

Stage 03: Draft Modification Report

0396:

EU Third package: Three week switching

This proposal will outline a solution that will enable suppliers to be compliant with the EU three week switching directive.



Responses invited by 02 March 2012.



High Impact:
Network Owners, Shippers and Suppliers



Medium Impact:



Low Impact:

What stage is this document in the process?



0396

Draft Modification Report

23 January 2012

Version 1.0

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About this document:

This document is a Draft Modification Report, which was issued for consultation responses, at the request of the Panel on 19 January 2012.

The close-out date for responses is 02 March 2012.

The Panel will consider the responses and agree whether or not this modification should be made.



3 Any questions?

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1 Summary

Is this a Self-Governance Modification?

The Modification Panel determined that this is not a self-governance modification.

Why Change?

Article 3(5a) of the Electricity Directive and Article 3(6a) of the Gas Directive requires Member States to ensure that where a customer, while respecting contractual conditions, wishes to change Supplier, the change is effected within three weeks. The detailed measures are described in the DECC Impact Assessment No.DECC0003 dated 14/01/2011¹.

Government has transposed the requirements into Statutory Instrument The Electricity and Gas (Internal Markets) Regulations 2011.²

Part 3 of these Regulations will amend the Standard Conditions of a Gas Supply Licence, specifically by adding Standard Condition 14A Customer Transfer; 'Obligation to complete a Supply Transfer within three weeks.' In order to comply a Supplier will need to make arrangements with their Shipper to transfer ownership of the relevant Supply Point within the prescribed timescales.

Existing UNC business rules and industry systems do not facilitate 3 week switching when the 3 week period includes bank holidays.

Solution

Transporter and Shipper systems/ processes need to be changed in order to achieve 3 week switching at any time in the year. The maximum constraint occurs over the Christmas /New Year period which includes four bank holidays (Christmas Day, Boxing Day, New Years Day and the additional January Scottish Bank Holiday) plus three weekends within a 21 calendar day period. This could be achieved by:

- Reducing the Objection Window to 3 business days
- Reducing the Confirmation Window to 5 business days

Relevant Objectives

Some Workgroup members considered this modification facilitates UNC Relevant Objective (d)

d) Securing of effective competition:

(i) Between relevant shippers;

(ii) Between relevant suppliers; and/or

(iii) Between DN operators (who have entered into transportation arrangements with other relevant gas transporters) and relevant shippers.

Should Supplier Standard Licence Condition 14 be amended in accordance with the Draft Statutory Instrument, then the Supplier will require their Shipper to complete the transfer of Supply Point ownership within 21 calendar days. Changing Transporter systems and processes will facilitate this by providing a transfer timeline consistent with the



Where can I find more information about how the supply point transfer process works

The rules which govern Transfer of ownership processes can be found in UNC section G, from Paragraph 2.5 to 2.11

¹ <https://www.decc.gov.uk/assets/decc/Consultations/eu-third-package/1156-ia-third->

² <http://www.legislation.gov.uk/ukdsi/2011/9780111513965>

proposed additional Supplier Standard License Condition 14a. This facilitates competition between relevant Shippers and Suppliers.

Impacts & Costs

The below is based on suggestions put forward by Xoserve

Reduction of the Objection Window

- Impacts across SPA Processes, Metering Processes and Reporting Interfaces
- The Objection Window reduced to 3 business days
- Indicative costs are estimated to be £200k

Reduction of the Confirmation Window

- Possible impacts across SPA Processes, Metering Processes, Invoicing, RGMA Flows, AQ Review and Reporting Interfaces
- The Confirmation Window reduced to 5 business days Indicative costs are estimated to be £500k

Implementation

No specific implementation timescale is proposed, although Shippers wish to see timely implementation in order to deliver compliance with their wider obligations. A 12 month lead time has been suggested by Xoserve for delivery of Transporter system changes.

The Case for Change

The DECC Impact Assessment No.DECC0003 contains the following extracts that describe government's view of the benefits, which summarises the case for change.

"...There are two sources of benefit from these measures to improve switching. Firstly, there is a direct benefit to consumers who are switched faster than they would have been otherwise..."

"...The second source of benefits which may arise from a quicker switching process are the more intangible benefits associated with improved competition..."

"...Although the impact assessment focuses on the benefits to domestic consumers, we would expect the same benefits to apply to non-domestic consumers as well..."

Recommendations

All parties are invited to consider whether they wish to submit views regarding this Modification.

2 Why Change?



Transfer of ownership – existing UNC rules

UNC Section G2 describes the process by which transfer of ownership takes place. The process is known as a Supply Point Confirmation. The minimum time for this process to take effect is 15 business days. This comprises an 8 business day period during which the incumbent Shipper has the opportunity to object to the transfer, followed by a 7 business day Confirmation Window after which the transfer takes place. The 15 business day period translates into a three week, 21 calendar day period excepting where this three week period includes bank holidays. Therefore the existing business rules do not facilitate compliance with the Regulations.

Options have been extensively discussed at UNC Distribution Workstream and Workgroup meetings for revising the UNC business rules together with associated system and process changes to affect 3 week switching. These discussions have been informed by input from Xoserve and the conclusion reached was that the 15 business day window will need to reduce to an 8 business day window to cater for the Christmas/New Year period. Xoserve described the rationale for this in a presentation at the Distribution Workgroup meeting on 24 March 2011³. This would involve a reduction to the Objection Window from 8 to 3 business days and a reduction to the Confirmation Window from 7 to 5 business days.

Larger Supply Points and New Smaller Supply Points

The Supply Point Confirmation process for Larger Supply Points, which may be domestic or non-domestic, and for certain* New Smaller Supply Points incorporates an additional business day at the start of the process to allow for a Supply Point Nomination. The additional business day means that the changed transfer timeline advocated within this Modification Proposal would not meet the three week time frame over the Christmas/New Year period.

**New Smaller Supply Points involving more than one Meter Point*

A Supply Point is described as new when siteworks or other work has been carried out either to establish a Supply Point initially or to change the number of meters comprised within the Supply Point. It is not envisaged that this activity would coincide with a change of ownership.

Larger Supply Points - Domestic

Analysis carried out by Xoserve to inform discussions at the Project Nexus Market Differentiation meeting on 4 August 2009,⁴ showed that, as of August 2009 domestic Larger Supply Points totalled 46,214. This compared to a known domestic Smaller Supply Point total of 13,812,298. The analysis showed that a total of 7,039,029 Supply Points had no code to indicate their market sector. On 27 July 2011 the Authority directed that UNC 0353 'Population of Market Sector Code within the Supply Point Register' be made. UNC 0353 concludes that the default market sector code for Smaller Supply Points should be domestic.

Therefore it could be assumed that the ratio of domestic Larger Supply Points to domestic Smaller Supply Points was 46,214:21,229,848 or 0.22%

If it is concluded that switching behaviour amongst domestic Larger Supply Point customers does not significantly differ from that amongst domestic Smaller Supply Point customers then the 8 business day switching timeline prescribed by this

Definition of a Larger Supply point

Q. How big is a Larger Supply Point?

A. Annual consumption greater than 73,200kWh (2,500 therms)

³ <http://www.gasgovernance.co.uk/dist/240311>

⁴ <http://www.gasgovernance.co.uk/nexus/040809>

Modification Proposal should achieve a 99.78% success rate at the time of maximum constraint i.e. Christmas/New Year.

This does not mean that the Workgroup supports a delayed switch for domestic Smaller Supply Point customers but indicates that an exceptions process could be introduced by Suppliers that could incorporate the nomination process within the 14 day cooling off period for these relatively small numbers of customers. This could involve the use of the Supply Point Enquiry process to clarify the Supply Point type based on the customers declared annual consumption and could take place during the cooling off period.

Larger Supply Points – Non Domestic

The proposed additional supplier Standard License Condition 14a allows for the transfer to take place outside of the 3 week switching period. One such exclusion is where the customer requests that the transfer takes place at a later date. The Workgroup's understanding of this clause was that a Supplier can enter into a contract with the customer whereby the customer agrees to a defined start date sometime in the future, or is happy to contract on the basis that a Supplier may require additional time to complete the necessary Supply Point Nomination process. This is the typical way in which industrial & commercial customers contract for their energy. The Workgroup also believed that the purpose of the EU Directive is not to prohibit customers from the freedom to contract on a basis which suits them. Therefore it did not believe that an additional shrinkage to the suggested 8 business day timeframe is necessary to incorporate the nomination process.

