

Terms of Reference – V3.0
UNC Modification Reference Number 0126
Restriction of Invoice Billing Period

Purpose

A Uniform Network Code Review Group is required to review the current UNC arrangements in respect of restricting invoice billing periods for retrospective corrections.

Scope and Deliverables

To the extent of identifying and considering high-level options for regime change, which could meet the aspirations of the Proposer, the Review Group will consider:

1. Reviewing the current fixed date of February 1998 and whether it is appropriate to set a new fixed date for retrospective correction or whether there should be a rolling period and if so, what that period should be. Consider whether some other mechanism for determining the period of retrospection is more appropriate e.g. confined to a discrete price control period.
2. Whether all errors should continue to be managed in the same way, or whether different error triggers should drive different resolution approaches. (E.g. debits vs credits, metering errors vs administrative billing errors, NTS input meters vs NTS offtake meters, different invoice types etc.)
3. The interplay between the need of shippers to consider and validate invoices in the light of the various options identified for limiting retrospection.
4. The need for reconciliation to be allowed to properly complete in the light of the various options identified for limiting retrospection and how to cut over to a new regime.
5. The need to avoid any perverse incentives on any party to behave in a manner that would intentionally bring undue advantage to themselves, or undue disadvantage to any other party(ies). (E.g. treatment of user suppressed reconciliations).
6. The extent to which positive incentives and changes to the Meter assurance regime are created, and how these might be responded to. For example, incentives upon Transporters to increase the frequency and accuracy of offtake meter inspections.
7. How different players within the industry might be advantaged or disadvantaged by the Review Group's preferred outcome.
8. The extent to which the Review Group's preferred outcome might bring equability, stability and certainty to the industry, and also better facilitate the relevant objectives contained within the Transporter licence.

A Review Group Report will be produced containing the findings and recommendations of the Review Group in respect of the work identified above.

Limits

The Review Group will consider changes required to the following:

- Uniform Network Code.
Including:

Before the day daily activities, close out, nominations, missing reads, daily read error, liabilities, check reads, billing/settlement, etc.

The Review Group in its initial phase (six months) will not concern itself with:

- Detailed changes required to processes and procedures
- Detailed changes required to existing systems
- Development of detailed business rules

Composition

Name	Organisation
Julian Majdanski (Chair)	Joint Office
Mike Berrisford (Secretary)	Joint Office
Alan Raper	National Grid Distribution
Alison Jennings (alt to Alan Raper)	National Grid Distribution
Alex Travell	EON
Brian Durber (alt to Alex Travell)	EON
Andy Miller	xoserve
Christian Hill	RWE Npower
Joel Martin	Scotia Gas Networks
Linda Whitcroft	xoserve
Lisa Waters	WWA (on behalf of Corona Energy)
Nick Wye (alt to Lisa Waters)	WWA (on behalf of Corona Energy)
Marie Clark	Scottish Power
Karen Kennedy (alt to Marie Clark)	Scottish Power
Mark Jones	Scottish & Southern Energy
Mike Young (Proposer)	British Gas Trading
Rochelle Hudson (alt to Mike Young)	Centrica
Paul Gallagher	National Grid
Phil Broom	Gaz de France
Richard Hall	Ofgem
Robert Cameron-Higgs	Northern Gas Networks
Simon Trivella	WWU
Stefan Leedham	EDF Energy
Steve Nunnington	xoserve
Steve Pownall	National Grid Transmission
Tim Davis	Joint Office

A Review Group meeting will be quorate provided at least 2 Transporter and 2 User representatives are present.

Information Sources

- Uniform Network Code – Section E, F, S, (others to be identified).
- GT, Shipper and Supplier Licences.
- Gas Act.
- Various Industry legislation as appropriate – may include reference to:
 - Gas Safety (Installation & Use) Regulations.
 - Gas Safety (Management) Regulations.
 - Industry Codes of Practice as relevant.

Timetable

- Frequency of meetings – at least monthly. The frequency of meetings will be subject to review and potential change by the Review Group.
- Meetings will be administered by the Joint Office and conducted in accordance with the Chairman's Guidelines.