

UNC Distribution Workgroup Minutes
Thursday 22 April 2021
via Microsoft Teams

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben George	(BG)	SSE (0758 only)
Carl Whitehouse	(CW)	Shell Energy
Chris Hooper	(CH)	E.ON Energy
Claire Manning	(CM)	E.ON Energy
Dan Simons	(DS)	Gemserv
Darren Lond	(DL)	National Grid (0758 only)
Dave Mitchell	(DM)	SGN
David Addison	(DA)	Xoserve
Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Xoserve (Agenda 1.5.1 and 0758 only)
Fraser Mathieson	(FM)	SPAA/Electralink (0734S only)
Gareth Evans	(GE)	Waters Wye Associates (Agenda 1.5.1 and 0758 only)
Guv Dosanjh	(GD)	Cadent
Hannah Morgan Cooper	(HMC)	Ovo Energy (0758 only)
Hilary Chapman	(HC)	SGN
Kate Lancaster	(KL)	Xoserve
Kirsty Dudley	(KD)	E.ON Energy
Mark Bellman	(MB)	ScottishPower (Agenda 1.5.1 and 0758 only)
Mark Jones	(MJ)	SSE
Michael Walls	(MW)	Ofgem (0758 only)
Owen Mason	(OM)	Bulb Energy (0734S only)
Rhys Kealley	(RK)	Centrica (0758 only)
Richard Pomroy	(RP)	Wales & West Utilities
Sam Young	(SY)	Ovo Energy (Agenda 1.5.1 and 0758 only)
Steve Britton	(SB)	Cornwall Insights (0734S only)
Steve Mulinganie	(SM)	Gazprom Energy
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/220421>

1. Introduction and Status Review

Alan Raper (AR) welcomed everyone to the meeting and informed Workgroup of an additional AOB agenda item requested by Richard Pomroy (RP) relating to Modification 0710 implementation.

1.1. Approval of Minutes (25 March 2021)

The minutes from the previous meetings were agreed.

1.2. Approval of late papers

AR advised Workgroup that all material for Workgroup to consider were received within the timeline set.

1.3. Review Outstanding Actions

Action 0201: *Modifications with Ofgem* - ML to consider and update Workgroup with the more detail around the strategy for *Modification 0687 - Creation of new charge to recover Last Resort Supply Payments*.

Update: AR advised he has received a statement from Ofgem regarding any Distribution Workgroup related modifications that are Authority Direction, the update will be covered within agenda item 1.4. **Closed**

Action 0301: *Significant Measurement Error Notification EM009 - Alrewas EM MTD-* Joint Office to add this topic to the next agenda.

Update: This has been added as agenda item 5 for this meeting. Guv Dosanjh was invited to provide an update:

The Independent Technical Expert has been engaged, the scope of work has been agreed and Cadent are now in the final stages of the procurement activity.

GD confirmed that all updates will be provided in the Offtake Arrangements Committee, in order to avoid dual governance, a summary can be provided at this Workgroup.

SM sought clarity as to how it will be ensured this type of error does not happen again considering the amount of money that is involved, he suggested that work is cross checked going forward. While GD agreed with the suggestion, he reiterated he is keen to avoid separate conversations, he noted it is a valid point and would be covered in the Offtake Arrangements Committee.

KD asked if a Post Meeting Summary could be considered, similar to those provided by DESC and PAC and presented at Distribution and Transmission Workgroups.

AR suggested that the related standard agenda item is removed from the Distribution Workgroup agenda and that highlights are relayed to the Workgroup as and when necessary. This update satisfied agenda item 5.0. **Closed**

Action 0302: *MAP ID's* - Joint Office to add this topic to the next agenda.

Update: This has been added as agenda item 6 for this meeting. **Closed**

Action 0303: *Site Visits (Mod 425 Reports)* - SM to forward examples of the CMS notifications in question.

Update: SM confirmed the samples have been provided. **Closed**

Action 0304: *Site Visits (Mod 425 Reports)* - Joint Office to add this topic to the next agenda.

Update: This has been added as agenda item 7 for this meeting. **Closed**

Action 0305: *Submission of more reads into Central Systems* - Xoserve (DA) to review the limits that are currently set in order to assess if the limit is still relevant; suitable and can be changed.

Update: Review is ongoing. **Carried Forward**

Action 0306: *Submission of more reads into Central Systems* - Joint Office to add this topic to the next agenda.

Update: This has been added as agenda item 8 for this meeting. **Closed**

1.4. Modifications with Ofgem

AR explained the following update was provided by Max Lambert prior to the meeting:

Modification 0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs

and

Modification 0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs:

Ofgem have now reprioritised Modification 0701 and have been in discussion with Xoserve on system changes, with a decision being made on this modification in due course. Modification 0696 remains deprioritised.

GD noted that Ofgem requested that these two modifications proceed along the same timeline, however, it now appears that this decision has been reversed.

Modification 0687: Creation of new charge to recover Last Resort Supply Payments

Ofgem are expecting a proposal to be put forward under the REC shortly (re: alternative system for recovery of levy payments) after the REC change processes go live on 01 September.

Gareth Evans (GE) noted he is in conversation with the REC Program Head and that further discussions are occurring within Ofgem. GE is hopeful there may be further clarity provided in due course.

Workgroup agreed that the following question should be presented to Panel for Ofgem:

Now that REC is a reality how will responsibilities be divided?

AR agreed to ask the Cross Code Steering Group for this to be added to their agenda.

1.5. Pre-Modification discussions

1.5.1. Incorporation of AUGE Framework Document into the UNC main body

Purpose:

Incorporate the provisions of the Framework for the Appointment of an Allocation of Unidentified Gas Expert ("AUGE Framework") into the UNC main body, removing the subsidiary document.

Suggested Governance: Self-governance

SM explained that during the AUG Sub-committee meetings, concerns were raised regarding compliance with the AUGE Framework. Following discussions held at the UNCC it became clear that UNCC are unable to take any reasonable action as there is nothing in the framework that enables them to address concerns. Ofgem also highlighted they are unhappy to be drawn into a process that should be managed by the Industry. As part of those discussions SM agreed to raise a modification to place the AUGE Framework into the UNC.

GE clarified that the modification is not looking to change how the AUGE Framework works, this will just change where it sits.

RP asked if the intention is to move this process into Code because then it is subject to the Dispute Resolution process which is documented in General Terms Section A. SM confirmed that this is the intention, to provide access to the Dispute Resolution process as it is his view that as

things stand, matters covered by the Framework document do not allow access the Dispute Resolution process.

RP advised that the Dispute Resolution process is usually used between Code parties, therefore, he is unsure if this would fit within that process as it currently stands.

SM suggested that maybe a new Dispute process is required for other matters, rather than what the Dispute Resolution process normally is used for.

FC highlighted that if this modification looks to adjust anything to the timescales and moving any milestones or scope of the role, it should be noted that the AUG starts working towards the next Gas Year around April/May time.

It was clarified that this modification will look at the management of the AUG Framework.

KD questioned if this modification sets some sort of precedent if it challenges the opinion of an expert and could potentially contradict the reason why the AUG Framework document is put in as its own framework in the first place. This in itself raised the question as to why just the AUG Framework is being suggested to move into Code and why not other frameworks.

SM clarified that because neither the UNCC nor the sub-committee are able to address concerns relating to the current process, then only way to progress this is through another party and to involve another party means the AUG Framework has to go into UNC itself. KD said the concern is by enabling this challenge, you are removing the distance between Industry and the AUG Expert.

The modification will be submitted to the May UNC Panel for consideration.

2. Workgroups

2.1. 0741S - Updating specific gender references to neutral terms

(Report to Panel 20 May 2021)

<https://www.gasgovernance.co.uk/0741>

2.2. 0734S – Reporting Valid Confirmed Theft of Gas into Central Systems

(Due to report to Panel 17 June 2021)

<https://www.gasgovernance.co.uk/0734>

2.3. 0746 - Clarificatory change to the AQ amendment process within TPD G2.3

(Due to report to Panel 17 June 2021)

<https://www.gasgovernance.co.uk/0746>

2.4. 0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4

(Due to report to Panel 20 May 2021)

<https://www.gasgovernance.co.uk/0664>

2.5. 0758 - Temporary extension of AUG Statement creation process

(Due to report to Panel 20 May 2021)

<https://www.gasgovernance.co.uk/0758>

2.6. 0762S - Adding the Retail Energy Code Company as a new User type to the Data Permissions Matrix

(Due to report to Panel 17 June 2021)

<https://www.gasgovernance.co.uk/0762>

2.7. 0763R - Review of Gas Meter By-Pass Arrangements

(Report to Panel 21 October 2021)

<https://www.gasgovernance.co.uk/0763>

3. COVID-19 Issues

AR confirmed this will no longer be a standard agenda item, any future updates will be received as AOB.

4. CSS Consequential Changes – Detailed Design Report

No update available for this meeting.

5. Significant Measurement Error Notification EM009 - Alrewas EM MTD

The content for this agenda item was received as part of Action 0301.

AR confirmed this will no longer be a standard agenda item, any future updates will be received as AOB.

6. MAP ID's

SM was no longer on the call at this point in the agenda, Workgroup agreed to defer this item until the May 2021 Workgroup.

7. Site Visits (Mod 425 Reports)

Workgroup agreed to defer this item until the May 2021 Workgroup.

8. Submission of more reads into Central Systems

Workgroup agreed to defer this item until the May 2021 Workgroup.

9. Issues

None raised.

10. Any Other Business

10.1. User Representative Appoint Process

AR highlighted that the User Representative Appointment Process would be commencing during May with a reminder for organisations to update their Single Points of Contacts (SPoCs) and by 01 July an invitation will be issued to these contacts for nominating representatives for the various Committees and Panel.

10.2. Modification 0710 Implementation

RP explained that there is a need to resolve some contractual issues in regard to the ownership of data-logger equipment installed on sites. It is anticipated that the implementation of the UNC Modification will be delayed from June to August 2021, to allow additional time to complete the novation contractual arrangements.

11. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Time / Date	Venue	Workgroup Programme
Thursday 10:00 27 May 2021	Teleconference	Distribution Workgroup standard Agenda
Thursday 10:00 24 June 2021	Teleconference	Distribution Workgroup standard Agenda
Thursday 10:00 22 July 2021	Teleconference	Distribution Workgroup standard Agenda

Thursday 10:00 26 August 2021	Teleconference	Distribution Workgroup standard Agenda
Thursday 10:00 23 September 2021	Teleconference	Distribution Workgroup standard Agenda
Thursday 10:00 28 October 2021	Teleconference	Distribution Workgroup standard Agenda
Thursday 10:00 25 November 2021	Teleconference	Distribution Workgroup standard Agenda
Thursday 10:00 13 December 2021	Teleconference	Distribution Workgroup standard Agenda

Action Table (as of 22 April 2021)						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0201	25/02/21	1.4	Modifications with Ofgem: ML to consider and update Workgroup with the more detail around the strategy for <i>Modification 0687 - Creation of new charge to recover Last Resort Supply Payments.</i>	March April- May 2021	Ofgem (ML)	Carried Forward
0301	25/03/21	6.1	<i>Significant Measurement Error Notification EM009 - Alrewas EM MTD-</i> Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Closed
0302	25/03/21	6.4	<i>MAP ID's</i> - Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Closed
0303	25/03/21	6.5	<i>Site Visits (Mod 425 Reports)</i> - SM to forward examples of the CMS notifications in question.	April 2021	Gazprom Energy (SM)	Closed
0304	25/03/21	6.5	<i>Site Visits (Mod 425 Reports)</i> - Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Closed
0305	25/03/21	6.6	<i>Submission of more reads into Central Systems</i> - Xoserve (DA) to review the limits that are currently set in order to assess if the limit is still relevant; suitable and can be changed.	April- May 2021	Xoserve (DA)	Carried Forward
0306	25/03/21	6.6	<i>Submission of more reads into Central Systems</i> - Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Closed