

Workgroup Terms of Reference

0357 - Enhanced Supply Point Administration Process

Workgroup Report to Panel Meeting: 18 August 2011

Date referred from Panel: 17 February 2011

Background – Why Change?

Please refer to Modification 0357 at www.gasgovernance.co.uk/0357

Solution

It is proposed to that the current Supply Point Administration process will be enhanced to allow non-domestic consumers to choose to release their data via a Supply Point Enquiry Service (specifically meter readings) to specific Shippers/Suppliers direct from xoserve. It is also proposed to put in place strong safeguards to protect customer data. A Shipper/Supplier would only be able to receive this information from xoserve if they have written permission from the customer. In addition, we propose adopting any data privacy processes that are identified in the Smart Metering Implementation Programme.

Topics for Discussion

Understanding the objective

Assessment of alternative means to achieve objective

Assessment of potential impacts of the modification

Whether NTS connections should be within scope

Whether written permission/consent could be replaced by verbal permission

Development of Solution (including business rules if appropriate)

Assessment of implementation costs

Assessment of legal text

Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice