

## Workgroup Terms of Reference

### 0549 - Improving Arrangements for Managing Major Industry Changes

**Date referred from Panel:** 20 August 2015

#### Background – Why Change?

Please refer to [www.gasgovernance.co.uk/0549](http://www.gasgovernance.co.uk/0549)

#### Solution

The solution proposes to implement a clear delivery structure for major industry deliverables, comprising a Project Board, Project Management Team and Project Assurance. It defines the key responsibilities for each body and the expected interactions and decision-making responsibilities.

UNC already contains or provides for a number of committees and roles such as EBCC, UK Link etc., and this proposal would utilise this principle.

#### Topics for Discussion

- Understanding the objective
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text
- Cross Code impacts
- Should high level principals be used for FGO.

#### Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

#### Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice