

# Proposal for Updating Supplemental Agreements

## Objective

The process requires modification and refinement:

- to make it fit for purpose for future use, and also make improvements that will make the review of changes efficient for all operators to process; and
- to incorporate the requirements for tri-partite sites

## Business Rules

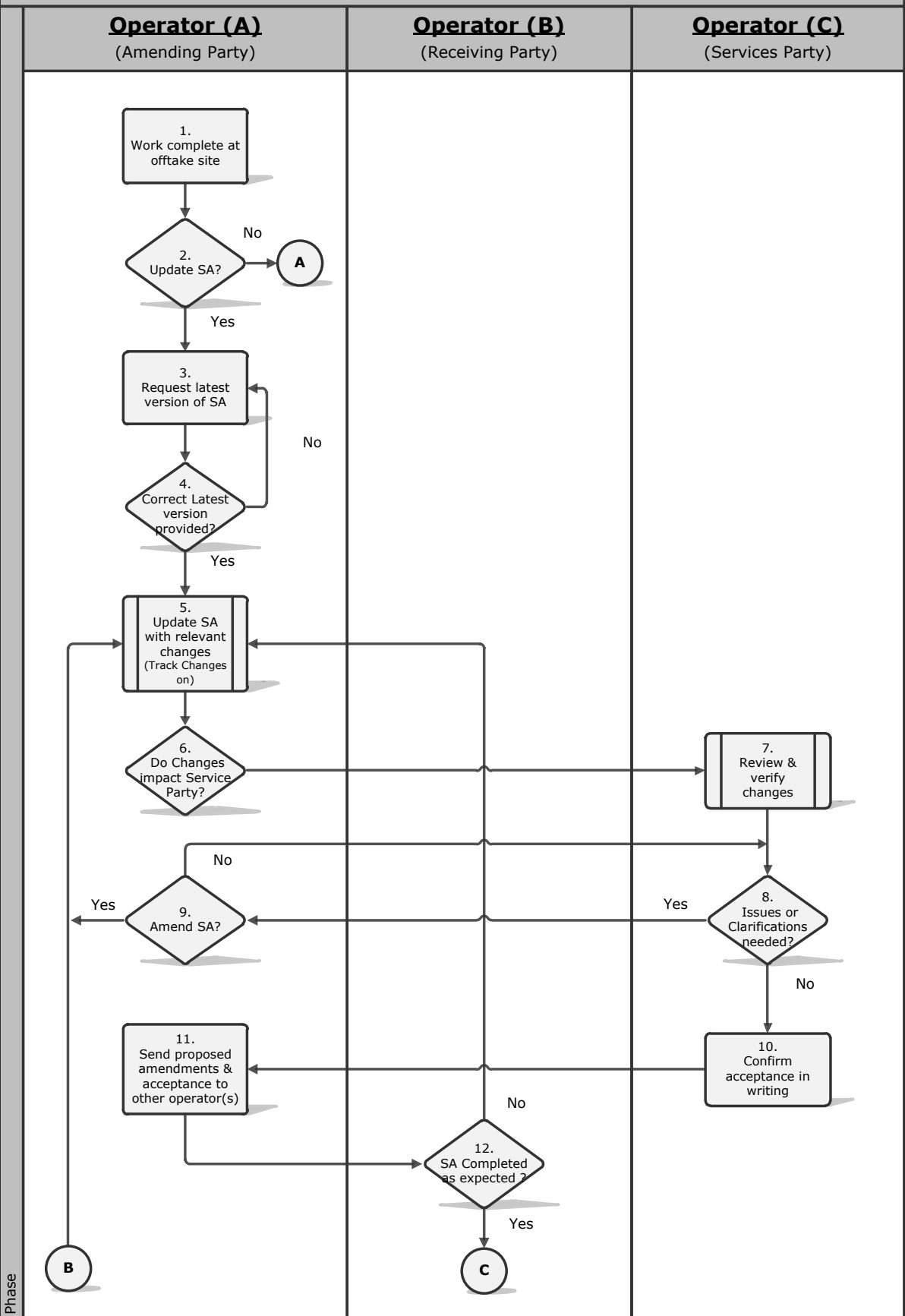
- any party can initiate the update process and draft proposed changes;
- any amendments provided must have updated the relevant current version of the supplemental agreement and track changes **must** have been applied so that the other operator(s) can quickly identify the changes made for prompt and an efficient review to take place;
- for tri-partite sites, the initiating or amending party shall assess the impact on the services party and will seek approval for any modifications to the site services (Section 3 within the SA template). Where this occurs, the amending party will provide the written confirmation from the services party that the amendments to site services have been duly reviewed and agreed upon, before submission of the revised SA to the operator.
- the process will apply to all site types;
- other receiving party or parties may require further additional information from the amending party to support to acceptance of the revised supplemental. This is covered by OAD Section N3.3.

## Outstanding Issues

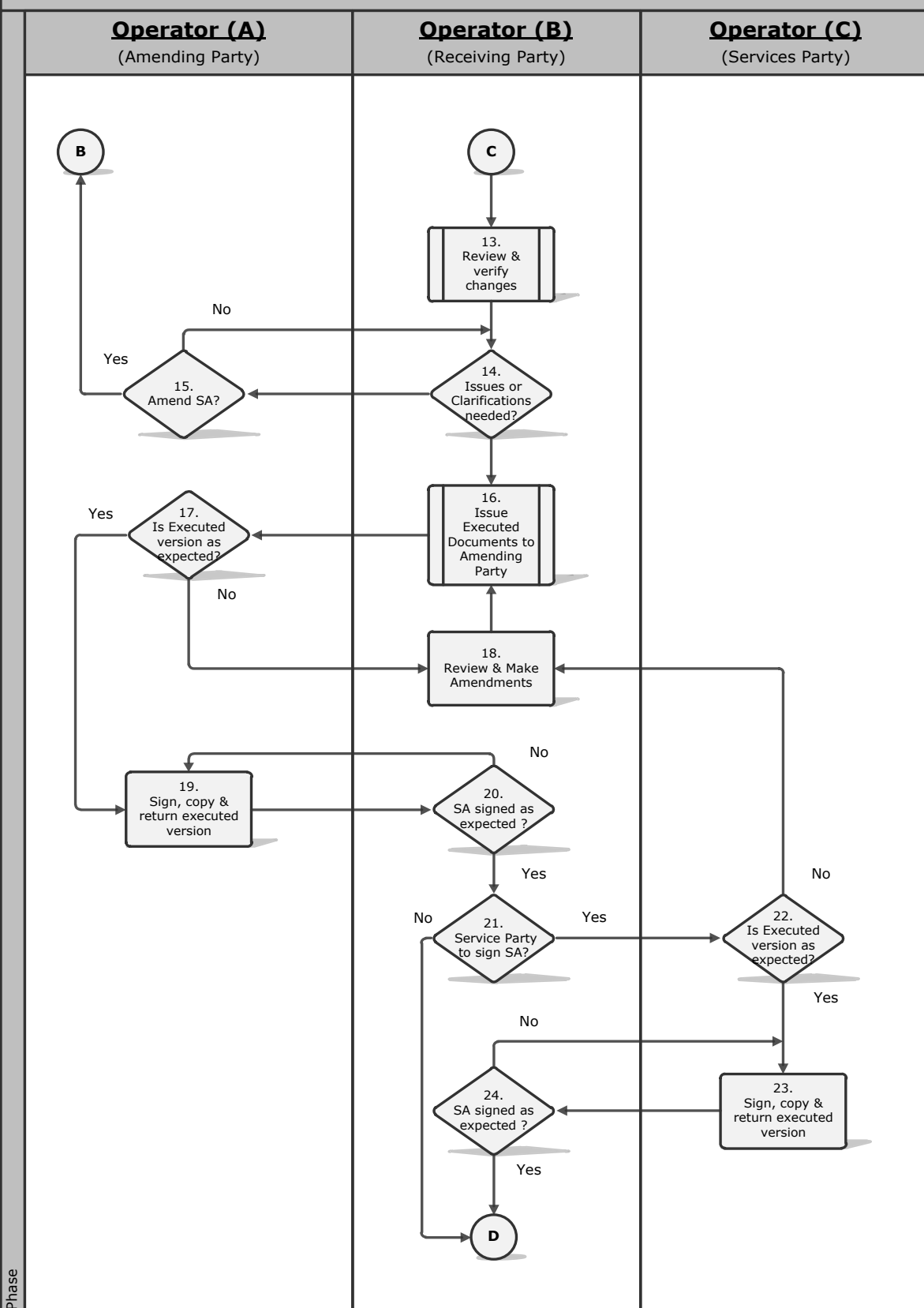
- The current arrangements in OAD Section N2 and N3 need to be revised so that they are clear and less unambiguous.
- OAD Section N3 will require updating:
  - To reflect that Supplemental Agreements are in place for both offtakes and Shared Sites
  - The timescales in Section N3.3 concerning the processing of revised Supplemental Agreements, need to be reviewed and potentially revised so that they all operators can easily comply with the requirements.
- The detail behind the process steps still needs to be developed however, agreement is required first on the process steps.
- The procedural document covering this process needs to be committed as a subsidiary document. N1.2.1 will need to be updated as result.
- The requirements stated in Section B1.5.3(b) regarding the timing of when a revised Supplemental Agreement needs to be effective needs to be review and potentially revised as currently it is difficult to adhere to this specific clause due to a timing issue between what happens

on site and then ascertaining the relevant information needed for the SA. A pragmatic way forward is required and one that takes into account the type of work as one size fits all may not be suitable.

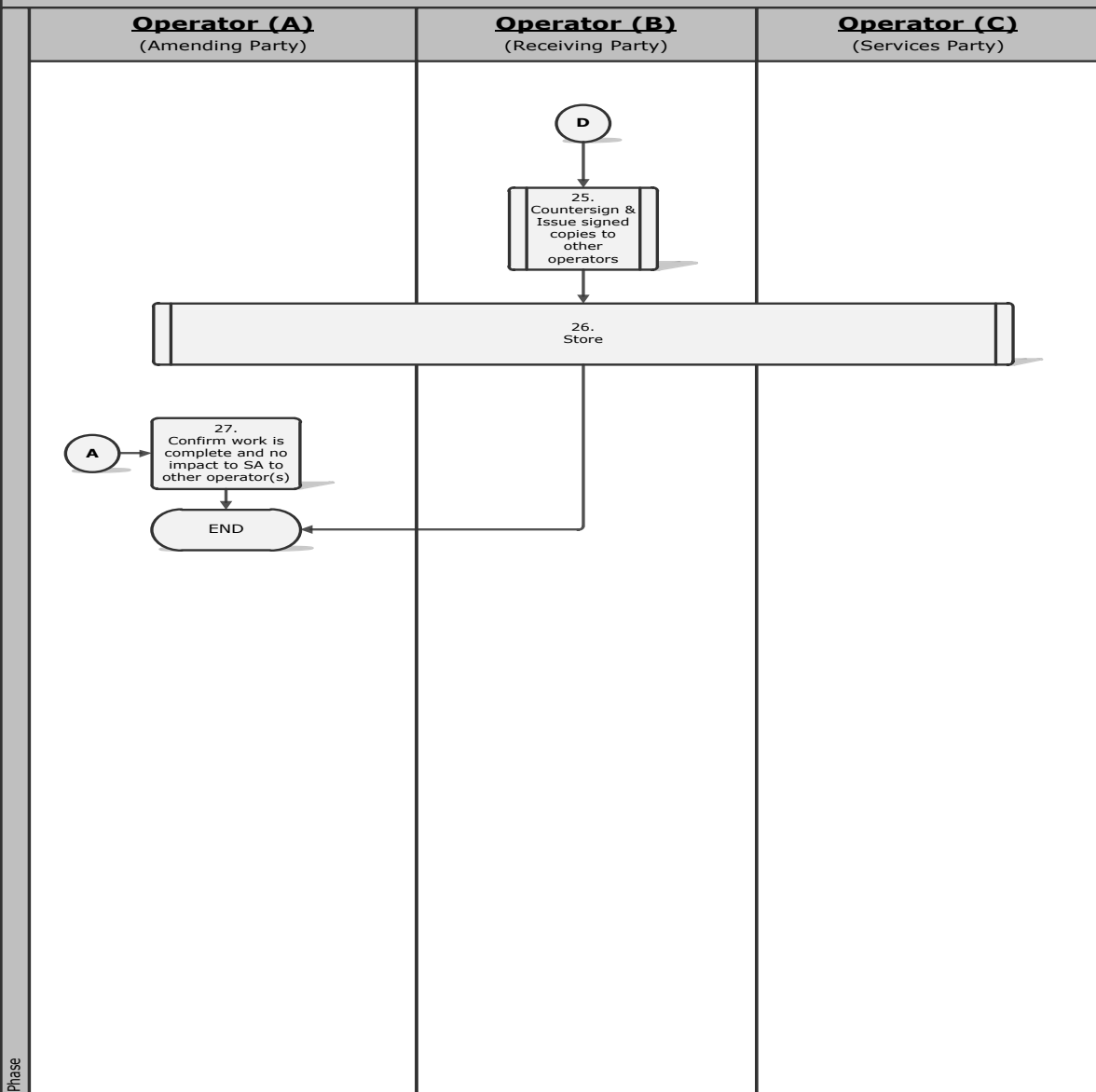
OAD Process: Updating Supplemental Agreements (v0.2)



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