

**UNC Performance Assurance Committee**  
**Tuesday 21 September 2021**  
**via Microsoft Teams**

**Attendees**

Rebecca Hailes (Chair)	(RH)	Joint Office
Mike Berrisford (Secretary)	(MiB)	Joint Office

**Shipper Members (Voting)**

Alison Wiggett	(AW)	Corona Energy
Andy Knowles	(AK)	Utilita
Graeme Cunningham	(GC)	Centrica/British Gas (Alternate)
Lisa Saycell	(LS)	Gazprom
Louise Hellyer	(LH)	Total
Sallyann Blackett	(SB)	E.ON

**Transporter Members (Voting)**

Alex Travell	(AT)	BUUK
Leteria Beccano	(LB)	Wales & West Utilities
Andy Clasper	(AC)	Cadent (Alternate)

**Observers/Presenters (Non-Voting)**

Anne Jackson	(AJ)	PAFA/Gemserv
Martin Attwood	(MA)	Correla on behalf of Xoserve
Neil Cole	(NC)	Correla on behalf of Xoserve
Sara Usmani	(SU)	PAFA/Gemserv

**Apologies**

Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Correla on behalf of Xoserve
Oorlagh Chapman	(OC)	Centrica/British Gas
Shiv Singh	(SS)	Cadent

Copies of non-confidential papers are available at: <https://www.gasgovernance.co.uk/pac/210921>

**1. Introduction**

Rebecca Hailes (RH) welcomed all parties to the meeting and explained that the main aim of the meeting is to seek PAC Members approval of the updated 'Performance Assurance Framework – Annual Review and Feedback Request 2021' document.

**1.1 Apologies for absence**

Ellie Rogers, Observer, Xoserve,  
Fiona Cottam, Observer, Correla on behalf of Xoserve,  
Shiv Singh, Transporter Member, and  
Oorlagh Chapman, Shipper Member.

## 1.2 Note of Alternates

Graeme Cunningham, Centrica and  
Andy Clasper, Cadent.

## 1.3 Quoracy Status

The Committee meeting was confirmed as being quorate.<sup>1</sup>

## 1.4 Approval of Later Papers

None.

## 2. Matters for Committee Attention

### 2.1 Annual Review 2021 Update

A Jackson (AJ) provided an brief overview of the most recent changes undertaken within the document in-line with PAC Member's feedback at the 14 September 2021 PAC meeting.

During an onscreen line-by-line review of the '*Performance Assurance Framework – Annual Review and Feedback Request 2021*' document, the following key points were noted (by exception):

- The basic assumption being made when presenting these latest changes is that the changes provided ahead of the 14/09/21 PAC meeting were accepted by the PAC Members who attended the meeting;
  - The latest layer of changes reflect the additional feedback provided at the meeting;
- As far as the '*Executive Summary*' related changes are concerned;
  - Table 1.2: '*Average read performance (%) of Parties under active monitoring*' on page 6 has been amended to include additional refinements to the data provided to reflect the progress made by Shippers that have been engaged with the PAFA;
  - The data in the table better reflects the progress made over the last 12 months;
- The statement that commences at the bottom of page 6 and rolls over onto the top of page 7 has been tweaked to include updated numbers, plus an additional narrative for clarification of the PARR reporting elements;
- The opening statement at the top of page 8 was moved from it's original position earlier in the Executive Summary;
- Table 1.2: '*The percentage (%) of Parties meeting UNC requirements for each meter reading class*' has had the green / red highlighting removed;
  - More work (by PAC) needs to be undertaken in this area during the course of the year going forward;
  - The statistics reflect the percentage of parties that are NOT meeting their targets, which is subtly different to reaching UNC Code targets;
  - Observation is that targets need to be achievable;
    - Financial cost of achieving targets needs to be carefully managed;
    - These statistics provide a sound starting point;

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<sup>1</sup> PAC meetings will be quorate where there are at least four Shipper User PAC Members and two Transporters (DNO and/or IGT) PAC Members with a minimum of six PAC Members in attendance.

- PAC are currently working outside of Code (until UNC Modification 0674 is potentially approved for implementation);
- More tangible PAC measures are required before PAC has any formal weight and leverage;
- The evidence provided appears to support the aims of UNC Modification 0674;
- It was acknowledged that under the current market conditions whereby several smaller Suppliers are going under, parties may have their focuses elsewhere;
  - Counterfactually, Shippers / Suppliers who are less vulnerable might be able to focus on obtaining and submitting reads and thereby generating greater income;
- The closing statement on page 9 has been moved to now sit under Section 7. 'UNC Modification proposals - Industry change', on page 28, and
- The various graphs contained within Section 4. 'Performance Improvements (to date)' now contain the UNC Target point.

**New Action 0901 (extra):** Reference the Performance Assurance Framework – Annual Review and Feedback Request 2021 – Joint Office (RH) to look to ensure that the UNC Modification 0674 Workgroup are aware of the feedback request document (and impending 6 week consultation) and undertake due consideration during forthcoming Workgroup discussions.

Moving on to consider approval of the document, when asked there were NO adverse comments forthcoming from PAC Members in attendance – **unanimous approval**.

Considering the proposed six (6) week consultation period, when asked there were NO adverse comments forthcoming from PAC Members in attendance – **unanimous approval**.

Considering the provision of post consultation feedback at the 16 November 2021 PAC Meeting, when asked there were NO adverse comments forthcoming from PAC Members in attendance – **unanimous approval**.

When asked, RH confirmed that if the PAFA prepares an industry awareness email for the proposed consultation, the Joint Office would assist in circulating to the industry and raising awareness via UNC Panel and UNC Workgroup meetings whilst the PAFA would 'cover off' the IGT side and Huddle platform part of the equation.

It was acknowledged that these are difficult times in the UK Energy Market which may result in a less than favourable level of responses.

### 3. Any Other Business

#### 3.1 GB Supplier / Shipper Failures

The PAC Members in attendance contemplated the potential impact of the current Energy Market (wholesale price related) difficulties which is resulting in several of the smaller Shipper / Supplier entities leaving the market (going bust), noting that there are some that have already ceased trading, or are close to ceasing trading that could already be on PAC's performance issues radar – closer monitoring of the situation over the coming weeks will be of paramount importance going forward.

It was noted that as a consequence of the failure of parties, there could be a direct impact on the October PAC Dashboard reports, especially as there could be some settlement related impacts involved.

Whilst it was debated as to whether there would / could be an advantage in issuing a 'Key Messages' statement to the industry, it was felt on the whole that this might not be the right 'balance' to the approach at this point in time and that it might be prudent to observe the market from a distance, especially baring in mind that PAC does not currently have sufficient evidence on which to base any meaningful decisions.

Moving on, PAC Members in attendance briefly considered the issue of whether some parties (namely, larger I&C ones) might be 'self-disconnecting' their supplies (as implied in recent Press communications), in order to avoid incurring additional debt when energy prices are high. However, it was also noted that parties 'self-disconnect' for maintenance purposes, although there are potential concerns where NDM sites are involved.

#### 4. Next Steps

##### 4.1 Key Messages

Published at: <http://www.gasgovernance.co.uk/pac/summarykeymessages>

#### 5. Diary Planning

##### 5.1 2021 meeting dates

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Time/Date	Paper Publication Deadline	Venue	Programme
10:00, on a date to be determined in October 2021	To be confirmed	Teleconference	Additional DDP Agenda
10:00, Tuesday 12 October 2021	17:00 Monday 04 October 2021	Teleconference	Standard Agenda
10:00, Tuesday 16 November 2021	17:00 Monday 08 November 2021	Teleconference	Standard Agenda
10:00, Tuesday 14 December 2021	17:00 Monday 06 December 2021	Teleconference	Standard Agenda

For details of the informal sub-group meetings and topics please contact the PAFA directly. [PAFA@gemserv.com](mailto:PAFA@gemserv.com)

**PAC Action Table (as at 21 September 2021)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>PARR Report Actions:</b>					
<b>PAC Actions 2020/21:</b>					
PAC 0602	15/06/21	2.4.1	<i>Reference Orifice Plate Data Provisions</i> – Joint Office (RH) to request OP overview data from all Gas Transporters.	Joint Office (RH)	Update provided. <b>Closed</b>

