

UNC DSC Change Management Committee Minutes
Wednesday 08 December 2021
Via teleconference

Attendees			
Bob Fletcher (Chair)	(BF)	Joint Office	Non-Voting
Karen Visgarda (Secretary)	(KV)	Joint Office	Non-Voting
Shipper User Representatives (Voting)			
Claire Louise Roberts	(CLR)	Scottish Power	Class A Voting + Class C Voting
Oorlagh Chapman	(OC)	Centrica	Class A Voting
Ross Easton	(RE)	Total Gas & Power	Class B Voting
Alexander Mann	(AM)	Gazprom	Class B Voting + Class C Voting
Transporter Representatives (Voting)			
Guv Dosanjh	(GD)	Cadent	DNO Voting
Richard Pomroy	(RP)	Northern Gas Networks	DNO Voting
Richard Loukes (Alternate for Andrea Godden)	(RL)	National Grid	NTS Voting
Kundai Matiringe	(KM)	IGT Representative	IGT Voting
Heather Ward	(HW)	IGT Representative	IGT Voting
CDSP Change Management Representatives (Non-Voting)			
James Rigby	(JR)	Xoserve	
Paul Orsler	(PO)	Xoserve	
Emma Smith	(ES)	Xoserve	
Observers/Presenters (Non-Voting)			
Andy Clasper	(AC)	Cadent	
Andy Simpson	(AS)	Correla	
Andrew Ryan	(AR)	Ofgem	
Angela Clarke	(AC)	Xoserve	
Charan Singh	(CS)	Xoserve	
Clare Manning	(CM)	E.ON	
Ellie Rogers	(ER)	Xoserve	
Emma Lyndon	(EL)	Correla	
Helen Chandler	(HC)	Northern Gas Networks	
Hannah Reddy	(HR)	Correla	
Jack Wilde	(JW)	Northern Gas Networks	
Kate Lancaster	(KL)	Xoserve	
Lee Chambers	(LC)	Correla	
Mark Jones	(MJ)	SSE	
Peter Hopkins	(PH)	Correla	
Rachel Taggart	(RT)	Xoserve	
Richard Hadfield	(RHa)	Correla	
Sally Hardman	(SHa)	SGN	

Simon Harris	(SH)	Xoserve
Steve Pownall	(SP)	Xoserve
Tracy O'Connor	(TOC)	Correla
Trevor Howfield	(TH)	Correla
Vikki Orsler	(VO)	Xoserve

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dsc-change/081221>

1. Introduction

Bob Fletcher (BF) welcomed all to the meeting and confirmed the meeting was quorate although Oorlagh Chapman (OC) would be joining at 10.45am.

1.1. Apologies for absence

Andrea Godden, NTS Representative (National Grid)

1.2. Alternates

Richard Loukes for Andrea Godden

1.3. Confirm Voting rights

BF confirmed the voting rights as detailed below:

Representative	Classification	Vote Count
Shipper		
Claire Louise Roberts	Shipper Class A & C	2 votes
Oorlagh Chapman	Shipper Class A	1 vote
Ross Easton	Shipper Class B	1 vote
Alexander Mann	Shipper Class B & C	2 votes
Transporter		
Guv Dosanjh	DNO	1 vote
Richard Pomroy	DNO	1 vote
Richard Loukes (Alternate for Andrea Godden)	NTS	2 votes
Kundai Matiringe	IGT	1 vote
Heather Ward	IGT	1 vote

1.4. Approval of Minutes 10 November 2021)

The minutes from the 10 November 2021 meeting were briefly discussed and James Rigby (JR) said he thought he had taken a formal action to provide an update on the Change congestion management which had not been captured in the minutes.

JR confirmed that he had produced a Q1 2022 Change Congestion document as discussed in Section 2.3 below.

The minutes were then subsequently approved.

1.5. Review of Outstanding Actions

Action 0801: Xoserve (PO) to present the CCR for XRN5318 and 5319 – MPID Reassignment of Supplier Short Code and other Party Types and provide feedback from the DSG meeting.

Update: Paul Orsler (PO) advised that this action could be closed as this area was covered within Section 4 detailed below. **Closed.**

Action 1101: Xoserve (JR) to review and simplify the finance tracking spreadsheet.

Update: JR confirmed that this action could now be closed as this area had been address within Section 2.1 below. **Closed**

2. DSC Change Budget Update & Horizon Planning

2.1. Change Budget Update

James Rigby (JR) provided a brief update of the DSC Change Budget for 2021/22.

He confirmed the Finance Tracking spread sheet had now been simplified as requested within Action 1101.

JR provided a walk-through on screen of the changes and Richard Pomroy (RP) confirmed the adaptations were very helpful.

For a detailed update, please refer to the published slides on the meeting page.

2.2. Change Pipeline

Rachel Taggart (RT) presented the Change Development and Delivery Pipeline, noting there had been several changes with 6 Change Proposals (CPs) taken off due to implementations.

For a detailed update, please refer to the published slides on the meeting page.

2.3. Q1 2022 – Change and Operations Deliverability Confidence

JR explained, as had been discussed in the previous meeting, Xoserve had produced a timeline delivery plan with regards to the Q1 and he overviewed the Plan on a Page (POAP) schematic; the inter-dependencies, the hard dependencies, together the Implemented Dress Rehearsals (IDR), implementation dates as defined by triangles and the critical paths as defined in red. The document can be viewed via: <https://www.gasgovernance.co.uk/dsc-change/081221>

Richard Pomroy (RP) requested the 'SoLR Bulb timescales unknown wording' should be changed to Special Administration Process and Andy Simpson (AS) agreed to make this change.

A lengthy and protracted general discussion took place regarding the congestion and the volume of changes that were required for Q1 2022. AS advised that there was no one defined aspect that would trigger a tipping point, as there could be an accumulation of various tasks that could create this situation, if something new had to be given a priority status. He added that if this situation occurred, then it was likely the SoLR may have to be put on hold to address the new priority.

Paul Orsler (PO) agreed that the Change Managers might need to decide what items would need to be put on hold if applicable, and clarify what the priority was subject to the rules in the Change Management procedures. He added that even though Minor Release 11 had been descoped, this did not really elevate the situation, as it will not reduce the workload. AS provided an overview of the key messages as detailed below:

Key Messages

- High levels of industry and needed technical change
- *Significant levels of key operational (business and technical) involvement in critical Business as Usual (BAU) processes, transition to introduce change and potential incident management and resolution.*
- *Significant additional and uncertain workload caused by SOLR; most recently Bulb*
- *We recommend seeking to minimise the level of change:*
 - *Do not commit to MiR11*
 - *Deliver FWACV on-premise before M2C and transition to cloud, post cutover of M2C*
 - *Move M2C (either Easter or Jubilee weekends to utilise extended non-business days and provide assurance around the plan)*
 - *Monitor likely CSS deployments and influence best placement of CSSC deliveries*
- *All to preserve the integrity of the following UKL and Gemini priorities (either because they are a customer-impacting priority or because they are an upstream dependency to a customer-impacting priority):*
 - *UKL: Nov 21, EFT, MTC, CSSC (all deployments)*
 - *Gemini: Gemini Sustain and Regulatory modification changes*
 - *Flow Weighted Average CV post risk mitigation activities*

Both JR and PO said that if anyone had any questions then these should be directed to them in the first instance.

3. Capture

3.1. New Change Proposals – Initial Review

3.1.1 XRN5450 Demand tool to support Urgent Modification 0788 - Minimising the market impacts of 'Supplier Undertaking' operation

Ellie Rogers (ER) explained that Modification 0788 - Minimising the market impacts of ‘Supplier Undertaking’ operation was implemented on 01 November 2021. This provides the ability for Suppliers who are operating under a Deed of Undertaking (DoU) following the Termination of the Shipper User, to make arrangements with another Shipper User to source additional supplies of gas and make trade nominations to the Terminated Shipper User account to balance that portfolio and mitigate increased costs, until a new ‘Registered User’ is appointed.

ER noted that XRN5443 was raised to accommodate the Modification 0788 process. Under XRN5443, as per Modification 0788, the CDSP will send the new Shipper relevant TSMPs information, and the new Shipper is responsible for confirming the demand for the TSMPs they have agreed to supply gas for.

ER stated that this has been acknowledged between National Grid and the CDSP that there could be a scenario where a new Shipper looking to supply gas for the TSMPs does not have the ability to work out the estimate demand or simply wants the CDSP to provide this estimate.

ER said in order to address this scenario, this Change Proposal has been raised to create and make available where required, a demand tool which in the event of a Shipper termination, the tool would allow the CDSP to calculate estimated demand at Supplier level enabling the Supplier to enter an arrangement with a new Shipper to offset the demand, via a trade, with the Terminated Shipper.

Richard Pomroy (RP) asked what resources did this impact and if it was a standalone. PO confirmed it was a standalone and that there was an agreed cost with NTS.

For a detailed update, please refer to the published slides on the meeting page.

NTS members were asked to approve the proposed solution to move to the Delivery Phase.

Members voted unanimously in favour as follows:

Voting Outcome:		
Transporter Representatives	Voting Count	
Richard Loukes (Alternate for Andrea Godden)	2	For
Total	2	For

3.1.2 XRN5453 GSOS 2, 3 & 13 Payment Automation

Paul Orsler (PO) explained that this CP was raised from SGN in relation to guaranteed standards of payment, as detailed below:

To automate the GSOP 2, 3 & 13 payments currently made via the Ad hoc Request to Bill (RTB) process will require the following changes:

- *New Invoice Type*
- *Utilise existing Charge Types*
- *New Template in line with current FSG process*
- *New AMT Interfaces*
- *New PO Interfaces*
- *Update Supporting Information*

Correlia will look to Xoserve to provide solution options which could facilitate the timely payment of the GSOP’s listed within this Change Proposal and would expect that the following options be investigated as a minimum.

1. *A solution which could automate the current RTB process.*
2. *A solution which would utilise similar functionality to the current Failure to Supply Gas process.*

3. A solution which could facilitate a daily submission.

For a detailed update, please refer to the published slides on the meeting page.

Shippers and DNO members were asked to approve the proposed solution to move to capture.

Members voted unanimously in favour as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts (Alternate for Oorlagh Chapman for this vote only)	3	For
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh	1	For
Richard Pomroy	1	For
Total	2	For

3.1.3 XRN5452 - Amendments to v20 of the Service Description Table

Angela Clarke (AC) provided an overview of the amendments to the Service Description Table, as detailed below:

AC noted this change was to seek approval for the inclusion of a new service lines to the DSC Service Description Table and to propose an amendment to an existing service line.

<i>DS-NCS SA2-01</i>	<i>The provision of a webpage available on the specific Shipper dashboard via DDP to allow Shippers to self-serve and access the pre-COVID AQ held within the UK Link System for a specific Meter Point Reference Number</i>
<i>This line has been drafted to support XRN5431 Temporary community access to pre-COVID AQ values for Shippers</i>	

Proposed Service Line amendment

Existing Line :-

<i>Service Line</i>	<i>Proposed amendment</i>
<i>DS-NCS SA9-01</i>	<i>The provision of reporting / information services to the UNCC Performance Assurance Committee to the value of £50,000 per annum, increasing to £75,000 £125,000 with effect from 01 April 2020. for Financial year 2021/22</i>

AC explained formal approval would be sought at the December DSC CoMC.

3.1.4 XRNTBC – UNC Modification (reference TBC) - Contingency Gas Procurement Arrangements when a Supplier acts under a Deed of Undertaking (verbal update) (XRN5458 Modification 0791 Urgent)

Ellie Rogers (ER) explained that the Modification had now been formally raised by National Grid and was now Modification 0791 with an urgency status, as recommended by Panel, which Ofgem were presently considering.

ER confirmed the CP had now been drafted and was XRN5458 which would be published on the Xoserve website in due course and that it was the intention that the Modification should be implemented as soon as possible and that there were no impacts on Gemini.

All noted that due to the urgency process, this CP would move into capture as some point in the near future and PO said this update was provided for information only as Ofgem were considering the urgency status.

For a detailed update, please refer to the published slides on the meeting page.

3.2 Solution Review Change Pack – for Approval

3.2.1 XRN5236 Reporting Valid Confirmed Theft of Gas into Central Systems (Modification 0734)

Kate Lancaster (KL) introduced the CP and explained the CP was proposing an interim solution and that this would mean working at risk.

RP said this was unacceptable and was too much of a risk. He added that considering the Change congestion timeline, this would surely add to the complexity and congestion.

ER said that in essence this was correct and that there was the option to wait until the enduring solution, which sought to introduce a robust process whereby the volume of the confirmed theft is reported into central systems.

KL said the solution should allow the shippers to bulk accept Theft claims via CMS and have a preview option of the bulk list so that the shipper is able to see any standout volume and reject that one and then accept the rest.

Claire Louise Roberts, (CLR), Clare Manning (CM) and Oorlagh Chapman (OR) all said it would be more practical to wait until January and the Panel decision, and they all felt that the most appropriate option would be to wait for the enduring solution.

For a detailed update, please refer to the published slides on the meeting page.

Shipper members deferred the vote on this matter, preferring to wait until after the January 2022 Panel decision on implementation.

4 Design & Delivery

4.1 Detailed Design

4.1.1 XRN4992 - Modification 0687 - Creation of new charge to recover Last Resort Supply Payments – Approval of Interim Solution

This change has been raised to provide clarity on how any costs incurred by the Gas Distribution Networks (GDNs) as part of a Last Resort Supply Payment (LRSP) arising from a Supplier of Last Resort (SoLR) event are recovered from Shippers in a fairer and clearer manner.

It is proposed that a new customer charge (SoLR customer charge), is introduced into the Gas Transportation charging statements. This new charge will be split by domestic and non-domestic Charging Codes. The charge, which will be on a Supply Meter Point basis, will be calculated to recover the costs originating from each market sector, with mixed portfolios allocated by market sector.

BF explained that Ofgem had sent the Final Modification Report back to Panel requesting amendment to the Legal text and Solution. However, Ofgem had provided a minded to position in the send-back letters subject to the relevant changes being made. If approved, in order to implement the Modification by 01 April 2022 (as advised the required implementation date) Shippers will be asked to approve the interim solution.

Andrew Ryan (AR) confirmed that Ofgem had provided a 'send back letter' with their 'minded to position', and he said that there were some tweaks needed to the legal text, the costs allocation in the solution, and confirmation was required in relation to the systems requirements in connection to payments from 01 April 2022.

Oorlagh Chapman (OC) said she was not comfortable with the temporary workaround, especially as this had not been included in the Modification, and she felt there was a requirement for more detail of the Xoserve systems specification regarding this area, as the Modification had not been reviewed since 2019.

OC added, that the timeline was extremely tight for a 01 April 2022 implementation, and she proposed a further DSC consultation period. Ellie Rogers (ER) said if a further consultation period was required, then the timescales for 01 April 2022 would be at risk, she noted that during the detailed design phase there would still be the opportunity for comment and discussion, as was the normal Change Proposal (CP) process.

Simon Harris (SH) said from a systems perspective, this had been monitored and reworked, stating there would be minimal changes required. OC and Claire Louise Roberts (CLR) both said that a review and consultation was required to ensure any changes were evaluated by their own systems providers.

Helen Chandler (HC) added that Northern Gas Networks also had some concerns regarding the Portfolio Reporting and the Market Sector Code and the mirroring on DDP. SH confirmed this aspect had already been addressed.

AR said that Ofgem would have concerns if the 01 April 2022 timeline was not adhered to and noted that he was aware that Xoserve were working at pace on this matter, however he added that he would be happy to receive further representations if appropriate.

Paul Orsler (PO) confirmed that Xoserve had assessed the options for compliance for the system solution and that no new options had surfaced to deliver the timescales. He noted the DSC ChMC makes the decision as to what is feasible regarding timelines under the Uniform Network Code (UNC) and the preference was to move into the design phase. He also reiterated the comments from ER, that there was still the consultation option later in the design phase, as was the normal process.

Richard Pomroy (RP) said that the DNOs preferred the enduring solution as this would cost less and would provide the DNOs with the ability to calculate charges.

BF said that there was still the option of providing feedback to Ofgem via the Formal Modification Report (FMR). OC still said she wanted it deferred to allow for an extra ordinary DSC ChMC meeting.

Guv Dosanjh (GD) said that to move the area along, that a vote should be sought to determine if it was to go to the design phase. He added that working at risk was the right decision to meet the 01 April 2022 deadline.

For a detailed update, please refer to the published slides on the meeting page.

The Shippers and DNOs were asked to approve the proposal to move into the Detailed Design Phase.

Members voted by majority vote with 7 in favour and 1 against as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	Against
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For
Transporter Representatives	Voting Count	For
Guv Dosanjh	1	For
Richard Pomroy	1	For
Total	2	For

Formal 15 minutes break taken.

4.2 Standalone Change Documents for Approval

4.2.1 CCR for XRN5431 Temporary community access to pre-COVID AQ values for Shippers

Kate Lancaster (KL) explained a request from multiple Shippers had been made to access specific historic AQs in order to identify whether there had been any temporary impact to the AQ because of COVID restrictions. XRN5431 was raised to deliver this so the CDSP are able to provide this information when a Shipper requests.

