

UK LINK MISCELLANEOUS DOCUMENT

UKLMD1

UK LINK MANUAL GLOSSARY

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1FA	XX/XX/2017	Created	Ellie Rogers

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1. Introduction

1.1 This document (Document) is the UK Link Miscellaneous Document UKLMD1 -UK Link Manual Glossary referred to in paragraph 2.1.1(g)(i) of the UK Link Framework Document.

1.2 This Document is an integral part of and is incorporated in the UK Link Manual.

1.3 The version of this Document that is in force and the date from which it is in force, are as stated above.

1.4 In this Document:

- (a) terms defined in the DSC Terms and Conditions and not otherwise defined in this Document shall have the meaning given in the DSC Terms and Conditions;
- (b) terms defined in any other CDSP Service Document and not otherwise defined in this Document shall have the meaning given in the CDSP Service Document;
- (c) terms defined in the UK Link Manual Framework Document and not otherwise defined in this Document shall have the meaning given in the UK Link Manual Framework Document; and
- (d) the further provisions of the DSC Terms and Conditions as to interpretation apply.

1.5 This Document may be changed in accordance with the applicable procedures contained in the Change Management Procedures.

1.6 The purpose of this Document is to define the terms that are set out in the UK Link Manual.

1.7 In the case of any conflict between the provisions of this Document and the UK Link Terms and Conditions the latter shall prevail.

1.8 UNC GT D5.2.3 does not apply in respect of this Document, and accordingly the provisions of this Document are not binding on UK Link Users.

Term	Synonym	Reference	Definition/Expansion	Document(s)
Active Notification Communication			Active Notification Communication is a message transmitted by National Grid NTS by means of the Active Notification System.	<ul style="list-style-type: none"> UKLCD1
Active Notification System	ANS		The Active Notification System is the system provided and operated by National Grid NTS for transmitting messages to a warning device.	<ul style="list-style-type: none"> UK Link Description Document UKLCD1
Applications			Any of the component systems that comprise the UK Link System.	<ul style="list-style-type: none"> UKLBD1
Audit trail			A log of the use of UK Link, recording information about significant events in the system and communications between CDSP and UK Link Users.	<ul style="list-style-type: none"> UKLBD1
Authentication			The process of checking or proving the identity of a user of UK Link.	<ul style="list-style-type: none"> UKLBD1
Authorised Representative	AR		A representative of the UK Link User who has been designated as such by that UK Link User as set out in UKLBD1.	<ul style="list-style-type: none"> UK Link Description Document UKLBD1 UKLBD2 UKLCD1
Automatic Audit Trail Facility			a facility forming part of the UK Link System installed at premises designated by the CDSP, which will automatically record the sending or the receipt by the CDSP of the message comprised in such UK Link Communication and log the date and time of such sending or receipt.	<ul style="list-style-type: none"> UK Link Description Document UKLAD3 UKLAD2 UKLCD1
Batch Transfer Communication			Data generated in a batch file and sent by a UK Link User to its Gateway.	<ul style="list-style-type: none"> UKLCD1
Business activity			A generic term used to describe the smallest subdivision of applications within UK Link to which access can be restricted	<ul style="list-style-type: none"> UKLBD1

			using the security access controls. Typically corresponds to a screen or an option on the lowest level of menu.	
Business Associate			See UK Link User	<ul style="list-style-type: none"> UKLBD1
Business Associate Code			A value generated by UK Link Gemini to provide a unique reference to a Business Associate. Each UK Link Gemini user identity is allocated one or more Business Associate Codes, allowing the user to access data relating to the corresponding business associates.	<ul style="list-style-type: none"> UKLBD1
Business Hours			Business Hours shall mean 09:00 to 17:00 on any day (other than a Saturday or Sunday) on which the clearing banks are open in London for the transaction of general business.	<ul style="list-style-type: none"> UKLBD2
Central Data Services Provider "CDSP"		GT D1.2.1a	Central Data Services Provider is the person for the time being appointed by the Transporters as central data services provider pursuant to the CDSP Licence Condition.	<ul style="list-style-type: none"> UKLBD1 UK Link Description Document UKLBD2 UKLBD3 UKLAD3 UKLAD2 UKLCD1
CDSP Service Desk	Service Desk		Provision by the CDSP of a Service Desk function.	<ul style="list-style-type: none"> UK Link Description Document UKLBD2 UKLAD3 UKLCD1
CDSP Duty Manager	CDSP DM		A representative of the CDSP that will engage with a User in the event of a DR Arrangement	<ul style="list-style-type: none"> UK Link Description Document UKLBD2 UKLAD3 UKLAD2
Code Communication		GT D5.1.2(e)	A Code Communication is: <ul style="list-style-type: none"> i)a TPD Communication; ; ii)an IGTAD Communication (excluding an IGTAD Communication given pursuant to IGTAD Section B); and iii)in relation to the UK Link Manual, an IGT Code Communication which is stated in the IGT Code to be a Code Communication. 	<ul style="list-style-type: none"> UK Link Description Document UKLBD2 UKLAD3 UKLAD2 UKLCD1
Code		GT D5.9.1(b)	A Code Contingency is an	<ul style="list-style-type: none"> UKLCD1

Contingency			event or circumstance affecting UK Link, of a kind specified in the Contingency Procedures, which affects the ability of UK Link Users (or where so specified in the Contingency Procedures, of a particular UK Link User or particular UK Link Users) to give or receive UK Link Communications, or to generate information to be contained in a Code Communication.	<ul style="list-style-type: none"> UK Link Contingency Document
Communication			A generic term used within this document to signify a Code Communication, a UK Link Communication or a message conveyed by the UK Link Network	<ul style="list-style-type: none"> UK Link Description Document UKLBD2 UKLAD3 UKLAD2 UKLCD1
Contingency Procedures		GT D5.9.1(a)	The Contingency Procedures are procedures contained in UK Link Contingency Document for the UK Link Users to communicate with each other in the event of a Code Contingency.	<ul style="list-style-type: none"> UK Link Contingency Document
Core Customer		GTD 1.2.1(d)	Means a party to the Code (other than a Trader User) in the capacity of a party to the DSC	<ul style="list-style-type: none"> UKLAD3 UKLAD2
Critical user			Gas National Control Centre users	<ul style="list-style-type: none"> UKLBD2
Data Steward			The individual(s) responsible on behalf of a company for deciding who shall have access to a particular set of data and the nature of the access (read, write, erase, execute etc.)	<ul style="list-style-type: none"> UKLBD1
Data Custodian			The individual(s) or business unit responsible for holding and protecting data on behalf of Data Stewards and users on a day to day basis.	<ul style="list-style-type: none"> UKLBD1
Data Services Contract or DSC		GTD 1.2.1(c)	Data Services Contract is the contract between the Parties and the CDSP in the agreed form (as provided in Part I paragraph 3 of the Transition Document) as from time to time amended in accordance with its terms and the provisions of GTD.	<ul style="list-style-type: none"> UKLBD2 UKLBD3 UKLAD3 UKLAD2 UKLCD1

DSC Change Management Committee		GT D4.1.1	This is a UNC sub-committee as constituted under UNC General Terms D 4.1.1	<ul style="list-style-type: none"> • UKLBD3
DSC Contract Management Committee		GT D4.1.1	This is a UNC sub-committee as constituted under UNC General Terms D 4.1.1	
DR Arrangements			Means the Disaster Recovery Arrangements or processes that may be invoked if a UK Link User loses the file transfer service.	<ul style="list-style-type: none"> • UKLBD2 • UKLAD3
DR Representative			This nominated person(s) responsible for managing Disaster Recovery processes when a complete file transfer failure occurs.	<ul style="list-style-type: none"> • UKLAD3
External UK Link User			An Organisation (other than UNC parties) who is entitled to use UK Link Systems consistent with the UK Link Terms and Conditions 2.2, including as a result of entering into an additional services contract with the CDSP.	<ul style="list-style-type: none"> • UKLAD1
FTP or ftp			Means the file transfer protocol that will be followed by a UK Link User when transferring files.	<ul style="list-style-type: none"> • UKLAD3
Gateway or User Gateway			A Gateway or User Gateway is a computer server forming part of the UK Link Network, installed at premises designated by the CDSP and of each User (and in the case of a User forming part of the User Equipment and including Licensed Software).	<ul style="list-style-type: none"> • UK Link Description Document • UKLCD1 • UKLBD2 • UKLAD2 • UKLAD3
GTD			General Terms Section D of Uniform Network Code	<ul style="list-style-type: none"> • UK Link Description Document • UKLBD2 • UKLBD3 • UKLAD3 • UKLAD2 • UKLCD1
Incident			A fault or issue that has caused an unplanned interruption to an IT Service or reduction in the quality of an IT service (eg: Users cannot log on because the portal is inaccessible).	<ul style="list-style-type: none"> • UKLBD2

Interface Documents			Interface Documents mean UKLCD3 which sets out a common set of file type codes that must be adhered to by all UK Link Users.	<ul style="list-style-type: none"> • UKLBD3 • UKLCD3
LAN			Local Area Network	<ul style="list-style-type: none"> • UKLAD3 • UKLAD2
Local Security Officers	LSO		An individual nominated by a UK Link User to provide both the CDSP and authorised representatives with a single point of contact on UK Link security matters and who is also the person authorised to administer a UK Link User's Authorised Representatives.	<ul style="list-style-type: none"> • UK Link Description Document • UKLBD1
LSO Register			A single register of LSO details maintained by the CDSP, and used by the UK Link Security Administrator to validate security requests from LSOs.	<ul style="list-style-type: none"> • UKLBD1
message		GT D5.1.2(d)	A discrete transmission electronically sent or electronically posted by a UK Link User.	<ul style="list-style-type: none"> • UKLAD2 • UK Link Description Document • UKLCD1 • UKLAD3
NAPs			NAPs are the Network Access Points sited at a UK Link Users' premises.	<ul style="list-style-type: none"> • UK Link Description Document
Non Supply Point System Business Days		UNC TPD G1.10.	A 'Supply Point System Business Day' is defined as a Day other than a Saturday, a Sunday or a bank holiday in England and Wales. A list of Non Supply Point System Business Days will be maintained by the CDSP and not later than 30 September in each year will be provided to each UNC Party.	<ul style="list-style-type: none"> • UKLBD2
Organisational Node			Means the destination code in the format <i>ORGnn</i> , where <i>ORG</i> is the User's shortcode, and <i>nn</i> is the node.	<ul style="list-style-type: none"> • UKLBD3 • UKLAD2 • UKLAD3
Password			A string of characters which must be entered by a user when logging in to UK Link to authenticate his or her identity. The length, format, lifetime and method for changing a password may	<ul style="list-style-type: none"> • UKLBD1

			differ depending on the UK Link service that is being accessed. This is set out in UKLBD1 5.3.	
Performance Levels			The Performance Levels for each of the UK Link services is set out in UKLBD2.	<ul style="list-style-type: none"> UKLBD2
Performance Periods			The period of time over which the Performance Levels of a UK Link service is monitored.	<ul style="list-style-type: none"> UKLBD2
Real Time			The actual time that a Service Request must be resolved by.	<ul style="list-style-type: none"> UKLBD2
Registered email address			Means the email address of an LSO that is registered with CDSP UK Link Security Manager as set out in UKLBD1.	<ul style="list-style-type: none"> UKLBD1
Router			A device which routes messages across a wide area network and can be programmed to send messages to a pre-defined address.	<ul style="list-style-type: none"> UKLBD1
Security Access Request Form			The template provided by the CDSP to enable LSOs to perform user identity creation and deletion, and amendment to allocated roles.	<ul style="list-style-type: none"> UKLBD1
Security incident			A suspected security failure, in which Uniform Network Code information may have been lost, damaged, destroyed or disclosed to unauthorised persons.	<ul style="list-style-type: none"> UKLBD1
Security Service Request			Means a request from an LSO to perform an activity related to security matters. i.e. enabling AR access for a UK Link User – including password resets and user identity creation and deletion, and amendment to allocated roles.	<ul style="list-style-type: none"> UKLBD1
Service Request			A request from a UK Link User to the CDSP Service Desk for information, advice, request for a standard catalogue item (eg: report) or for access to an Application (eg: New users or password reset).	UKLBD2
Shipper			A “Shipper” is a “Shipper User” which means a person other than a Transporter (but subject to	UKLBD1

			TPD Section V7) or a Trader User who is for the time being bound by the Code pursuant to a Shippers Framework Agreement;	
SPA			Means the Supply Point Administration system that is maintained by CDSP and holds the Supply Meter Point Register.	<ul style="list-style-type: none"> • UK Link Description Document
Supply Meter Point Register			Supply Meter Point Register is a record of every Supply Meter Point	<ul style="list-style-type: none"> • UK Link Description Document
TCP/IP			Means the Transmission Control Protocol/ Internet Protocol that is followed when sending communications between UK Link Users LAN and User Gateway.	<ul style="list-style-type: none"> • UK Link Description Document • UKLAD3 • UKLAD2
Third Party and Additional Services Policy		GTD 3.7	The Third Party and Additional Services Policy sets out the basis on which the CDSP may provide and may agree to provide Additional Customer Services and Third Party Services.	<ul style="list-style-type: none"> • UK Link Description Document
Transporter			Means National Grid NTS or a DN Operator	<ul style="list-style-type: none"> • UKLBD1
UK Link Communication	message	GTD 5.1d	Means a "message" transmitted by a UK Link User by means of UK Link in accordance with the requirements of the UK Link Manual.	<ul style="list-style-type: none"> • UK Link Description Document • UKLBD2 • UKLBD3 • UKLAD3 • UKLAD2 • UKLCD1
UK Link Gemini			Means those parts of UK Link which support the implementation of the provisions of TPD Section B in relation to NTS Entry Capacity and NTS Exit Capacity and of TPD Sections E and F in respect of the determination of Energy Balancing Charge.	<ul style="list-style-type: none"> • UKLBD1
UK Link Identity		UKLAD1 – 5.1	A "UK Link Identity" is the user identification(s) and passcode(s) (as described in the UK Link Manual) by means of which:a UK Link User; oras respects individual access parts of UK Link, a representative of a UK Link User,may have	<ul style="list-style-type: none"> • UKLBD1

			access to UK Link.	
UK Link Network	IXN / I'X		The UK Link Network (also known as the Information 'Xchange Network or IXN) is the communications infrastructure which allows UK Link Users to communicate with each other. The term 'Network' is used to refer to both the network hardware and also the software and services which control and support it.	<ul style="list-style-type: none"> • UK Link Description Document • UKLBD1 • UKLBD2 • UKLBD3 • UKLAD3 • UKLAD2 • UKLCD1
UK Link Security Administrator			The UK Link Security Administrator will action requests by LSOs to provide access for Authorised Representative to UK Link, only where the LSO is unable to service a request themselves.	<ul style="list-style-type: none"> • UKLBD1
UK Link Security Manager			This role is provided by the CDSP. The UK Link Security Manager provides a central focus and overall responsibility for the processes set out in UKLBD1.	<ul style="list-style-type: none"> • UKLBD1
UK Link User		GT D5 1.2 (c)	Unless expressed otherwise, a UK Link User is: (i)the CDSP; (ii) any Party in its capacity as a user of UK Link, provided that a Discontinuing User shall cease to be a UK Link User upon the User Discontinuance Date; and (iii)any other person permitted to have access to and use of UK Link in accordance with Code, the UK Link Manual and/or the Third Party and Additional Services Policy.	<ul style="list-style-type: none"> • UK Link Description Document • UKLBD1 • UKLBD2 • UKLBD3 • UKLAD3 • UKLAD2 • UKLCD1
UK Link User Agreement		GTD 5.1.2 (f)	Means an agreement between the CDSP and another UK Link User other than a Core Customer which provides for such person to have access to and use of UK Link or any part of it.	<ul style="list-style-type: none"> • UKLBD2 • UKLAD3 • UKLAD2
UK Link User identity	UK Link User identification/User Identity		Means the short code used by an Organisation to access a UK Link system.	<ul style="list-style-type: none"> • UKLBD1
User Discontinuance		TPD V4.1.1	is the date with effect from	<ul style="list-style-type: none"> • UK Link Description

Date			which a Discontinuing User ceases to be a User.	Document
User Organisation Type	Organisation Type		Means the type of organisation that is authorised to use UK Link by being a party to the Data Services Contract or a contract that otherwise allows access including, but not limited to, Customer Class as defined in GTD 1.2.	<ul style="list-style-type: none"> • UKLAD2
User Short Code			A three character code assigned to each User. These are maintained by the CDSP and published within the UK Link Manual.	<ul style="list-style-type: none"> • UKLAD3
Virus			A piece of software which is designed to cause malicious damage or other unwanted effects to data or other programs.	<ul style="list-style-type: none"> • UKLBD1
WAN			Wide Area Network	<ul style="list-style-type: none"> • UK Link Description Document