

## Workgroup Terms of Reference

### 0518S - Enhancement to the Gas Safety (Installation & Use) Regulations process

**Date referred from Panel:** 20 November 2014

#### Background – Why Change?

Please refer to <http://www.gasgovernance.co.uk/0518>

#### Solution

It is proposed to implement a Shipper report identifying sites where meters have been removed 6 months previously to aid with the GS(I&U)R process and enhance metering data quality. Shippers will have 30 days to investigate the sites contained and report back to the Transporters where meters are identified on site. Where meters are found these will enter into the process implemented by UNC 0424 and 0425 and be removed from future Transporter GS(I&U)R reports.

#### Topics for Discussion

- Understanding the objective
- Customer interactions to be clarified.
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text.

#### Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

#### Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice