

UNC Offtake Arrangements Workgroup Minutes
Friday 04 February 2022
via Microsoft Teams

Attendees

Eric Fowler (Chair)	(EF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Ben Hanley	(BH)	Northern Gas Networks
Catherine Litser	(CL)	Wales & West Utilities
Christopher Syrett	(CS)	E.ON
David Mitchell	(DM)	Scotia Gas Networks
Darren Dunckley	(DD)	Cadent
Ellie Rogers	(ER)	Xoserve
James Doyle	(JD)	Out Fox the Market
Louise M ^c Goldrick	(LMc)	National Grid
Mark Field	(MF)	Sembcorp
Phil Lucas	(PL)	National Grid
Sally Hardman	(SH)	Scotia Gas Networks
Shiv Singh	(SS)	Cadent
Stephen Ruane	(SR)	National Grid
Tom Stuart	(TS)	Wales & West Utilities

Copies of non-confidential papers are available at: <https://www.gasgovernance.co.uk/OA/040222>

1. Introduction and Status Review

Eric Fowler (EF) welcomed all parties to the meeting.

1.1 Approval of Minutes (07 January 2022)

The amended minutes from the previous meeting were then approved.

1.2 Approval of Later Papers

Whilst it was noted that there were no late papers to consider in respect of the main Offtake Arrangements Workgroup meeting, EF took the opportunity to explain the rationale behind the latest Joint Office initiative in regard to late paper provisions, namely that timely provision of meeting materials ensures that industry constituent consideration and representation can be taken into account, and that, where important decisions are required, informed debate can take place.

1.3 Review of Outstanding Actions

Consideration of the outstanding actions was deferred on the grounds that all of the 'open' actions are due to report at the March 2022 or later Workgroup meetings – please refer to the Actions Table below for more details.

2. Workgroups

2.1 0792S – Amendments to Cost Recovery under OAD

(Report to Panel 17 March 2022)

<https://www.gasgovernance.co.uk/0792>

2.2 0794S – Obligation for DNOs to Continue Provision of Gas Composition Information to National Grid NTS

(Report to Panel 17 March 2022)

<https://www.gasgovernance.co.uk/0794>

3. Any Other Business

None.

4. Diary Planning

4.1 2022 meeting dates

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Paper Publication Deadline	Venue	Programme
10:00, Wednesday 23 March 2022	17:00 Monday 14 March 2022	Teleconference	Standard Agenda
10:00, Tuesday 26 April 2022	17:00 Friday 15 April 2022	Teleconference	Standard Agenda
10:00, Wednesday 25 May 2022	17:00 Monday 16 May 2022	Teleconference	Standard Agenda
10:00, Wednesday 22 June 2022	17:00 Monday 13 June 2022	Teleconference	Standard Agenda
10:00, Wednesday 27 July 2022	17:00 Monday 18 July 2022	Teleconference	Standard Agenda
10:00, Wednesday 24 August 2022	17:00 Monday 15 August 2022	Teleconference	Standard Agenda

Action Table (as of 04 February 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0706	08/07/21	3.0	Transporter Metering Forum to share knowledge of the SE007 – Isle of Grain Measurement Error to ensure awareness and consider mitigating actions.	All Transporters	March 2022	Carried Forward
0708	08/07/21	3.0	Transporters and National Grid to consider how to ensure all Offtake Measurement Errors are captured and covered by a documented adjustment process.	All Transporters	March 2022	Carried Forward
0904	01/09/21	1.3	Offtake Arrangements Workgroup to review the Offtake guidelines to ensure they are fit for purpose.	All Transporters	March 2022	Carried Forward

Action Table (as of 04 February 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0907	29/09/21	1.3	Joint Office (AR) to clarify the accounting arrangements for monies paid by Shippers to National Grid as a result of a Measurement Error and add this information to the Measurement Error Guidelines for the future	Joint Office (AR)	June 2022	Carried Forward
0101	07/01/22	1.0	E.ON (CS/KD) to discuss the rationale for two ITE's and to reconcile two the separate reports.	E.ON (CS/KD)	March 2022	Carried Forward