PAC 0706	13/07/21	3.5	<i>Reference PAFA Future Projects – PAFA (AJ) and Correla (FC) to consider the immediate issues presented and provide options for mitigation or resolution. Update to be given at August PAC meeting.</i>	PAFA (AJ) & Correla (FC)	<b>Carried Forward</b> Update due 12/10/21
PAC 0707	13/07/21	6.1	<i>Reference Confirmation of the Transporter User Representation Appointment Period – Joint Office (RH) to check and confirm whether and how Transporter Representatives are appointed for a 2 year period.</i>	Joint Office (RH)	Update provided. <b>Closed</b>
PAC 0801	17/08/21	2.1	PAFA (AJ) to issue Bratislava with a letter inviting them to the 14 September 2021 PAC meeting.	PAFA (AJ)	Update provided. <b>Closed</b>
PAC 0802	17/08/21	2.4.3	<i>Reference the WWU Wales North LDZ Metering Error – Correla (FC) to consider where best to highlight the D+5 validation aspects and impacts (e.g the Demand Estimation Portal perhaps).</i>	Correla (FC)	Update provided. <b>Closed</b>
PAC 0803	17/08/21	3.2	<i>Reference Meter Serial Number Rejections – Xoserve (ER) to look to clarify whether ‘fuzzy’ matching system functionality was completely removed as part of the Project Nexus delivery, or whether any remains, and if so, what processes still utilise it.</i>	Xoserve (ER)	Update provided. <b>Closed</b>
PAC 0804	17/08/21	5.1	<i>Reference SHIPPER EVALUATION CASE Bratislava – Joint Office (EF/RH) to provide a copy of the Joint Office email correspondence with Bratislava to the PAFA.</i>	Joint Office (EF/RH)	Update provided. <b>Closed</b>
PAC 0805	17/08/21	6.1	<i>Reference the Performance Assurance Framework Administrator – Annual Review and Feedback Request 2021 – All parties to look to provide comments / feedback (inc. commentary on the questions) to the PAFA via email by the end of August 2021 at the very latest.</i>	All parties	<b>Carried Forward</b> Update due 12/10/21
PAC 0901	14/09/21	2.1	<i>Reference the Bratislava 2<sup>nd</sup> stage Escalation progress monitoring – Xoserve CAM’s to provide monthly progress (on their weekly meetings with the Shipper) updates to PAC going forward.</i>	Xoserve (CAMs)	<b>Pending</b>
PAC 0902	14/09/21	2.5	<i>Reference By-Pass Consumption Adjustments - Correla (MA) and PAFA (AJ/SU) to consider the potential risk levels involved, what figures are currently</i>	Correla (MA)	<b>Pending</b>

			available and what potential mitigation actions might be required going forward.		
PAC 0903	14/09/21	2.5	<i>Reference Meter By-Pass Update</i> - PAFA (AJ/SU) to consider the breakdown of the Shipper population and establish whether there is anything that merits reporting on.	PAFA (SU/AJ)	<b>Pending</b>
PAC 0904	14/09/21	4.3	Joint Office (RH), Correla (FC) and PAFA (AJ) to consider a potential date for a dedicated PAC strategic review meeting, including identification of a possible scope and aims.	Joint Office (RH) & Correla (FC) & PAFA (AJ)	<b>Pending</b>
PAC 0905	14/09/21	6.1	<i>Reference a Replacement for the Wales &amp; West Utilities PAC Transporter Member</i> – Joint Office (RH) to double check whether the Joint Office has received a formal notification of the retirement of L Beccano.	Joint Office (RH)	<b>Pending</b>
<b>PAC DDP Sprint Actions 2020/21:</b>					
PAC DDP 0701	13/07/21	5.2	<i>Reference DDP Review Requirements</i> – Correla (KK) and Joint Office (RH) to look to set up and additional Sprint meeting for September 2021.	Correla (KK) & Joint Office (RH)	<b>Carried Forward</b> Update due 12/10/21
<b>PAC Extraordinary Actions 29 July 2021:</b>					
New Action 0701 (extra)	29/07/21	2.	CDSP to ascertain the cost/resource level required to continue the current PAC/PAFA BAU activities and circulate this to PAC Members as soon as possible.	CDSP	<b>Carried Forward</b> Update due 12/10/21
New Action 0702 (extra)	29/07/21	2.	CDSP/PAFA to estimate the cost/resource level likely over the next 12-18 months for PAC/PAFA activities, extrapolating from the current BAU activities.	CDSP/PAFA	<b>Carried Forward</b> Update due 12/10/21
<b>PAC Extraordinary Actions 21 September 2021:</b>					
New Action 0901 (extra)	21/09/21	2.1	<i>Reference the Performance Assurance Framework – Annual Review and Feedback Request 2021</i> – Joint Office (RH) to look to ensure that the UNC Modification 0674 Workgroup are aware of the feedback request document (and impending 6 week consultation) and undertake due consideration during forthcoming Workgroup discussions.	Joint Office (RH)	<b>Pending</b>