Non-domestic Existing Smaller Supply Points will transfer within the prescribed 8 business day timeframe as they are not part of the Supply Point Nomination process.

Context

To facilitate a Supplier's ability to comply with proposed Supplier Standard License Condition 14a. Relevant Shippers will need to complete a transfer within three weeks.

The issue

Under the current switching framework Shippers will fail to complete 3 week switching when one or more bank holidays occur during the transfer period.

The Workgroup noted that current UNC provisions do not allow Shippers to complete transfers within 21 days if the day of submission is included in the calendar day count.

3 Solution

- Reduce the Objection Window to 3 business days
- Reduce the Confirmation Window to 5 business days

4 Relevant Objectives

Implementation will better facilitate the achievement of **Relevant Objective d and g.**

| The benefits against the Code Relevant Objectives | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| Description of Relevant Objective | Identified impact |
| a) Efficient and economic operation of the pipe-line system. | None |
| b) Coordinated, efficient and economic operation of (i) the combined pipe-line system, and/ or (ii) the pipe-line system of one or more other relevant gas transporters. | None |
| c) Efficient discharge of the licensee's obligations. | None |
| d) Securing of effective competition: (i) between relevant shippers; (ii) between relevant suppliers; and/or (iii) between DN operators (who have entered into transportation arrangements with other relevant gas transporters) and relevant shippers. | Yes, see below |
| e) Provision of reasonable economic incentives for relevant suppliers to secure that the domestic customer supply security standards... are satisfied as respects the availability of gas to their domestic customers. | None |
| f) Promotion of efficiency in the implementation and administration of the Code | None |
| g) compliance with the Regulation and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators | Yes |

The Workgroup considered this Proposal facilitates UNC Relevant Objective (d)(ii) for the reason given below.

d) Securing of effective competition:

(i) Between relevant shippers;

(ii) Between relevant suppliers; and/or

(iii) Between DN operators (who have entered into transportation arrangements with other relevant gas transporters) and relevant shippers.

Should Supplier Standard Licence Condition 14a be amended in accordance with the Draft Statutory Instrument, then the Supplier will require their Shipper to complete the transfer of Supply Point ownership within 21 calendar days. Changing Transporter systems and processes will facilitate this by providing a transfer timeline consistent with the proposed amended Supplier Standard License Condition 14a

The DECC Impact Assessment No.DECC0003 contains the following extracts that describe government's view of the benefits, which summarises the case for change.

"...There are two sources of benefit from these measures to improve switching. Firstly, there is a direct benefit to consumers who are switched faster than they would have been otherwise..."

"...The second source of benefits which may arise from a quicker switching process are the more intangible benefits associated with improved competition..."

"...Although the impact assessment focuses on the benefits to domestic consumers, we would expect the same benefits to apply to non-domestic consumers as well..."

Some Workgroup members considered that customer service issues may arise in light of the lack of time to deal with issues that may arise as a result of a proposed transfer. There may be objections that are properly raised which could be resolved under the existing timelines but not under those proposed. This would not be consistent with facilitating effective competition.

g) compliance with the Regulation and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators

This modification was raised to facilitate compliance with the Regulation.

5 Impacts and Costs

Consideration of Wider Industry Impacts

This Proposal will impact both Shippers and Network Owners. Network owners will bear the cost of the change to the Xoserve systems that process the transfer. Shippers and Suppliers will incur costs associated with internal system and process changes.

