

**UNC Independent Gas Transporter Arrangements Document (IGTAD)
Committee Minutes
Monday 17 May 2021
via Microsoft Teams**

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
James Verdon	(JV)	Corella on behalf of Xoserve

IGT Members (Voting)

Cher Harris	(CH)	Indigo Pipelines
Stuart Monk	(SM)	Murphy Gas Networks

Transporter Members (Voting)

Andy Clasper (Alternate for Guv Dosanjh)	(AC)	Cadent
Hilary Chapman	(HC)	SGN
Richard Pomroy	(RP)	Wales & West Utilities

Copies of non-confidential papers are available at: <https://www.gasgovernance.co.uk/IGTAD/170521>

1. Introduction

Alan Raper (AR) welcomed all parties to the meeting.

2. Confirmation of Membership/Alternates and Apologies for Absence

2.1 Apologies for absence

Guv Dosanjh, Transporter Member

Tracey Saunders, Transporter Member

2.2 Note of Alternates

Andy Clasper for Guv Dosanjh

2.3 Quoracy Status

AR confirmed that the meeting was not quorate with only 2 Voting IGT members and 3 Transporter members present, however, as there are no approvals required at the meeting AR agreed to hold the meeting with a view to quoracy requirements being explored at a future meeting (possibly to 4 members rather than 6.)

IGTAD meetings will be quorate where there are at least six Voting Members, of which at least two shall be Independent Gas Transporters (IGTs) and two Transporters.

3. Review / Approval of Minutes (25 January 2021)

The minutes from 25 January 2021 were approved.

4. New Independent Gas Transporter

This is a standard agenda item; there were no known new IGT applications.

5. Withdrawal of Independent Gas Transporter

This is a standard agenda item; there were no known withdrawal notifications.

6. IGTAD Subsidiary Document(s)

AR confirmed that no new documents had been raised in relation to any IGTAD Subsidiary Documents.

7. UNC / IGT Cross Code Impacts

AR noted that the following UNC Modifications with potential IGT impacts were as detailed below:

Modification 0768 – Retail Code Consolidation Significant Code Review (SCR) <https://www.gasgovernance.co.uk/0768>: AR advised this is likely to require an IGT Modification which would be provided by Ofgem.

Cher Harris (CH) noted that the IGTs have a Review Group to discuss matters relating to the Retail Code Consolidation and will place a reminder for this to be included on the next agenda.

RP confirmed that Ofgem are working to very short timescales and he envisages Ofgem will need to provide IGT with their SCR modification very soon.

Modification 0762 – Adding the Retail Energy Code Company as a new User type to the Data Permissions Matrix (IGT155) <https://www.gasgovernance.co.uk/0762>: This UNC Modification will be presented to UNC Panel on Thursday 27 May 2021 where it is expected there will be a short consultation period set due to it being time limited in order for the Retail Energy Code (REC) materialising and needing to start their processes.

Request 0763R – Review of Gas Meter By-Pass Arrangements <https://www.gasgovernance.co.uk/0763>: This Review Group will be looking at the arrangements for Bypasses and assessing if they are correct/appropriate and could subsequently consider raising a modification to change them. This was deferred from the April 2021 Distribution Workgroup due to time constraints and will now be considered at Distribution Workgroup on 27 May 2021. AR confirmed this is an open meeting and that IGT can attend if they wish to.

AR confirmed he has had a discussion with proposer to help with the scope of the review but clarified the bypass arrangements themselves, from a UNC perspective, are very limited. There are a number of governance arrangements and documentation, (MAMCoP & GDN/PM/GT2), both of which sit outside the UNC.

Stuart Monk (SM) asked where this Review originated from. AR clarified this was an issue originally raised at the Performance Assurance Committee (PAC) and has been around for some time now as a potential risk to UIG. He advised it was possibly raised at the old UIG Workgroup and has now materialised on the PAC Risk Register. The main concern is there are lots of bypasses showing as open; this is most likely a data issue, but the matter does need to be resolved.

Modification 0760 Introducing the concept of derogation for Net Zero innovation into Uniform Network Code (UNC) <https://www.gasgovernance.co.uk/0760>. AR advised this Modification is progressing through the process at the Governance Workgroup and noted a corresponding modification had been raised for the IGT UNC (IGT 154).

Request 0749R - Increased DM SOQ Flexibility <https://www.gasgovernance.co.uk/0749>. AR informed the Committee that an informal Workshop was held on Friday 14 May 2021 where attendees debated various options to assist Barrow Shipping focus their thoughts with a view to determining the business rule, should a modification be raised.

Modification 0746 – Application of Clarificatory change to the AQ amendment process within TPD G2.3 from 1st April 2020 <https://www.gasgovernance.co.uk/0746>. It was noted that whereas the modification states there are no cross-code impacts with this Modification, Richard Pomroy (RP) advised that AQ changes may affect IGT Supply Points but agreed there would be no requirement to change the IGT UNC. AR confirmed he will add this into the 0746 Workgroup Report.

Modification 0741 – Updating specific gender references to neutral terms (IGT 147)
<https://www.gasgovernance.co.uk/0741>. This Modification reviewed the revised text at the last Distribution Workgroup and will be presented to UNC Panel on 18 May 2021.

Modification 0734S – Reporting Valid Confirmed Theft of Gas into Central Systems
<https://www.gasgovernance.co.uk/0734>. AR confirmed he will discuss with Anne Jackson the IGT Panel Chair to seek clarification if this requires an IGT Modification to be raised.

New action 0501: *Modification 0734S – Reporting Valid Confirmed Theft of Gas into Central Systems* - AR will discuss with AJ to see if an IGT Modification needs to be raised.

Modification 0674 - Performance Assurance Techniques and Controls (IGT - 138)
<https://www.gasgovernance.co.uk/0674/>. It was noted that this UNC Modification is currently out for consultation which is due to close on 24 May 2021.

Modification 0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4 (IGT - 145)
<https://www.gasgovernance.co.uk/0664>. It was noted that this UNC Modification is in the process of being varied and consideration needs to be given as to whether the IGT UNC modification needs similarly amending.

Modification 0710 – CDSP provision of Class 1 read service (IGT 148)
<https://www.gasgovernance.co.uk/0710>. AR noted the existence of IGT 148 and confirmed the modification would result minor changes to the IGT UNC. He also advised the Committee that contractual difficulties regarding the novation the DM Read service provision arrangements to Xoserve has delayed the anticipated delivery date.

8. Matters for Committee Attention

There were no matters for the Committee to consider.

9. Communication of Key Messages

There were no key messages for the Committee to consider.

10. Review of Outstanding Actions

No outstanding actions to consider.

11. Any Other Business

11.1 IGT Shrinkage Update (IGTAD C)

It was confirmed that Engage have released their Shrinkage updates for IGT, this was published as part of the AUG Statement in February 2021 for Gas Transporters and Independent Gas Transporters.

11.2 Terms of Reference Review

Consideration deferred to the next meeting in July 2021.

11.3 Elections

Helen Bennett (HB) advised the Committee that the annual process for UNCC and Panel Member appointment process had commenced.

HB noted that the Joint Office would write to the industry requesting nominations for the appointment of their Single Point of Contact (SPoC) and asked the Committee members to inform their organisations of the process.

12. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Paper Publication Deadline	Venue	Programme
10:00, Monday 19 July 2021	17:00 Friday 09 July 2021	Teleconference	Standard Agenda Items
10:00, Monday 18 October 2021	17:00 Friday 08 October 2021	Teleconference	Standard Agenda Items

Action Table (as of 17 May 2021)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0501	17/05/21	7.0	<i>Modification 0734S – Reporting Valid Confirmed Theft of Gas into Central Systems - AR will discuss with AJ to see if an IGT Modification needs to be raised.</i>	Joint Office (AR)	Pending