

**Extraordinary UNC Energy Balancing Credit Committee Minutes**  
**Wednesday 15 February 2023**  
**via Microsoft Teams**

**Attendees**

Yvonne Reid-Healy (Chair)	(YRH)	Joint Office	Non-Voting
Vera Li (Secretary)	(VL)	Joint Office	Non-Voting
Rebecca Hailes	(RH)	Joint Office	Non-Voting
Brendan Gill	(BG)	Xoserve	Non-Voting
Claire Jamieson	(CJ)	Xoserve	Non-Voting

**Voting Members Shippers**

Daniel Wilkinson	(DW)	EDF
Kirsty Dudley on behalf of Laura Dawson	(KD)	E.On
Steve Mulinganie	(SM)	SEFE Energy Ltd
Thomas Grove	(TG)	Centrica

*EBCC meetings will be quorate where there are at least 3 voting members, or appointed alternates in attendance.*

**1. Introduction**

Yvonne Reid-Healy (YRH) welcomed all representatives to the meeting.

**2. Membership Rules Review**

YRH presented to the Committee the change proposal to the current **Energy Balancing Credit Rule - 1.2b Members and Appointment**.

*User representatives are elected and appointed annually on the 1st October and at other times when vacancies occur. These elections are conducted by the Joint Office. User representatives are the only persons who are entitled to vote and have the power to appoint an alternate to vote on their behalf.*

*Where a User representative has not appointed a standing alternate and either:*

- Resigns; or*
- Cannot be contacted and is absent from two consecutive regular committee meetings.*

*The Joint Office, on behalf of EBCC, will contact the company employing that User representative and invite it to nominate a member to serve on an interim basis. If that company declines to make such nomination, the Joint Office will invite one of the other standing alternates to act as a member on an interim basis. All such interim appointments will expire when the vacancy has been filled.*

*filled.*

*Members are representatives in their own right and do not represent the company by which they are employed. With the exception of interim appointments outlined above, the election rules permit no more than one member per company and it is recommended that members should have credit management experience or a minimum of three years' experience in the gas industry.*

A list of all members and standing alternates is published on the Joint Office website <http://www.gasgovernance.co.uk/ebcc>

*A member may appoint an alternate either on a standing basis or on a meeting by meeting basis. Such appointments shall be made in writing or by email to [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk). Where it is impracticable to contact the member, a standing member may appoint an alternate for a meeting.*

YRH asked the Committee Members if they agree with the proposed wording to be inserted to **Section 1.2b** in the **EBC Rules**.

*In the event a Shipper User Representative who when nominated was employed or engaged by a Shipper User ceases to be so employed or engaged by the Shipper User, the Shipper User Representative shall be deemed to retire, and it shall be the responsibility of the relevant Shipper User to notify the Committee Secretary of the Shipper User Representative's effective date of retirement.*

The vote was taken by exception and unanimous approval was recorded as follow:

Voting Members Shippers	Voting Count	For/Against
Daniel Wilkinson	1	For
Kirsty Dudley on behalf of Laura Dawson	1	For
Steve Mulinganie	1	For
Thomas Grove	1	For
<b>Total</b>	<b>4</b>	

YRH asked Committee member if the new Rules is to be implemented at 0500 17 February 2023

The vote was taken by exception and unanimous approval was recorded as follow:

Voting Members Shippers	Voting Count	For/Against
Daniel Wilkinson	1	For
Kirsty Dudley on behalf of Laura Dawson	1	For
Steve Mulinganie	1	For
Thomas Grove	1	For
<b>Total</b>	<b>4</b>	

A Committee Member asked how the voting outcome would be communicated to the relevant Member.

YRH relayed that she will be contacting the relevant Member before the revised EBC Rules document is published on 17 February 2023.

<b>Action as at 15 February 2023</b>				
Meeting Date	Minute Ref	Action	Owner	Due by
15/02/23	2.0	Brendan Gill to forward new Rules to JO for publication.	BG	<b>17/02/23</b>
15/02/23	2.0	YRH to write to relevant member regarding the outcome of the vote.	YRH	<b>17/02/23</b>
15/02/23	2.0	Joint Office to carry out Mid-Term User Representatives nomination process.	JO	<b>March 23</b>