KL confirmed the Disclosure Request Report ([DRR-SEP21-01](#)) was approved by the CoMC at the September Extraordinary meeting. This allows the CDSP to release the Rolling AQ that was effective on 01 April 2020 to a Shipper where they have requested it.

KL explained the ChMC approved the delivery of two solutions for XRN5431 as detailed below:

1. *The User Telephone Enquiry Service*
Shippers use their existing Volume Bandings or subscribe to a new Volume Banding to utilise the User Telephone Enquiry Service to request and receive the pre-COVID AQ value. The charges / rates associated to the Volume Bands are stated within the [CDSP DSC Annual Charging Statement](#). There will be no additional charges to request the pre-COVID AQ via the User Telephone Enquiry Service other than the standard Volume Banding rates.
2. *Shipper Webpage*
Shippers can self-serve and receive the pre-COVID AQ value for an MPRN. This can be accessed via a webpage available on the Shipper dashboard via the Data Discovery Platform (DDP). The webpage had a high-level cost estimate of £15-20k.

For a detailed update, please refer to the published slides on the meeting page.

Shipper members were asked to approve the CCR.

Members voted unanimously in favour as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	For
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For

4.2.2 CCR for XRN5318 /5319 Assessing MPID Reassignment -Supplier/All Party Types

James Barlow (JB) explained presently the allocation of Market Participant Identity (MPID) short codes for all party types such as Suppliers, Shippers, are linked to the Company Number issued and associated to the Organisation the Licence is granted to.

JB said in the event of a Supplier of Last Resort (SoLR) or company acquisition the short code cannot be simply 'lifted and shifted' but instead flows to refresh the IDs have to be issued or mass movements of portfolios or data refreshes have to occur, adding cost and effort to the industry for something which could be a lot simpler and more efficient if the 'lift and shift' approach was able to be utilised.

JB confirmed this change sought to complete analysis into the size, impact, and cost of change on CDSP systems to allow MPID reassignment between organisations and the re-use of MPIDs previously, but no longer, used.

For a detailed update, please refer to the published slides on the meeting page.

All Members was asked to approve the closure of the CCR.

Members voted unanimously in favour as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	For
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh	1	For
Richard Pomroy	1	For
Richard Loukes (Alternate for Andrea Godden)	2	For
Kundai Matiringe	1	For
Heather Ward	1	For
Total	6	For

4.2.3 CCR for XRN5183 Access to Daily Biomethane Injections

Lee Chapman (LC) explained the scope of delivery of this Change Proposal was Option 2 as per the approved BER.

LC said the that a new bespoke Biomethane report aggregated at Distribution Network level had now been produced that is specific for publication to non DNO/Government entities. He confirmed this report would be published on the 5th of each month and that this would be communicated accordingly.

For a detailed update, please refer to the published slides on the meeting page.

DNO Members were asked to approve the closure of the CCR.

Members voted unanimously in favour as follows:

Voting Outcome:		
Transporter Representatives	Voting Count	For
Guv Dosanjh	1	For
Richard Pomroy	1	For
Total	2	For

4.2.4 CCR for XRN5371 Minor Release Drop 10

Tracey O'Connor (TOC) explained the changes within Minor Release Drop 10 were delivered to the agreed scope and to the agreed implementation date of 04 September 2021. The changes made in UK Link.

For a detailed update, please refer to the published slides on the meeting page.

All Members was asked to approve the CCR.

Members voted unanimously in favour as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	For
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For
Transporter Representatives	Voting Count	For
Guv Dosanjh	1	For
Richard Pomroy	1	For
Richard Loukes (Alternate for Andrea Godden)	2	For
Kundai Matiringe	1	For
Heather Ward	1	For
Total	4	For

4.2.5 CCR for XRN5122 Gemini System Enhancements - Delivery

Hannah Reddy (HR) explained in collaboration with National Grid, Correla elicited several requirements from Gemini System Users designed to ease customer pain points and enhance the Gemini system.

HR said the majority of the solutions to these requirements were deployed on 25 July 2021 as scheduled and were delivered via the Waterfall project management methodology. Further enhancements and additional scope items that could not be accommodated within the GSE timeframe have been included within the delivery schedule for the Gemini Sustain piece which fulfils year 1 of the Gemini Roadmap scope.

For a detailed update, please refer to the published slides on the meeting page.

NTS members were asked to approve the CCR.

Members voted unanimously in favour as follows:

Voting Outcome:		
Transporter Representatives	Voting Count	For
Richard Loukes (Alternate for Andrea Godden)	2	For
Total	2	For

4.2.6 EQR for UK Link Dec 21 – Apr 22 Detailed Design

Richard Hadfield (RHa) explained the scope of this EQR was to progress with and deliver the detailed design phase for 7 ChMC sponsored change proposals, with a view that these could potentially be included within the scope of the November 22 Major Release.

The scope for a major release in November 22 will need to be subsequently agreed at ChMC and will consist of some of, but not all, the changes contained within this EQR.

Those changes from this list that are subsequently not included in the scope for November 22 will be held for inclusion in the scope of future releases from February 2023 onwards or agreed to be delivered as stand-alone deliveries if required, as detailed below:

1. *XRN4900 - Biomethane/Propane Reduction*
 2. *XRN4978 - Notification of Rolling AQ Value (following Transfer of Ownership between M-5 and M)*
 3. *XRN4990 - MOD0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4*
 4. *XRN4992 - MOD0687 - Creation of new charge to recover Last Resort Supply payments*
 5. *XRN5091 - Deferral of creation of Class change reads at transfer of ownership*
- NB – a design for this change has been previously approved but it now needs to be re-designed to work as a post-CSSC solution*
6. *XRN5186 - MOD0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs*
 7. *XRN5298 - H100 Fife Project – Hydrogen Network Trial*

Richard Loukes (RL) said that as there were no changes for National Grid, he would not be voting on the cost's aspect.

For further details, please refer to the published slides on the meeting page.

Shipper, DNO and IGT members were asked to approve the EQR.

Members voted unanimously in favour as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	For
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh	1	For
Richard Pomroy	1	For
Kundai Matiringe	1	For
Heather Ward	1	For
Total	4	For

Project Updates

4.2.7 Minor Release Drop 10

TOC noted the Production of Change Completion Report was in progress and would be submitted to the December ChMC and that the closedown was progressing to plan.

For further details, please refer to the published slides on the meeting page.

4.2.8 XRN5231 Provision of a FWACV Service

Lee Chambers (LC) explained the overall status was amber due multiple phases progressing in parallel and the need to baseline the project phases post System Test.

LC noted that all the funding was now in place following the approval of a revised BER at the November ChMC and the overview was as detailed below:

- *Start Up and Initiation Phases have completed*
- *Detailed Design completed and Design Change Pack approved at the November ChMC*
- *Revised BER approved at November ChMC to bring into scope Gemini consequential changes*
- *Build has commenced, System Testing due to commence as per plan*
- *Xoserve to engage with National Grid (NG) and DNs through December to stand up Engagement approach and meetings*
- *Dual Run and Market Trials approach to be published to stakeholders in December ahead of planned start in January 2022. Dates will be formally baselined following agreement of approach*
- *Notional Implementation date set for 26 March 2022, to be confirmed*

RL commented that the status was amber last month too, and he asked if the status for next month was likely to be green. LC said that hopefully the status would be green next month once the plan had been validated and risks assessed. RL said that he and his National Grid colleagues were happy to help with this validated process.

For further details, please refer to the published slides on the meeting page.

4.2.9 November 2021 Major Release

Tracy O’Conner (TOC) an overview of the November 2021 Major Release and explained it was presently in ‘re-plan’ and that more information would be supplied in January 2022, the summary as detailed below:

XRN5142:

- *Implementation and data cleanse completed successfully*
- *First usage is in progress; due to complete 03/12/21*
- *Final usage to be completed 31/01/22*

Deferred Changes:

- *Re-plan is in progress*
- *Preparation for go-live is in progress for 22/01/22*
- *Revised dates for implementation approach will be shared in January ChMC*
- *Revised data cleanse plan will be shared via email*

XRN4992a:

- *Impact assessment taking place to ascertain if delivery can be aligned to 22/01/22*

For further details, please refer to the published slides on the meeting page.

4.2.10 June 2021 Major Release

Tracy O’Conner (TOC) a summary as below:

- *Project on track*
- *Post implementation support (PIS) period 2 successfully concluded on 28/10/21*
- *Period 3 commenced to plan on 08/11/21 and is on track to complete on 10/12/21*

For further details, please refer to the published slides on the meeting page.

