

Agenda

DSC Contract Management Committee

10:30 Wednesday 18 March 2020

Via Teleconference: 020 3582 4515, ID 401-706-701

screen sharing <https://join.me/JointOffice>

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category	
1. Introduction				
1.1.	Apologies for absence	Chair	Information	
1.2.	Alternates			
1.3.	Confirm Voting rights			
1.4.	Approval of Minutes (19 February 2020)			
1.5.	Approval of Late Papers			Approval
1.6.	Review of Outstanding Actions			Discussion
2. Approvals				
2.1.	DRR - PAFA Drop 2	CDSP (JR)	Approval	
2.2.	Research Body Framework	CDSP (ER)	Approval	
2.3.	Contract Management Committee (CoMC) Terms of Reference	CDSP (JMc)	Approval	
2.4.	UIG Taskforce Closedown	CDSP (FC)	Approval	
2.5.	CAB additional Accounts approval	CDSP (JM)	Approval	
2.6.	XRN5123 Proposed Change to Service description Table* (<i>subject to Change Approval on 11th March</i>)	CDSP (AC)	Approval	
2.7.	DRR Consistency of data items across API and DDP	CDSP (RJ)	Approval	
3. REC Update		CDSP (DA)	Information	
4. BP20 Update		CDSP (DT)	Information	
5. Monthly Contract Management Report (KPIs)				
5.1.	Contract Metrics including Invoicing	CDSP (MD)	Information	
5.2.	Xoserve Incident Summary	CDSP (DR)	Information	
5.3.	Issue Management Updates			
5.3.1.	Issue Management Dashboard	CDSP (MD)	Information	
5.3.2.	Amendment Invoice Taskforce Update	CDSP (DDo)	Information	
5.3.3.	Enabling large scale utilisation of Class 3	CDSP (DA)	Information	
5.3.4.	AQ Taskforce Update	CDSP (DR)	Information	
5.4.	KVI Summary			

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Contract

5.4.1. KVI Customer Relationship	CDSP (MD)	Information
5.4.2. KVI Summary	CDSP (JG)	Information
5.4.3. KVI Review Update	CDSP (MD)	Information
5.4.4. DSC and KPI Review Update	CDSP (AC)	Information
6. CSS Update *	CDSP (EL)	Information
7. Business Continuity Plan (next update April)	CDSP (DS)	Information
8. Contract Assurance Audit (next update April)	CDSP (HH)	Information
9. Financial Information	CDSP (NS)	Discussion
10. Key Committee Updates - DSC Change Management Committee	CDSP (JR)	Information
10.1. DSC Change Management Committee*	CDSP (JR)	Information
10.2. MDD Market Participant Process Update	CDSP (DA)	Information
11. Any Other Business		
11.1. Xoserve IX Refresh Update	CDSP (MPo)	Information
11.2. SPAA EC briefing	CDSP (DA)	Information
11.3. Development and approval of the CDSP Budget – process review	Centrica (OC)	Discussion
12. Diary Planning	Chair	Information

Action Table (as at 19 February 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			No outstanding Actions		

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Contract