Costs

| Indicative industry costs – User Pays |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Classification of the proposal as User Pays or not and justification for classification |
| <p>This has not been proposed as a User Pays Modification since no new User Pays service is envisaged, nor any change to an existing User Pays service.</p> <p>Ofgem have indicated that User Pays is the appropriate route for funding, and the Transporters have put forward a revised ACS that would implement this (see www.gasgovernance.co.uk/proposedACS).</p> |
| Identification of Users, proposed split of the recovery between Gas Transporters and Users for User Pays costs and justification |
| Not applicable. |
| Proposed charge(s) for application of Users Pays charges to Shippers |
| Not applicable. |
| Proposed charge for inclusion in ACS – to be completed upon receipt of cost estimate from Xoserve |
| Not applicable. |

Impacts

| Impact on Transporters' Systems and Process | |
|---------------------------------------------|-----------------------------------------------------------------|
| Transporters' System/Process | Potential impact |
| UK Link | <ul style="list-style-type: none"> • Significant |
| Operational Processes | <ul style="list-style-type: none"> • Significant |
| User Pays implications | <ul style="list-style-type: none"> • None |

Where can I find details of the UNC Standards of Service?

In the Revised FMR for Transco's Network Code Modification

0565 Transco Proposal for Revision of Network Code Standards of Service

at the following location:

<http://www.gasgovernance.co.uk/sites/default/files/0565.zip>

| Impact on Users | |
|-----------------------------------------------------------------------|---------------------------------------------------------------|
| Area of Users' business | Potential impact |
| Administrative and operational | <ul style="list-style-type: none"> Significant |
| Development, capital and operating costs | <ul style="list-style-type: none"> Low |
| Contractual risks | <ul style="list-style-type: none"> None |
| Legislative, regulatory and contractual obligations and relationships | <ul style="list-style-type: none"> Significant |

| Impact on Transporters | |
|-----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Area of Transporters' business | Potential impact |
| System operation | <ul style="list-style-type: none"> None |
| Development, capital and operating costs | <ul style="list-style-type: none"> Xoserve advised that implementation costs would be of the order of £700k |
| Recovery of costs | <ul style="list-style-type: none"> The Workgroup supported costs being recovered through a one-off pass through mechanism, reflecting the revised obligations |
| Price regulation | <ul style="list-style-type: none"> None |
| Contractual risks | <ul style="list-style-type: none"> Low |
| Legislative, regulatory and contractual obligations and relationships | <ul style="list-style-type: none"> Significant |
| Standards of service | <ul style="list-style-type: none"> Low |

| Impact on Code Administration | |
|-------------------------------|------------------------------------------------------------------|
| Area of Code Administration | Potential impact |
| Modification Rules | <ul style="list-style-type: none"> Not applicable |
| UNC Committees | <ul style="list-style-type: none"> Not applicable |
| General administration | <ul style="list-style-type: none"> Not applicable |

| Impact on Code | |
|--------------------------|--------------------------------------------------------|
| Code section | Potential impact |
| See suggested legal text | <ul style="list-style-type: none"> High |

| Impact on UNC Related Documents and Other Referenced Documents | |
|------------------------------------------------------------------------------|------------------|
| Related Document | Potential impact |
| Network Entry Agreement (TPD I1.3) | • None |
| Network Exit Agreement (Including Connected System Exit Points) (TPD J1.5.4) | • None |
| Storage Connection Agreement (TPD R1.3.1) | • None |
| UK Link Manual (TPD U1.4) | • None |
| Network Code Operations Reporting Manual (TPD V12) | • None |
| Network Code Validation Rules (TPD V12) | • None |
| ECQ Methodology (TPD V12) | • None |
| Measurement Error Notification Guidelines (TPD V12) | • None |
| Energy Balancing Credit Rules (TPD X2.1) | • None |
| Uniform Network Code Standards of Service (Various) | • None |

| Impact on Core Industry Documents and other documents | |
|-------------------------------------------------------------------------|------------------|
| Document | Potential impact |
| Safety Case or other document under Gas Safety (Management) Regulations | • None |
| Gas Transporter Licence | • None |

| Other Impacts | |
|------------------------------------------------------------------------------------------------------------|------------------|
| Item impacted | Potential impact |
| Security of Supply | • None |
| Operation of the Total System | • None |
| Industry fragmentation | • None |
| Terminal operators, consumers, connected system operators, suppliers, producers and other non code parties | • None |

6 Implementation

No specific implementation timescale is proposed, although Shippers wish to see timely implementation in order to deliver compliance with their wider obligations. A 12 month lead time has been suggested by Xoserve for delivery of Transporter system changes.

