

Workgroup Terms of Reference

0431S: Shipper/Transporter - Meter Point Portfolio Reconciliation

Date referred from Panel:

16 August 2012

Background – Why Change?

Please refer to www.gasgovernance.co.uk/0431

Solution

It is proposed that Shippers will obtain from their Supply businesses a dataset of their billable Meter Point Reference Number (MPRN) portfolio and provide this to Xoserve to enable a match of the portfolio against the MPRN data currently stored in Sites & Meters database. Shippers will be obligated to provide these datasets as and when the Transporters deem a reconciliation exercise is necessary, but not more than once in any Gas Year.

Topics for Discussion

- Understanding the objective
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text
- Assess impacts on Shippers' systems and their ability to provide the information at a reasonable cost.

Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice.