



Performance Assurance Committee Meeting

Summary – 13 October 2020

KEY MESSAGES

- **RISK AND ISSUES REGISTER**

- The Performance Assurance Framework Administrator (PAFA) informed the Performance Assurance Committee (PAC) that the revised risk register has been updated and uploaded to Huddle. PAC members approved publishing the risk register to industry.
- Committee members were also informed of a new member of the PAFA team (John Welch) who will be operating in an SME role. This will consist on working on the risk register as well as the risk model. A full update of the model is to take place and a progress report will be provided at the November PAC meeting.

- **SHIPPER PERFORMANCE ANALYSIS**

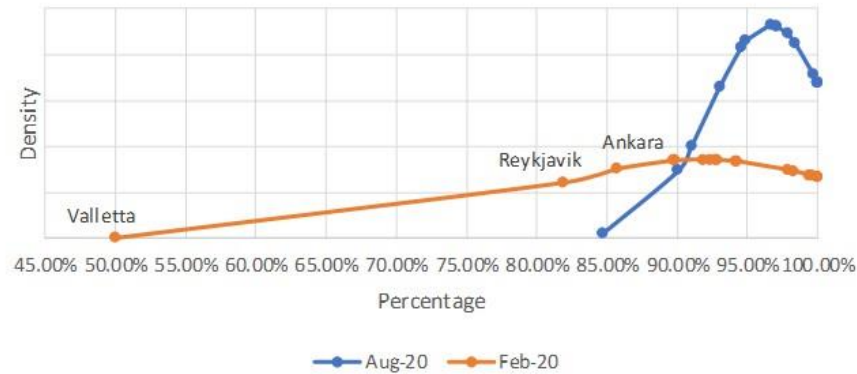
- The Performance Assurance Framework Administrator (PAFA) presented the impact of UNC modifications 0722 and 0723 on the market.
 - No real evidence of Shippers utilising either modification has been seen in the PC3 and PC4 markets, with read performance in line with the average seen prior to the implementation of the modifications. Additionally, there have been no major changes in the number of sites, modification 0723 is not being used in earnest.
 - As expected there continues to be no impact on read performance in PC1 and PC2.
- The PAC were informed there are 15 open improvement plans across various product classes. The PAFA highlighted several areas where improvements have been made/seen, Shippers who have met their target and those that have not provided a response or timeframe to their plan.
 - Committee members were generally happy with the progress being made but there were some Shippers that posed concern on the plan that was provided.
 - The PAC have requested the PAFA to contact Saipan, Tallinn, Washington and Bishek to provide further information on their improvement plans. Additionally, a further letter is to be issued to Bratislava due to the lack of engagement between the Shipper and PAC/PAFA.



- The PAFA highlighted the performance improvement that has been made in the PC1 and PC2 markets following Shipper's performance materialising through the data. PAC would like to thank Shipper's for the measures they have put in place to increase meter read submission which has in turn, reduced the risk to gas settlement.

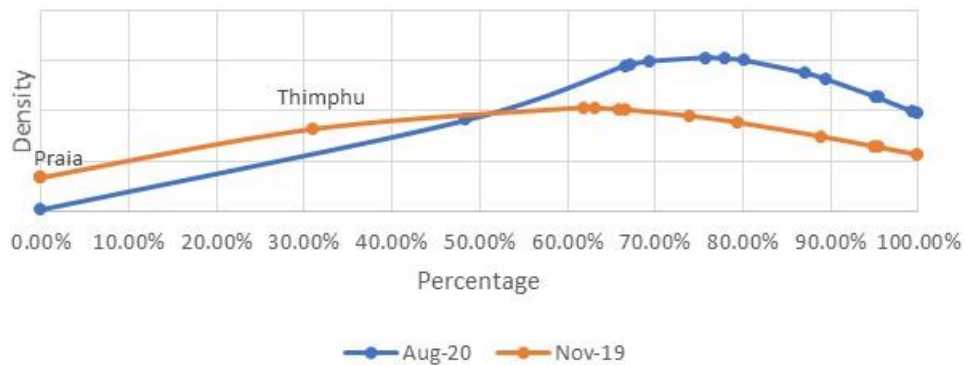
PC1 Read Performance improvement:

2A.5 - Read performance comparison: February 2020 vs August 2020



PC2 Read Performance improvement:

2A.5 - Read performance comparison: November 2019 vs August 2020



- The PAC were informed of the lack of progress in the PC4 monthly market, with two recommendations made to target Shippers.
 - The PAFA will address the comments suggested by the PAC and bring a schedule for targeting Shippers within this market to the November PAC meeting.



- **PAC ANNUAL REVIEW**
 - The Chair confirmed that an attempt was made to approve the PAC Annual Review document via email but this was unsuccessful as those members that had responded, provided feedback on the document which required amendments to be made.
 - PAC members approved the amended document for industry circulation. The comments will be provided to the PAC once received by the PAFA at the November PAC meeting.

- **CENTRAL DATA SERVICES PROVIDER AND PERFORMANCE ASSURANCE FRAMEWORK ADMINISTRATOR: ACTIONS**
 - The Committee reviewed the document submitted by the Central Data Services Provider (CDSP) to address the actions from the September PAC meeting which related to those assigned to both the CDSP and the PAFA.
 - The CDSP informed Committee members that a sprint on the DDP cannot be set up just for PAFA/PAC as the platform isn't developed for multiple sprint teams at the same time. This is from an infrastructure support perspective and not a resource perspective.
 - PAC members were informed by the CDSP that although each user story is independent of one another, it does not need an individual XRN for each user story. One XRN should cover all the user stories which is current XRN4876. The CDSP informed Committee members that there is a progress report which is tracked through a change request and status updates are logged. PAC members have requested that this is shared with the PAC.

- **PAFA ACCESS TO DATA**
 - The CDSP recommended to add a monthly standing item on the PAC meeting agenda which will be assigned to covering the tracking of user stories.
 - This agenda item will provide an update on XRN4876 under section 3 of the agenda.

- **ANY OTHER BUSINESS**
 - The Joint Office (JO) are to update the PAC terms of reference document which allows PAC member alternates to attend the monthly PAC meetings as observers. The document is to be circulated to PAC members prior to the November PAC meeting where the Chair will seek approval of the document.
 - PAC members approved changed to document 5, where a minor change was made to update the reference to the Transport Principal Document (TPD).
 - The Cadent offtake meter report was brought to the attention of the PAC which had historically been requested by the Committee but has not been done so recently. The PAFA mentioned that there are two risks on the risk register in relation to offtake meters which would enable PAC to monitor this more closely.
 - Decision has been deferred to November to allow PAC members to assess whether there is a need for it.



- Ad-hoc PAC meeting dates for 2021 were agreed to move to the 3rd Tuesday of the month, whereby timescales would be squeezed for data processing and analysis. These will be updated on the Joint Office calendar in due course.