7 The Case for Change

In addition to that identified the above, the Workgroup identified the following:

Advantages

On the assumption that customers switch to take advantage of a better product offering, this modification will deliver the benefits quicker than at present.

This is the case for domestic customers and non-domestic customers who have no existing contractual commitment in terms of start/end date, for example customers on deemed contracts.

For non-domestic customers on fixed term contracts the reduced transfer timeline will allow additional time for decision making which may prove particularly beneficial at times of market price volatility. This is more likely to be the case for large non-domestic customers for whom energy is a substantial part of their costs.

This Modification Proposal will provide a consistent year round solution that will not only meet the 3 week switching requirement for any time of the year but will also deliver a switching timescale of ten days for most of the year. This will align with electricity industry switching. Suppliers will be able to align systems and processes reducing complexity and cost and therefore improve the switching experience for dual fuel customers.

Disadvantages

A reduced Objection Window will reduce the opportunity for Suppliers to interact with customers and/or their representative in order to resolve possible contractual disputes. This is likely to be the case for large non-domestic customers with more complex supply contract terms.

There may be wide ranging system and process issues for Transporters, Shippers and Suppliers which have not been identified, for example the effect on RGMA flows created by a reduced Confirmation Window.

The investment in new systems may be short lived if overtaken by other developments.

Some parties have indicated that they believe that a reduced Objection Window may lead to an increase in erroneous transfers.

This solution is reliant on the Transporter providing same day or day after response to Supply Point Confirmation file transactions. Transporters have indicated that in practice they do in fact meet these deadlines but cannot give an absolute guarantee and therefore would wish to commit to achieving this performance level on a 'reasonably practicable' basis. Given that the period of maximum constraint occurs only during the Christmas/New Year period we view this risk as minimal.

Some Workgroup members considered there was an increased risk that Shippers may not be able to obtain their initial meter reading in time for submission to Xoserve and therefore it will lead to more Shipper agreed reads. Other Workgroup members disagreed this was in addition to the existing risk.

8 Legal Text

Text provided by National Grid Distribution:

TPD Section G

Amend paragraph 2.5.8 to read as follows:

2.5.8 The Proposed Supply Point Registration Date shall be:

- (a) not more than 30 Business Days after the Supply Point Confirmation is submitted; and
- (b) not less than 9 Business Days after the Supply Point Confirmation is submitted unless:
 - (i) at the time that the Supply Point Confirmation is submitted a Supply Point Withdrawal has been submitted by the Existing Registered User in respect of each Existing Supply Point in which case the Proposed Supply Point Registration Date shall not be less than 6 Business Days;
 - (ii) there is no change in the identity of the Registered User in respect of the Supply Point, in which case the Proposed Supply Point Registration Date shall not be less than 6 Business Days; or
 - (iii) where the Supply Point Confirmation is resulting from a Supply Point Commodity Rate Renomination (a "**Supply Point Commodity Rate Confirmation**") in which case the Proposed Supply Point Registration Date shall not be less than 4 Business Days; and
- (c) not earlier than 2 months (or such lesser period as the Transporter may specify) after the Supply Point Confirmation is submitted, where such Supply Point ceases to be, or becomes, a category of Special Metering Supply Point described in paragraph 7.1.1(d)(ii)(2), 7.1.1(d)(ii)(3), or 7.1.1(d)(iv).

Amend paragraph 2.5.11 to read as follows:

2.5.11 Where the Transporter does not reject the Supply Point Confirmation it will as soon as reasonably practicable and in any event within 2 Business Days after the Supply Point Confirmation was communicated, give notice to the Proposing User acknowledging the Supply Point Confirmation.

Amend paragraph 2.8.1 to read as follows:

2.8.1 Where, at the time a User submits a Supply Point Confirmation which is not rejected by the Transporter, there is any Existing Supply Point in respect of which a Supply Point Withdrawal has not been submitted:

- (a) the Transporter will, as soon as reasonably practicable and in any event within 2 Business Days after the Supply Point Confirmation was submitted, notify the Existing Registered User of the submission

- of the Supply Point Confirmation and the Proposed Supply Point Registration Date, but not the identity of the Proposing User;
- (b) the Existing Registered User may, up to but not after the 3rd Business Day after the date of notification to the Existing Registered User of the submission of the Supply Point Confirmation ("**Objection Deadline**"), submit to the Transporter an objection ("**Supply Point Objection**") in respect of such Existing Supply Point provided that the Existing Registered User shall not submit such Supply Point Objection where a domestic consumer supplied with gas at the Existing Supply Point has ceased or is to cease to own or occupy the relevant premises; and
 - (c) the Proposing User may, subject to paragraph 2.8.8 (in the case of a Smaller Point) up to but not after the 6th Business Day before the Proposed Supply Point Registration Date (the Objection Deadline) submit to the Transporter a cancellation ("**Supply Point Confirmation Cancellation**") in respect of such Supply Point Confirmation.

Amend paragraph 2.8.3 to read as follows:

2.8.3 Where a User submits a Supply Point Objection to the Transporter:

- (a) the objecting User is required to declare its identity in the objection;
- (b) the Transporter will, as soon as reasonably practicable and in any event within 2 Business Days after the Supply Point Objection was submitted, notify such objection, including (where declared in the objection) the identity of the objecting User, to the Proposing User;
- (c) where the objecting User did not comply with the requirement in paragraph (a):
 - (i) the Transporter will not reject the Supply Point Objection (which will accordingly be effective for the purposes of paragraph 2.8.6);
 - (ii) the Transporter will, if requested by the Proposing User, provide to the Proposing User the identity of the objecting User as soon as is reasonably practicable but (as is acknowledged by each User) does not undertake to do so before the Objection Deadline; and
- (d) the objecting User will declare in the objection the reason for its objection and if the objecting User fails to do so the Transporter may reject such Supply Point Objection which accordingly will not be effective for the purposes of paragraph 2.8.6;
- (e) and that Supply Point Objection was raised at the request (whether directly or indirectly) of the Consumer in respect of the affected Existing Supply Point, the Transporter will, where the reasons for the objection have been provided to the Transporter by the objecting User, as soon as reasonably practicable and in any event within 2 Business Days after the Supply Point Objection was submitted, notify such reasons to the Proposing User.

Amend paragraph 2.8.5 to read as follows:

2.8.5 A User may withdraw a Supply Point Objection up to but not after:

- (a) the 3rd Business Day after the Supply Point Objection was made; or

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- (b) if earlier, the Objection Deadline.

Amend paragraph 2.8.6 to read as follows:

2.8.6 Where a Supply Point Objection is made and is not withdrawn in accordance with paragraph 2.8.5, the Supply Point Confirmation shall lapse and be of no effect, and the Transporter will so inform each Existing Registered User as soon as reasonably practicable and in any event not later than the fifth Day before the Proposed Supply Point Registration Date.

Amend paragraph 2.8.8 to read as follows:

2.8.8 In the case of a Supply Point Confirmation within paragraph 2.8.1, as soon as reasonably practicable after the Objection Deadline and in any event not later than the fifth Day before the Proposed Supply Point Registration Date:

- (a) the Transporter will notify the Proposing User whether the Supply Point Confirmation has become effective, setting out (where it has become effective, and without prejudice to paragraph 2.7.5) the details of the Supply Point to be recorded in the Supply Point Register;
- (b) (where the Supply Point Confirmation has become effective) the Transporter will notify the User (which was the Existing Registered User immediately preceding the effective date of the Supply Point Confirmation) of the identity of the Proposing User (that has become the Registered User) and the identity of the supplier (that has become the supplier) in respect of the Supply Point recorded in the Supply Point Register and which is the subject of such Supply Point Confirmation.

9 Recommendation

All parties are invited to consider whether they wish to submit views regarding this modification.

The close-out date for responses is 02 March 2012, which should be sent to enquiries@gasgovernance.co.uk.

A response template which you may wish to use is at www.gasgovernance.co.uk/0396



Consultation Ends

On 02 March 2012.