

Agenda

DSC Contract Management Committee

09:30 Wednesday 15th July 2020

via Teams: 0203 443 9666, Conference ID 507 056 837#

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Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (17 June 2020)		
1.5.	Approval of Late Papers		
1.6.	Review of Outstanding Actions		
2. Covid-19 Update		CDSP (AS)	Information
3. Approvals			
3.1.	Request for Additional Data Items for Shippers and Suppliers via API	CDSP(KM)	Approval
3.2.	Twillio-consent to transfer data	CDSP (ST)	Approval
3.3.	MAP access to data	CDSP (SH)	Approval
3.4.	Cost allocation review	CDSP (JM/NS)	Approval
3.5.	XRN 5199	CDSP (AC)	Approval
4. Retail Energy Code Update			
4.1.	REC UNC Data Items	CDSP (DA/JMc)	
5. Business Plan Updates			
5.1.	BP20 Centrica Appeal	CDSP (JMc)	Information
5.2.	BP21	CDSP (PH)	Information
6. Key Performance Measures review		CDSP (JM/LW)	Discussion
7. Monthly Contract Management Report (KPIs)			
7.1.	Contract Metrics including Invoicing	CDSP (MD)	Information
7.2.	Xoserve Incident Summary	CDSP (DR)	Information
7.3.	Issue Management Updates	CDSP (MD)	Information
7.3.1.	Issue Management Dashboard	CDSP (MD)	Information
7.3.2.	Amendment Invoice Taskforce Update	CDSP (DDo)	Information
7.3.3.	Enabling large scale utilisation of Class 3	CDSP (DA)	Information

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Contract

7.3.4. AQ Taskforce Update	CDSP (DR)	Information
7.4. KVI Summary	CDSP (MD)	Information
7.4.1. June KVI Summary	CDSP (MD)	Information
7.4.2. June KVI Scorecard	CDSP (MD)	Information
7.4.3. June KVI Customer Service	CDSP (MD)	Information
7.4.4. KVI Relationship Management presentation	CDSP(DT)	Information
8. CSS Update	CDSP (EL)	Information
9. Information Security Update	CDSP(DD)	Information
10. Financial Information	CDSP(NS)	Information
11. Business Continuity Plan	CDSP	Due Aug
12. Contract Assurance Audit	CDSP	Due Aug
13. Key Committee Updates		
13.1. DSC Change Management Committee *	CDSP (JR)	Information
14. Any Other Business		
14.1. Xoserve IX Refresh Update	CDSP (MP)	Information
14.2. DPM update	CDSP (DA)	Information
15. Diary Planning	Chair	Information

Action Table (as at 17 June 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	15/04/20	1.6	Xoserve (FC) to provide a paper on options how the industry can best use machine learning in NDM Allocation at the July meeting.	Xoserve (FC)	Carried Forward
0601	11/06/20	6.0	Xoserve/CDSP (JMc/LW) to consider the best way to obtain feedback on Key Performance Measure tables and whether this should be conducted via a survey or Workshop	Xoserve (JMc/LW)	Pending
0602	11/06/20	7.3.4	Xoserve/CDSP (MD/DR) to provide more insight and visibility of the problems with AQs.	Xoserve/CDSP (MD/DR)	Pending