

UNC DSC Contract Management Committee Minutes
Wednesday 18 August 2021
via Teleconference

Attendees			
Bob Fletcher (Chair)	(BF)	Joint Office	Non-Voting
Karen Visgarda (Secretary)	(KV)	Joint Office	Non-Voting
Shipper User Representatives (Voting)			
Claire Louise Roberts (Alternate for Stephanie Clements)	(CLR)	Scottish Power	Class A Voting
Oorlagh Chapman	(OC)	Centrica	Class A Voting
Steve Mulinganie	(SM)	Gazprom Energy	Class C Voting
Transporter Representatives (Voting)			
Helen Chandler	(HC)	Northern Gas Networks	DNO Voting
Sally Hardman	(SHa)	SGN	DNO Voting
Richard Loukes	(RL)	National Grid	NTS Voting
Brandon Rodrigues	(BR)	IGT Representative	IGT Voting
Kundai Matiringe	(KM)	IGT Representative	IGT Voting
CDSP Contract Management Representatives (Non-Voting)			
Jayne McGlone	(JMc)	Xoserve	
Observers/Presenters (Non-Voting)			
Alex Stuart	(AS)	Correla	
Angela Clarke	(AC)	Xoserve	
Clare Manning	(CM)	E.ON	
Dave Turpin	(DT)	Xoserve	
Ellie Rogers	(ER)	Xoserve	
Emma Lyndon	(EL)	Correla	
Fiona Cottam	(FC)	Correla	
Kathryn Adeseye	(KA)	Xoserve	
Paul Orsler	(PO)	Xoserve	
Sat Kalsi	(SK)	Correla	
Simon Harris	(SH)	Xoserve	
Tanj Gosal	(TG)	Correla	
Trefor Price	(TP)	Correla	
Victoria Mustard	(VM)	Correla	
Copies of all papers are available at: https://www.gasgovernance.co.uk/dsc-contract/180821			

1. Introduction

Bob Fletcher (BF) welcomed all to the meeting, confirming the meeting to be quorate.

BF noted that no apology had been received from Andrew Green (AG) and Steve Mulinganie (SM) advised that he had not been notified to stand as his alternate for this meeting and therefore declined the Shipper Class B votes. BF explained that the Joint Office would attempt to make contact with Andrew Green and that he would investigate this matter in terms of representation and alternates.

It was agreed that no Shipper Class B vote would be included in the voting approvals process.

1.1. Apologies for absence

Stephanie Clements, Shipper Class A Representative
David Addison, Xoserve
Neil Laird, Correla

1.2. Alternates

Claire Louise Roberts for Stephanie Clements

1.3. Confirm Voting rights

Representative	Classification	Vote Count
Shipper		
Claire Louise Roberts (Alternate for Stephanie Clements)	Shipper Class A	1 vote
Oorlagh Chapman	Shipper Class A	1 vote
Steve Mulinganie	Shipper Class C	2 votes
Transporter		
Helen Chandler	DNO	1 vote
Sally Hardman	DNO	1 vote
Richard Loukes	NTS	2 votes
Brandon Rodrigues	IGT	1 vote
Kundai Matiringe	IGT	1 vote

1.4. Approval of Minutes (21 July 2021)

The minutes from the previous meeting were approved.

1.5. Approval of Late Papers

Two papers had been provided after the publication deadline. These had been pre-advised and were approved.

1.6. Review of Outstanding Actions (deferred until end)

Action 0701: A sub-set of the DSC Contract Management Committee to be attend a meeting with Jon Dixon, RECCo to discuss issues including; Shippers, Transporters and 3rd party access via the CDSP.

Update: Please see Section 5.0 for the update. This action was closed. **Closed**

Action 0702: Xoserve (PO) to liaise with ChMC to update the presentation detailing the next steps to implement a compliant option. This is to include an offer to walk through the process for interested parties

Update: Please see Section 14.1 for the update. This action was closed. **Closed**

Action 0703: Xoserve, (JMc) to provide feedback in relation to the Line in the Sand 2021 and RFA.

Update: JMc proposed that the original wording on this action was incorrect and that it should have referred to sourcing an appropriate owner that JMc said had now been confirmed as Dan Donovan (DD). She said that DD was now going through the process and the meter points would be confirmed to all the customers by the end of August 2021 in relation to the materiality aspect. JMc then stated this action could then be closed. **Closed**

2. Covid-19 Update

Fiona Cottam (FC) explained that there was not much change from the update last month and she said she had checked all the government restrictions, and all businesses were now able to open. She said that only actual site reads should now be submitted rather than estimated, because all businesses were now allowed to open.

FC said in relation to Unidentified Gas (UIG) that this was now at a more normal level between - 5% and +5% with no COVID-19 impacts, again due to the businesses now operating normally once again. She added that clearly some businesses might not have been able to reopen due to staff shortages or other operating and logistical issues.

Steve Mulinganie (SM) enquired whether Correla had done any modelling on the potential impacts on UIG associated to out-of-date AQs at October 2021, especially as they would all then be approaching the Winter period. He wanted to know if there was going to be latency regarding the data and if any consequences for the Winter period were going to be known beforehand.

FC noted that most AQs had not suffered much due to COVID and as AQs are updated incrementally each month (with around 9 or 10 millions new AQs each month), there should be less of a shock to UIG on October 1st. She added that the I&C NDM sample data for mid-March 2020 to end of March 2021 had been excluded from the development of the algorithms for the coming gas year, which should ensure that the NDM models are more reflective of normal consumption. However Correla had not done any specific modelling on likely levels of UIG for the coming winter.

3. Approvals

3.1. Access to Daily Bio-methane Injections (XRN 5183)

Kathryn Adeseye (KA) advised that Xoserve were seeking approval of XRN5183, in relation to Option 2 which was presented as the preferred option at the July ChMC and was approved, which was the aggregation at Distribution Network (DN) Level and publication on an open area of Xoserve.com.

For a detailed update, please refer to the published slides on the meeting page.

The Committee unanimously approved Option 2, the aggregation at DN Level and publication on an open area of Xoserve.com

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts (Alternate for Stephanie Clements)	1	For
Oorlagh Chapman	1	For
Steve Mulinganie	2	For
Total	4	For
Transporter Representatives	Voting Count	For/Against
Helen Chandler	1	For
Sally Hardman	1	For
Richard Loukes	2	For
Brandon Rodrigues	1	For
Kundai Matiringe	1	For

Total	6	For
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3.2. DPM Conditionality Document – AltHan Co

Jayne McGlone (JMc) explained that AltHan Co had requested an extension for another 2 years under Section Z of the Smart Energy Code, so they can continue to access the 8 reports they currently use.

JMc overviewed the track changed version of the Data Permissions Matrix (DPM) and drew attention to these specific areas.

JMc provided an overview of the wording on page 5 of the DPM Conditionality Document regarding AltHan Co as detailed below:

Review Timescales:

- *Xoserve send data to AltHANCo on a quarterly basis*
- *The service is expected to last two years by which the analysis is anticipated to be completed.*
- *Update 18/08/2021 – following request from AltHANCo approval has been granted to extend this service to provide an additional 8 reports over a further two-year period.*

This will be reviewed at the end of the extension period and once completed, AltHANCo will be removed from the DPM.

Helen Chandler (HC) said as there was so much controversy originally in relation to AltHan Co, she wanted assurances that this request was just an extension for the 8 reports and that nothing else would be changed or was different from the present format. JMc confirmed that this was correct.

Sally Hardman (SHa) wanted to know what the justification was for another 2 years extension. JMc said it was in relation to the viability to test the solution and that customers benefitted from having an area when switching over to SMART meters. SHa said she presumed the reports were just additional and that only new site or failure information would be available, and that moving forward the value of the population would decrease. JMc said this was correct and that nothing had changed.

Brandon Rodrigues (BR) wanted to know what the reasoning was for the extension. JMc explained that the pilot had subsequently identified a need for the extension for 2 years. She said that this was particularly true in the case of a tall block of flats where the SMART meter consumer screen did not work on the 4th floor or higher, due to the fact the SMART meter was located on the basement or ground floor. New technology was resolving this issue and the pilot information would be used to support this assumption. JMc noted that in another 2 years, the need for this was unlikely due to being encompassed within RECCo by then.

SM said that it did not say exclusion to existing data, so he was uncomfortable that AltHan Co would get access to everything already produced, not just the changes and it did not specifically state updates only. He added from a voting perspective that he would vote on a caveated basis, providing the wording was amended accordingly.

For a detailed update, please refer to the published slides on the meeting page.

The Committee unanimously approved (caveated upon the wording in the DPM Conditionality Document being amended) to the AltHan Co request for an extension for another 2 years under Section Z of the Smart Energy Code.

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts (Alternate for Stephanie Clements)	1	For
Oorlagh Chapman	1	For
Steve Mulinganie	2	For
Total	4	For
Transporter Representatives	Voting Count	For/Against
Helen Chandler	1	For
Sally Hardman	1	For
Richard Loukes	2	For
Brandon Rodrigues	1	For
Kundai Matiringe	1	For
Total	4	For

Post Meeting Note:

The wording in the DPM Conditionality Document for AltHan Co was amended by Simon Harris (SH) as detailed below:

Agenda Item: 3.2 DPM Conditionality Document - AltHanCo

Section 6 (Data Permissions Matrix User Types) - Alt Han Company

New bullet point added to Overriding Report Exclusions:

Any Supply Meter Points provided to the CDSP by AltHANCo that are deemed no longer needed to be reported on moving forward as a result of analysis carried out as defined under the ‘Purpose of Access to Data’

3.3. MDD Changes

JMc apologised and explained the MDD changes had now been deferred until October and would be raised through the Change Pack in September 2021 and would then subsequently be on the CoMC agenda for the October 2021 meeting for approval.

4. Business Plan Updates.

4.1. BP22

Dave Turpin (DT) provided the Committee with an update on the Business Plan and thanked all for their responses to the PMA following the last meeting.

He explained the next stage was the first draft of the Business Plan, which was due the second week of September 2021, together with the annual review of last year, which would be published at the end of August 2021, together with the feedback, if this had not been provided confidentially.

DT said the meeting invitations were being sent via the Advocates for further Business Plan discussions during the September 2021 cycle and he advised the Committee members to make time to attend these sessions, which will provide an opportunity for feedback prior to the formal draft in December 2021.

5. Retail Energy Code (REC) Update

JMc overviewed the presentation which included a summary of the planned meetings, key milestones, key dates for the Ofgem Consultation, and progress to date and overviewed the next steps which are:

DSC CP has been raised (XRN5352 – Development of the REC Performance Assurance reporting)

- Expected that the change will be delivered to RECCo under the framework agreement that has now been agreed.
- CP raised to cover support costs to:
 - Perform analysis,
 - Verify accessibility of data
 - Generate sample reports (and redact / pseudonymise data until UNC / IGT UNC Modifications approved)
 - This is proposed to be done manually with very small sample data (views requested on this approach)
- UNC REC V3 Consequential Changes published – published version queried
- Discussions to be held with RECCo ahead of GES contract negotiations:
 - DSC Customer access to gas enquiry services - decision still pending
 - Scope of GES - to be baselined as part of V3 consultation response review

JMc also confirmed that work was continuing with RECCo and the RPA developing reports and that SPAA was transitioning over to RECCo in September 2021.

In relation to Action 0701, JMc confirmed that a meeting took place with the Subgroup after the July 2021 CoMc meeting with Jon Dixon (JD) at RECCO. JD said that he was relaxed with the way the DSC could continue accessing data via the CDSP. JMc confirmed the action was then closed.

For a detailed update, please refer to the published slides on the meeting page.

6. Class 1 Read Service

6.1. Procurement Exercise – Modification 0710

Ellie Rogers (ER) provided an overview to the Procurement Exercise for Modification 0710 (and IGT148) which obligates that the Central Data Service Provider (CDSP) procures and provides the Class 1 Supply Meter Point (SMP) read service on behalf of Shippers. Most people were aware of this Modification, as it had been discussed in previous meetings. She added that the implementation dates had been confirmed for both Modifications; 0710 and IGT148 as 01 April 2023. ER noted that the CDSP is not intending to novate the existing contracts for the Class 1 read service, as the CDSP will run the procurement exercise to appoint a Service Provider and new contract as of 01 April 2023.

She also explained that a request would be asked of the CoMC to form a Subgroup to support the initial Class 1 procurement activities and that Xoserve were presently gathering information from customers regarding what they want from the Class 1 read service moving forward. ER said a Change Pack had been issued in August 2021 which provides a summary of the high-level requirements for the service and encompasses the views from the customers.

SM said he would be happy to represent the I&C Shippers from an ICoSS perspective. ER said she would also be engaging with the DNOs and IGTs to request a representative from each constituency for the subgroup. ER noted that a Request for Information (RFI) would be issued to understand the market and what potential service providers are available and what they were offering.

Formal rest break taken for 15 minutes.

7. Monthly Contract Management Report

7.1. KPM Update

Alex Stuart (AS) provided an overview of the Key Performance Measures for July 2021 relating to both DSC and DSC+ performance measures, noting the items highlighted in red.

For the fully detailed update, please refer to the published slides on the meeting page.

7.2. KPM – Customer Relationship Survey Results (Q1)

JMc confirmed this topic was deferred until November 2021.

7.3. Contract Metrics

Paper published for information. No discussions held.

7.4. Xoserve Incident Summary

In the absence of Neil Laird, Trefor Price (TP) provided a high-level summary of the P1/2 incidents in July stating there had been 2 incidents and then he noted the ones in progress or completed.

TP added that there was a P2 (as of 21 July 2021) in relation to the BIRST platform that underpins the Data Discovery Platform (DDP) application, he said that this had been as result of BIRST, experiencing a worldwide outage due to a database issue. This impacted all BIRST customers, which included the DDP platform. He added that BIRST were still providing information on what had caused this issue.

TP said that there would be a bi-monthly update until all the recommendations had been resolved. For a detailed update, please refer to the published slides on the meeting page.

7.5. UK Link Flow PIR

In the absence of Neil Laird, Alex Stuart (AS) and Tanj Gosal (TG) provided an overview with regards to the UKL File Flow Incident presentation detailing the service improvements and noted that lots of work had been undertaken in relation to the technology platform.

For a detailed update, please refer to the published slides on the meeting page.

7.6. Issue Management Updates

Paper published for information. No discussions held.

7.6.1 Issue Management Dashboard

Paper published for information. No discussions held.

8. Central Switching Service (CSS) Update

Paper published for information. No discussions held.

9. Information Security Update

Confidential paper circulated for information. No discussions held.

10. Financial Information

Paper provided for information. Deferred until September.

11. Business Continuity Plan

Paper provided for information. No discussions held.

12. Contract Assurance Audit

Paper provided for information. No discussions held.

13. Key Committee Updates

13.1. DSC Change Management Committee

Updated Paper published for information. No discussions held.

14. Any Other Business

14.1. Retrospective and Proof of Concept Options Update

Paul Orsler (PO) explained that the change proposal related to Modification 0651 - Changes to the Retrospective Data Update provisions, was now reflected in the Change Pipeline with the prospective activity. PO said he was aware that a party was considering challenging the implementation of the Modification, but that Xoserve were progressing in earnest in-line with the proposed solution.

SM said that he did not want any delay in the overall progression of the solution, despite the potential challenge possibly being raised. PO reiterated that Xoserve were progressing in an expedient manner.

PO confirmed that Action 0702 could now be closed as this Change Proposal was in progress.

For a detailed update, please refer to the published slides on the meeting page.

14.2 Challenges relating to DCC Reporting

PO said following on from the update last month, Xoserve had now taken the requirements and shared them in relation to the enhanced reporting and logic sharing with the supplier contacts and provided a high-level view of the Data Customer Company (DCC) market share participants.

He noted that previously there had been circa 700,000 sites of chargeable market share and that this charging logic had now been reduced to circa 280,000 meter share. He added that Xoserve were planning to share this information with as many suppliers as possible in the next week, to ascertain if the reduced data set more closely aligned to what is to be charged by the DCC, and if this is not the case, then this information will be forwarded to the DCC.

PO said the DCC were keen to supply updated data sets and that Xoserve were investigating areas where there were any gasps that Xoserve were not fully in control of.

SM questioned the numbers and said that Gazprom were re-running the numbers and would feedback accordingly. He asked what the timeline for Xoserve was to get the data over to the DCC and PO said it was originally the 15th of each month, however this had now been extended to the end of each month.

14.3. CMS Rebuild Update

Emma Lyndon (EL) provided an overview of the CMS Rebuild update and explained that all planning activities continue to plan, and that Xoserve were refining the Workshop approach for both internal and external workshops, where the internal workshops will commence first to provide input into the external workshops.

She then detailed the next steps as detailed below:

- *The first CMS DSG session will be held in August which will be a kick-off meeting, invites will be issued to the open distribution list. These will be planned around other commitments i.e., CSSC DSG.*
- *Following on from the Must Reads Workshop and consequential discussions Xoserve are continuing to analyse the Must Read Options. Xoserve are evaluating the options to understand the benefits to all customer constituencies, as well as understanding additional process overheads that the options may create. Xoserve will be talking directly to customers where requested, as well as discussing at the relevant Detailed Analysis Workshop.*
- *Internal teams are continuing to revisit the GSR process to see if additional improvements can be identified and built into the Ideal "To Be" process, which will form the foundations of the GSR Detailed Analysis Workshop.*

- *The CMS Rebuild Team have completed the input to Rec Schedule 3 review, in relation to the CSSC the Programme Senior BA has visibility of requirements of the CMS requirements. The BA shall also be a key attendant at the relevant CMS Workshops to ensure we understand any consequences. Xoserve shall continue to do this for any other key changes that are inflight too.*
- *Xoserve continue to work with the Xoserve Governance Team on the TOG Modification, the outputs shall be shared as the Modification Develops.*
- *Following on from last months' CoMC EL confirmed that The CMS Rebuild Team have started liaising with Kieran McNulty to feed into RECCO*

14.4. Cloud Programme Overview

EL provided a verbal update on the UK Link Cloud Programme and explained this had been born out of the UK Link Roadmap as part of the Business Plan 2021 submission. She explained work had been taking place over the last 6 months to deliver the incorporations of the roadmap for migration over to Azure in 2023/2024 and for all the roadmap tasks to be delivered.

EL explained due the complexity involved the programme had been split into specific workstreams and that there were no functional or build requirements.

EL confirmed all the changes had been through the Change Pack route and approved in July 2021. She then overviewed some of the changes that included a password reset for all users at 'go-live' and said this process would be emailed in advance to ensure all users were aware. EL said that these changes were expected to 'go-live' in January 2022, but she did not have a confirmed date, however this date would be detailed in the September Change Pack.

EL said another change would be the tightening of security with a single user identity using a corporate email address and would go-live from January 2022, allowing multiple roles to be used across one email address, with a self-service password reset. She added that the web browsers that would be supported, would also be confirmed. This would remove the need for LSO services to be managed in individual user organisations.

SM questioned the security and benefits aspects of moving to the Cloud environment and said that a specific narrative was required to define and confirm this. EL said that she would provide the necessary narrative at the September meeting.

New Action 0801: CDSP (EL) to supply the security and benefits narrative for the Cloud Programme.
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14.5. VAT early termination fees and compensation payments

JMc explained that an email had been sent on 06 August 2021 to communicate the fact the HMRC had now paused the implementation in relation to VAT on early termination fees and so this item could now be removed from the agenda.

14.6. CACoP Xoserve Engagement

Oorlagh Chapman (OC) explained that following conversations with the current CACoP administrator, she had instigated the invitation for James Rigby, Xoserve to attend the September CACoP meeting to provide some background to the Xoserve change process and how these are managed.

OC added that the objective was to increase the sharing of information and discuss the mechanics of how Xoserve changes could be encompassed within the Central Modification Register (CMR) particularly where they link to UNC Modifications.

14.7. HydePloy Project

Clare Manning (CM) said that she had requested this topic be added to the agenda as she had concerns in relation to the Class A Shippers being emailed on 06 August 2021 advising their customers would be able to see correction payments on their invoices from next week. She noted that she had only heard about this email third hand from colleagues and had not been aware of this change, which had caused complications internally to develop a process to accommodate this change.

SM concurred with the lack of communication and said that he had received an email stating that Gazprom were not included, when in fact they were. He agreed with CM's comments and said that Gazprom were not able to show refunds on customers' bills even if this did come via the GSOP route. He added had this been sanctioned by the DSC Change Management Committee in the first place and on what authority had consumers been contacted directly. He was extremely concerned that their whole billing system would need to be modified to accommodate a small number of customers so that they comply with the notification.

Helen Chandler (HC) said that even though she was not part of the HydePloy Project Team she was aware that this method of the payment and how it was to be made, was voted on in the DSC Change Management Committee last year and was approved by the Committee, giving more than 6 months' notice. She added that she was not aware of the specific communications that were circulated at the time but that she would investigate this area further. SM asked if the approval was for the refunds to appear on the customers' bills and HC confirmed that this was correct, and to use a similar method to the GSOP route.

Victoria Mustard (VM) explained that that this was the first hydrogen trial in-line with the Network and the communications in this regard had been issued directly from the HydePloy Project Team and not Xoserve, which was all part of the November 2021 Release.

VM suggested that the HydePloy Project should be a standing agenda item to provide updates and all agreed.

CM said that she wanted to be forwarded a copy of the original communication that was sent from the project team, to understand what the customer base had been told. SM concurred with this request and wanted to know where the HydePoly Project team had got the vires from to open their billing system to mandate an amendment? As he was baffled as to where and how this decision had been made.

VM said that no new changes were being made and that the HydePloy team had used an existing process and had communicated with the end consumers. VM agreed to forward a copy of the original communication to AC with the appropriate link for AC to then circulate appropriately.

New Action 0802: CDSP (VM) to forward to the original HydePloy Project customer communication and link to AC for her to then circulate as applicable.
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14.8 BEIS consultation on SMART meter reading data obligations

Maximising non-domestic smart meter consumer benefits, improving the data offer and enabling innovation

<https://www.gov.uk/government/consultations/maximising-non-domestic-smart-meter-consumer-benefits-improving-the-data-offer-and-enabling-innovation>

SM said that he had added an AOB item to the agenda regarding the ‘BEIS consultation on SMART meter reading data obligations’ for non-domestic consumers as he had concerns. He said the BEIS proposals set a minimum standard from July 2022 regarding the right of customers to request granularity on consumption information and this to be provided free of charge and that this was noted in the Supplier Licence obligations. He added that this level of data would have to be supplied by Xoserve, if that was possible, from a historic aspect and the depth and level of data required. He flagged the consultation response was due to close out on 24 September 2021, so time was of the essence to highlight this as a potential issue and if a new DSC service needed to be considered. The data required would need to be down to hourly reads for SMART metered sites, including the largest supply points even where they might have energy management systems already in place.

ER said that in relation to the future service this could be captured as a requirement if necessary, but that Xoserve did not have the historic or required granular level presently, and as they are not currently providing the service, this ahead of the new service going live on 01 April 2023, this requirement would have to be considered under the current service with the current providers of the service (DNOs). SM suggested parties consider and respond to the consultation if the information required under the BEIS consultation cannot be provided for Class 1 sites.

SM explained that a new Modification may need to be raised to enable data to be available at the required granular level as stipulated by BEIS. ER suggested the biggest issue for this requirement if necessary was the timing of switching the current Class 1 service to a new service. This is because the new service can factor into this requirement (if necessary) but the current service would need to be considered by the parties currently obligated to provide it. ER and JMc agreed to investigate this area and speak to the DNOs as the party currently obligated to provide the Class 1 read service.

New Action 0803: Xoserve (JMc/ER) to consider the potential impacts of the BEIS *Maximising non-domestic smart meter consumer benefits, improving the data offer and enabling innovation* consultation in relation to the granular level of data requirement and discuss with the DNOs the current and proposed future service stipulations.

15. Recap of decisions made during meeting

AC provided verbal overview of the decisions made during the meeting and all agreed with her summary and next steps.

16. Diary Planning

BF posed the question in relation to face to face meetings in the future and how the DSC Contract Management Committee felt regarding this matter. It was agreed that this area should be re-discussed in January 2022, after the Winter period.

SM also noted that some companies had now decreased their travel budget considerably, so travelling for a relatively short meeting may no longer be approved.

Members commented that travel to meetings is unlikely prior to January 2022 due to company policies and financial constraints.

BF said this would be re-assessed in January 2022.

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Venue	Programme
09.30 Wednesday 15 September 2021	Microsoft Teams	Standard Agenda
09.30 Wednesday 20 October 2021	Microsoft Teams	Standard Agenda

Action Table (as of 18 August 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0701	21/07/21	5.0	A sub-set of the DSC Contract Management Committee to be attend a meeting with Jon Dixon, RECCo to discuss issues including; Shippers, Transporters and 3rd party access via the CDSP.	ALL		Closed
0702	21/07/21	14.1	Xoserve (PO) to liaise with ChMC to update the presentation detailing the next steps to implement a compliant option. This is to include an offer walk through the process for interested parties.	Xoserve (PO)		Closed
0703	21/07/21	14.9	Xoserve, (JMc) to provide feedback in relation to the Line in the Sand 2021 and RFA.	Xoserve (JMc)		Closed
0801	18/08/21	14.4	CDSP (EL) to supply the security narrative for the Cloud Programme	CDSP (EL)		Pending
0802	18/08/21	14.7	CDSP (VM) to forward to the original HydePloy Project customer communication and link to AC for her to then circulate as applicable.	CDSP (VM)		Pending
0803	18/08/21	14.8	Xoserve (JMc/ER) to consider the potential impacts of the BEIS Maximising non-domestic smart meter consumer benefits, improving the data offer and enabling innovation consultation in relation to the granular level of data requirement and discuss with the DNOs the current and proposed future service stipulations.	Xoserve (JMc/ER)		Pending