

**UNC Independent Gas Transporter Arrangements Document (IGTAD)
Committee Minutes
Monday 24 April 2023
via Microsoft Teams**

Attendees

Penny Garner (Chair)	(PG)	Joint Office
Vera Li (Secretary)	(VL)	Joint Office

IGT Members (Voting)

Brandon Rodrigues	(BR)	ESP
Cher Harris	(CH)	Indigo Pipelines
Jenny Rawlinson	(JR)	BU UK
Michelle Brown	(MB)	Energy Assets Pipelines
Stuart Monk	(SM)	MUA Gas Limited

IGT Members (Voting)

David Mitchell	(DM)	SGN
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Observers (Non-Voting)

Charlotte Gilbert	(CG)	BU UK
Michele Downes	(MD)	Correla

IGTAD meetings will be quorate where there are at least six Voting Members, of which at least two shall be Independent Gas Transporters (IGTs) and two Transporters.

Please note these minutes do not replicate detailed content provided within the meeting papers. It is recommended that the published material is reviewed in conjunction with these minutes. Copies of papers are available at: <https://www.gasgovernance.co.uk/igtad/240423>

1. Introduction

Penny Garner (PG) welcomed all parties to the meeting.

PG asked the Committee members for their views on how useful and valuable this Committee meeting is. PG commented that there seems to be a duplicate role in this Working Group and tries to understand how much value the Committee sees in this meeting.

Committee Members agreed to continue with the planned quarterly meetings, as they are IGT and GT related.

2. Confirmation of Membership/Alternates and Apologies for Absence

2.1 Apologies for absence

Apologies received from Richard Pomroy and Tracey Saunders.

2.2 Note of Alternates

None advised.

2.3 Quoracy Status

Only one Transporter was in attendance and therefore the meeting was not quorate.

PG suggested the Committee progress with the meeting, as there were no agenda items that required voting. Committee members agreed with the suggestion.

3. Approval of Minutes (23 January 2023)

The approval for the IGTAD Minutes of 23 January 2023 will be carried forward to the July IGTAD meeting because this meeting (24 April) was not quorate.

Action: 0401: Chair to obtain approval for January minutes at the July IGTAD meeting.

4. IGT Market Entrants and Withdrawals

No known IGT applications or Withdrawals.

5. IGTAD Subsidiary Document(s)

None to consider.

6. UNC / IGT Cross Code Impacts

PG advised the Committee going forward Joint Office will provide the status update on all the live UNC Modifications with a potential IGT impact in three sections as follow:

- New Modifications raised since the last IGTAD Meetings in January and
- Modifications under Workgroup reviews and IGT to keep a watchful eye
- IGT updates on Modifications having potential IGT Impacts

6.1 IGT Updates on Modifications with Potential IGT Impacts

0734S – Reporting Valid Confirmed Theft of Gas into Central Systems

<https://www.gasgovernance.co.uk/0734>

Jenny Rawlinson (JR) confirmed the draft IGT Modification will be discussed at the next IGT Workstream Meeting.

0810S – Amendment of Transportation Principal Document Section V 14.1.1 and Annex-V5 to reflect updated Theft of Gas Process

<https://www.gasgovernance.co.uk/0810>

JR confirmed this would be incorporated with the Draft IGT Mirror Modification for 0734S.

0811S – Shipper Agreed Read (SAR) exceptions process

<https://www.gasgovernance.co.uk/0811>

JR advised this has been reviewed in the Workstream Meeting however, there is no further update. PG advised to carry this forward to the next meeting.

0830S - Obligation for Shipper to pay CDSP for Class 1 read service

<https://www.gasgovernance.co.uk/0830>

Brandon Rodrigues (BR) will review to ascertain if there is a gap between the mirror Modification IGT148 and the 0830S action.

6.2 New Modifications raised

PG provided an overview of the Modifications raised (listed below) since the January IGTAD meeting with IGT impacts. IGT Committee to review.

0836S - Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067

<https://www.gasgovernance.co.uk/0836>

This Modification proposes that if the Central Data Service Provider (CDSP) becomes aware that registration details in the UK Link system are not aligned with the Central Switching Service (CSS), then the CDSP can update the details prospectively in the UK Link system as soon as is practicable. It further proposes that the Uniform Network Code (UNC) acknowledges that, in the event of this misalignment, the Shipper recorded in CSS is responsible for the Supply Meter Point for invoicing, despite not being recorded as such within the Supply Point Register. To assist in the settlement

process, this Modification also proposes that the CDSP adds a valid meter reading on the CSS Registration, an effective date, and the treatment of such a meter reading by Users

The Proposer suggested that some components of this Modification may need to be reflected in IGT UNC (dependent on the solution). PG suggested the IGT keep a watchful brief on the Workgroup assessment.

Stuart Monk asked if the list could be circulated to Committee.

PG advised this was JO's working paper but is happy to share.

Action 0402: Joint Office to circulate the list of the Live Modifications discussed in the meeting, and each month thereafter (post the UNC Panel Meeting).

0839 - Revision of the Modification Panel Membership Cessation Provisions

<https://www.gasgovernance.co.uk/0839>

The purpose of this Modification is to revise the Modification Rules to mandate that where a member of the Modification Panel ceases to be employed or engaged by the same specified entity as at the time of nomination. The Member will cease to be a Member of the UNC Modification Panel.

PG commented as this is a Governance Modification so not relevant to IGTs business and should have no IGT impact.

0841 - Introduction of cost efficiency and transparency requirements for the CDSP Budget, and revisions to DSC change processes

<https://www.gasgovernance.co.uk/0841>

The purpose of this Modification is to improve the ability of UNC Parties to fulfil their obligation jointly to control and govern the CDSP on an economic and efficient basis (under UNC General Terms, Section D, 1.4.4), through the introduction of explicit requirements for efficiency, greater transparency of the Budget and revised governance processes.

The proposer identified potential interactions and impacts on the IGT UNC will be reviewed.

0842 - Gas Entry onto the Total system via an Independent Gas Transporter

<https://www.gasgovernance.co.uk/0842>

The Modification does not envisage change will be needed to the IGT UNC however, the proposer recommended that IGT keep a watchful brief on the Workgroup Assessment.

JR confirmed Proposer of this Modification has been invited to the next IGT Workstream Meeting on 11 May 2023 for an Overview of the Modification and its potential impacts on IGT.

0843 - Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert

<https://www.gasgovernance.co.uk/0843>

The Proposer identified IGTs may need to have an equivalent Modification as 19 GWh of IGT Shrinkage is currently purchased by Shippers via UIG, as detailed in the AUG Statement.

DM stated this Modification has raised lots of interest, and engagements prior to this Modification. PG noted this Modification will be discussed in the next Distribution Workgroup meeting on 27 April 2023 and suggested IGT look out for any IGT impacts identified in the discussion.

JR confirmed Proposer of this Modification has been invited to the next IGT Workstream Meeting on 11 May 2023 for an Overview of the Modification and its potential impacts on IGT.

0844 - Enabling Direct Contractual Arrangements with Consumers for Demand Side Response

<https://www.gasgovernance.co.uk/0844>

The purpose of this Modification is to expand the scope of the Demand Side Response (DSR) arrangements (as set out in the UNC) to enable the establishment of direct contractual arrangements between National Gas Transmission (NGT) and individual Consumers for the voluntary reduction of their gas demand.

The Proposer has advised an equivalent Modification may be required to the IGT Code.

PG advised that due to the complexity of these two Modifications and would suggest that IGTs reach out to the Proposer.

JR noted BUUK has raised mirror Modifications after the implementation of Modification 0822 and Modification 0833, IGTs are aware of these new Modifications being raised.

0845 - Enhancements to Demand Side Response (DSR) Arrangements including a D-5 Product

<https://www.gasgovernance.co.uk/0845>

The Proposer stated that the extension of eligibility requirements and introduction of a D-5 DSR product proposed by this Modification should also apply to Consumers connected to IGT networks, therefore an equivalent Modification may be required to the IGT Code.

JR stated that any DSR Modifications coming in August 2023 will require mirror Modifications.

PG asked if IGTs will share their Modifications before going to their Panel.

JR stated that IGTs will require assistance from NGT to raise equivalent IGT Modifications due to the technical changes. JR noted that Proposer has been invited to a few IGT Workstream Meetings already.

6.3 Modifications under Workgroup Review

PG provided updates on the following Modifications discussed in the previous meeting and IGT to check for IGT impact.

0808 – Reverse Compression

<https://www.gasgovernance.co.uk/0808>

PG advised the next Workgroup meeting on 25 April 2023 and will go for a Panel discussion on 19 May 2023.

David Mitchell (DM) advised there have been few amendments to the Modification and he did not think there would be any IGT impact due to all the changes made since.

PG suggested IGT watch out for any IGT impacts.

0816S - Update to AQ Correction Processes

<https://www.gasgovernance.co.uk/0816>

0819 – Establishing/Amending a Gas Vacant Site Process

<https://www.gasgovernance.co.uk/0819>

PG advised the next Distribution Workgroup meeting for Modification 0816S and 0819 is scheduled for the 27 April 2023 and suggested the IGT maintain a watchful eye if IGT impact is identified.

0825 - Removal of the remaining Retrospective Asset, Address, and Supply Point (RAASP) elements of the Retrospective Adjustment arrangements put in place under Modification 0434

<https://www.gasgovernance.co.uk/0825>

0831/0831A - Allocation of LDZ UIG to Shippers Based on a Straight Throughput Method

<https://www.gasgovernance.co.uk/0831>

PG advised the next Workgroup meeting for Modification 0825 and 0831/0831A is scheduled for the 03 May 2023 and suggested IGT maintain a watching brief and assess impact.

PG confirmed the circulation of a monthly list, post the UNC Panel

7. Matters for Committee Attention

7.1 Review of Terms of Reference

PG asked if the Modification had been raised.

Committee members noted that they required the confirmation of the amendment and that YRH agreed to circulate.

PG proposed that YRH is to circulate the required changes. The Committee members are to confirm their approval.

Stuart Monk (SM) agreed to raise the Modification once all the information has been received.

The Committee agreed to postpone the approval of the Terms of Reference subject to the outcome of the Modification to be raised for the quoracy change.

Action 0403: YRH to communicate with Committee the requirements for changes. Committee members to confirm approval to Joint Office. SM to raise Modification.

Post-meeting Note: YRH has communicated the requirement of the change to SM (16 April 23) and changes are recorded in the January minutes (see extract below)

7.1 Review of Terms of Reference

Yvonne Reid-Healy (YRH) provided an overview of the draft version 2.1 of the Terms of Reference (ToR) which is published at <https://www.gasgovernance.co.uk/igtad/230123>

The key changes are:

- *Quoracy and Voting requirement changed from the current ration of 1-1-2 to 2-2-4;*
- *The removal of Section F 7.5 Decision of the IGTAD Committee.*

The Committee noted a Modification is required to amend the Quoracy requirement and SM agreed to raise the Modification. As this is a governance matter and has no impacts on other Codes, preference is to go directly to Consultation. However, Panel will decide if it goes to Consultation or to a Workgroup.

Committee agreed to postpone the approval of the Terms of Reference subject to the outcome of Modification raise for the Quoracy Change.

8. Communication of Key Messages

There were no key messages to communicate to the Committee.

9. Review of Outstanding Actions

0101: YRH / Joint Office to research and provide an update on Interruptible Supply Points prior to the April meeting.

Update: YRH has provided an update on Interruptible Supply Points to JR. **Closed**

0102: YRH asked SM to email Joint Office enquiries@gasgovernance.co.uk with Certificate of Incorporation on Change of Name and JO to update record.

Update: Joint Office has received the Certificate sent from MUA Gas Limited. **Closed**

10. Any Other Business

None Raised

11. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Paper Publication Deadline	Venue	Programme
10am Monday 24 July 2023	5pm 14 July 2023	Microsoft Teams	Standard Agenda

10am Monday 23 October 2023	5pm 13 October 2023	Microsoft Teams	Standard Agenda
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Action Table (as of 24 April 2023)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0101	23/01/23	10.1	YRH / Joint Office to research and provided update on Interruptible Supply Points prior to April Meeting.	Joint Office	Closed
0102	23/01/23	10.2	YRH asked SM to email Joint Office with enquiries@gasgovernance.co.uk Certificate of Incorporation on Change of Name and JO to update record.	MUA Gas Limited (SM)	Closed
0103	23/01/23	7.1	Stuart Monk to raise new Modification to amend the quoracy requirement.	SM	Carried Forward
0401	24/04/23	3.0	Chair to obtain approval for January minutes in the July IGTAD meeting.	Chair	Pending
0402	24/04/23	6.0	Joint Office to circulate the list of Live Modifications discussed today and Update List monthly after Panel Meeting	Joint Office	Pending
0403	24/04/23	7.0	YRH to communicate with Committee the requirements for changes. Committee members to confirm approval to Joint Office. SM to raise Modification.	YRH/SM	Pending