4.2.11 NG Horizon Plan

This topic was deferred until the January meeting.

5 Non-DSC Change Budget Impacting Programmes

5.1 CSSC Programme Update

Emma Lyndon (EL) provided an update on the CSSC Programme Dashboard Update project including a summary of the progress to date and the next steps (as detailed below), noting the project was tracking as green.

Key Programme Updates:

Transition: *A preliminary Go Live date of the 18 July 2022 has been released by Ofgem. The Programme has also confirmed a ‘firebreak’ period of six weeks which will be added to transition phase 2 timelines. This means that the current transition timelines remain ‘as is’ and do not ‘lift and shift’ with the change in Go Live date from the June date that has been used for transition/cutover planning. The industry has been consulted on both the Go Live date and the firebreak. Xoserve have supported both aspects in principle but have called out impacts, for which they have proposed mitigations and are pending Ofgem approval/discussion.*

Internal & External Testing: *UEPT has completed, E2E is nearing it’s final stages of Programme testing. A CR has been approved at Programme delivery group to allow the continuation of testing on the UIT environment for new participants and low priority support. The SI confirmed that this continuation presently is contained to one participant and would require support from two DNO’s only.*

Data Migration: REL Cycle 5 was delivered on track to Landmark last week. Landmark have confirmed receipt. Landmark are now in the process of providing the REL analysis reports on the back of REL cycle 4. Portfolios will be prepared and issued to customers for investigation into sites where a REL is failing to be identified.

SOLR: The CR is now out for Industry consultation and is due to be tabled for recommendation for approval at the Ofgem Design Forum on the 06 December 2021.

For further details, please refer to the published slides on the meeting page.

5.2 Move to Cloud

This topic was encompassed within Section 2.3 above.

6 Any Other Business

6.1 January Paper Submission

RT said in view of the Christmas break would the Committee members accept the papers being published on the Wednesday 05th instead of the Monday 03rd for the 12 January 2022 meeting, and all agreed.

6.2 SMART Meter Register

CLR explained that ScottishPower had been in discussions regarding the SMART Meter readings and the register used for settlement. She said that she had looked in Code but could not find any answers. She said that it seemed that Register 1 was used, instead of the Total Register Charge, and she wanted assurances as to which was the correct register, due to the fact this could lead to misalignments. CLR said she would further discuss with the REC, but that she wanted this to be added to the agenda for the January 2022 meeting.

6.3 SoLR Reporting Suite

JB provided an overview of the SoLR Reporting status as detailed below:

- *Change XRN5454 will look at delivering a suite of reports to support suppliers during the Supplier of Last Resort (SoLR) process*
- *Initially there are three reports proposed however the change is not limited to these nor have the data items been stipulated*
- *Data permission requirements will be reviewed and addressed as part of capture*
- *Funding options for the changes will be investigated during the capture phase and proposed within subsequent change packs*
- *Change Proposal will be presented formally at ChMC in January 2022*

For a detailed update please refer to the published slides on the meeting page.

6.4 12 January 2022 DSC ChMC meeting clash with Extra ordinary Panel start time

Heather Ward (HW) said that she wanted to flag that she had received a meeting invitation for the Extra Ordinary Panel meeting also on the 12 January 2022 at the same time as the DSC ChMC.

BF said this was being discussed and that there was a likelihood that the DSC ChMC meeting might have to start later so as to not overlap the UNC Modification Panel.

Post-Meeting Update:

BF confirmed the DSC ChMC meeting on the 12 January 2022 would now start at **11.30am** to accommodate the UNC Modification Panel meeting earlier on that morning.

7 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Venue	Programme
1.00pm Wednesday 12 January 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 09 February 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 09 March 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 13 April 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 11 May 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 08 June 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 13 July 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 10 August 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 07 September 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 12 October 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 09 November 2022	Microsoft Teams	Standard Agenda
10.00 Wednesday 07 December 2022	Microsoft Teams	Standard Agenda

Action Table (as of 08 December 2021)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0801	11/08/21	3.1.6	Xoserve (PO) to present the CCR for XRN5318 and 5319 – MPID Reassignment of Supplier Short Code and other Party Types and provide feedback from the DSG meeting.	Xoserve (PO)	Closed
1101	10/11/21	2.1	Xoserve (JR) to review and simplify the finance tracking spreadsheet.	Xoserve (JR)	Closed