

UNC Offtake Committee Minutes
Monday 09 May 2022
via Microsoft Teams

Attendees

Bob Fletcher (Chair) (BF) Joint Office
Helen Bennett (Secretary) (HB) Joint Office

Transporter Members (Voting)

Ben Hanley (BH) Northern Gas Networks
Darren Lond (DL) National Grid NTS
David Mitchell (DM) Scotia Gas Networks
Richard Pomroy (RP) Wales & West Utilities

Papers available at: <https://www.gasgovernance.co.uk/OC/090522>

Decisions of the Offtake Committee - OAD Section N8.5.

8.5.1 Decisions of the Offtake Committee shall be made by the affirmative vote of all members present at a validly called meeting of the Offtake Committee at which at least two (2) members are present, of whom at least one is a member appointed by a Party other than National Grid (and references to the unanimous decision of the Offtake Committee shall be construed accordingly).

1. Introduction

Bob Fletcher (BF) welcomed all parties to the meeting.

1.1 Apologies for absence

Guv Dosanjh, Cadent

1.2 Note of Alternates

None.

1.3 Quoracy Status

BF declared the meeting valid with four (4) Members present.

1.4 Approval of Minutes (06 April 2022)

The minutes of the previous meeting were approved.

1.5 Approval of Late Papers

There were no late papers to consider.

1.6 Review of Outstanding Actions

0301: Cadent (GD/BO) to review the Validation Procedure document and provide feedback at the next meeting.

Update: Action owner not present - carry forward to the July meeting. **Carried Forward**

0305: Wales & West Utilities (RP) to review the TD76 document and feedback to the Committee whether it was still relevant and if the reference should be removed from OAD.

Update: It was agreed that this action has been superseded by action 0402. **Closed**

Action 0401: National Grid (DL) to provide an update on how TD76 is referenced in demand methodologies.

Update: Darren Lond (DL) advised he is awaiting final confirmation that TD76 is not being referenced in any of the published National Grid demand forecasting methodologies. The review aims to identify if TD76 is still referenced within any other documentation or process.

Carried Forward

Action 0402: Joint Office (BF) to examine and report back on any Code related definitions for the TD76 information provision and documentation.

Update: BF provided an update and advised the only Code related definitions or references to TD76 has identified are as follows:

- OAD Section H 1.3 Peak Day Demand;
- OAD Section N 1.2 Subsidiary Documents;
- General Terms Section C 2.6 Demand etc.

DL provided link a to the Gas Demand Forecasting Methodology 2016 (<https://www.nationalgrid.com/gas-transmission/document/132516/download>) and advised this too will require a review in order to gain an understanding as to its interactions with TD76 and if it requires further updates.

Richard Pomroy (RP) shared his concern that TD76 is out of date in terms of the institutions and that it does not read very well in terms of the current structure. He added that TD76 was based on an organisational profile that no longer exists.

BF noted that if there is an element of what needs to be updated it will be the Code references, most likely to the references to the demand forecasting document.

RP suggested there may be some overriding principles that need agreement because each Network is possibly doing their forecasting differently based on their own policies and approach.

BF asked if there is an expert sub-group among DNOs that could discuss this question, he was advised there are not any currently.

RP noted there is the Exit Capacity Booking Guidelines under Special Condition A57 which explains how capacity is booked but this does not go into any detail as to how it is forecast.

RP wondered if the action is for each DNO to have an internal discussion for to have its own forecasting methodology or have some high-level principles.

New Action 0105: Each DNOs to consider if they need their own forecasting methodology and look to develop a high-level principles document that will show their alignment.

Action 0402 Closed

RP highlighted an action that was taken at the last meeting relating to National Grid seeking approval for the two documents updated as a consequence of the implementation of Modification 0794S - *Obligation for DNOs to Continue Provision of Gas Consumption Information to National Grid NTS*. A question was raised as to whether document 2 is required:

1. Offtake Communication Document v2.1
2. Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1

New Action 0205: Committee to consider if the *Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1* (updated as a consequence of the implementation of Modification 0794S) is still required. Parties to confirm the content of the guidelines and understand if the relevant sections around critical timing is needed.

2. Review OAD subsidiary documents, Section N Subsidiary Documents

2.1 ME2 Work Procedure

When asked, Ben Hanley (BH) confirmed that the matter of the ME2 Work Procedure documents and possible Review Group (to be established with IGEM) is currently being reviewed and he is yet to have an update from the reviewer Kelton Energy Industry Consultants.

BF commented that if this is happening in the background there is possibly no need to keep a watching brief and that the Committee would review the outputs at the appropriate time.

When DM asked how long the review is likely to take, BH advised that the scope of the review has not been developed as yet but he would prefer it to be a fairly light review as opposed to a deep dive.

3. Next Steps

Consideration of the outstanding actions relating to the Demand Methodology and the review of TSO DNO Guidelines.

4. Any Other Business

None raised.

5. Diary Planning

The Committee agreed that bi-monthly meetings are more appropriate and that the next meeting would be early July 2022.

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Paper Publication Deadline	Venue	Programme
Monday 04 July 2022	Friday 24 June 2022	Microsoft Teams	OAD Document Review

Action Table (as of 09 May 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0301	07/03/22	2.0	Cadent (GD/BO) to review the Validation Procedure document and provide feedback at the next meeting.	Cadent (GD/BO)	09 May 2022	Carried Forward
0305	07/03/22	2.0	Wales & West Utilities (RP) to review the TD76 document and feedback to the Committee whether it was still relevant and if the reference should be removed from OAD.	WWU (RP)	09 May 2022	Closed
0401	06/04/22	1.6	National Grid (DL) to provide an update on how TD76 is referenced in demand methodologies.	National Grid NTS (DL)	09 May 2022	Carried Forward
0402	06/04/22	1.6	Joint Office (BF) to examine and report back on any Code related definitions for the TD76 information provision and documentation.	Joint Office (BF)	09 May 2022	Closed

0105	09/05/22	1.6	Individual DNOs to consider if they need their own forecasting methodology and look to develop a high-level principles document that will show their alignment	Individual DNs	01 July 2022	Pending
0205	09/05/22	1.6	Committee to consider if the <i>Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1</i> (updated as a consequence of the implementation of Modification 0794S) is still required. Parties to confirm the content of the guidelines and understand if the relevant sections around critical timing is needed	Offtake Committee	01 July 2022	Pending