support this, as well as the new telephone numbers
17.5 IX Refresh Update	To discuss progress and talk through the Project Roadmap
17.6. Quarterly Invoicing Dashboard for review	Dan Donovan (Business Process Manager) will ask for feedback on a Quarterly Dashboard that has been drafted in support of Action 1003 that has been published under this agenda item

If you have any queries regarding these key messages, please contact Jayne McGlone – Jayne.Mcglone@xoserve.com or Angela Clarke - Angela.Clarke@xoserve.com

Kind Regards

Ange

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