

**UNC Workgroup 0730 Minutes
COVID-19 Capacity Retention Process
Thursday 01 October 2020
via Microsoft Teams**

Attendees		
Kate Elleman (Chair)	(KE)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
David O'Neill	(DON)	Ofgem
Ellie Rogers	(ER)	Xoserve
Gareth Evans	(GE)	ICoSS
Kirsty Dudley	(KD)	E.ON
Max Lambert	(ML)	Ofgem
Nigel Bradbury	(NB)	EIUG
Steve Mulinganie	(SM)	Gazprom Energy

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0730/011020>

The Workgroup Report is due to be presented at the UNC Modification Panel by 15 October 2020.

1.0 Introduction

1.1. Approval of Minutes

The minutes from 24 September 2020 were agreed.

1.2. Approval of Late Papers

There were no late papers for approval.

1.3. Review of Outstanding Actions

Action 0801: Xoserve (DA) to create set of rules/assumptions that can be used to identify those sites isolated under urgent Modification 0723 - (Urgent) - Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period, and report back results at the September meeting.

Update: DA provided an update to Workgroup and shared the intended criteria that would be applied to identify sites that fell under the remit of 0730 (sites isolated under 0723). DA suggested that due to uncertainty of local COVID-19 lockdowns, any sites identified as a result of the agreed criteria would be provided in a report to Shippers. Shippers would then be expected to confirm those sites that were eligible for the solution outlined in Modification 0730.

DA went on to suggest an additional text to be added to the Workgroup Report which Steve Mulinganie also provided a review of:

'For the avoidance of doubt where the CDSP is unable to reasonably identify a qualifying Supply Meter Point, the Shipper will be required to provide sufficient information to determine that this Supply Meter Point is subject to restrictions on

operation under COVID Regulations (for example: the nature of business conducted at the site and the geography).'

DA discussed whether the CDSP could provide a one off report which shows sites that fall into the agreed criteria in order to prevent Shippers from having to continually confirm sites that are COVID-19 isolated under Modification 0723. He added the concern that there is a potential for physical isolations to get mixed up with the COVID-19 isolations.

2.0 Review of Legal Text

It was confirmed that the revision of the Legal Text has not yet been provided, however, Kate Elleman (KE) clarified that Legal Text can be revised and submitted right up to the point the UNC Panel make a decision. However, normal protocol is 5 working days prior to the UNC Panel meeting taking place (the deadline to allow 5 working days for review is 5pm 07 October 2020).

GE confirmed an amendment to the modification was published following last week's Distribution Workgroup meeting.

3.0 Development of Workgroup Report

Workgroup Report (v0.4 01 October 2020) was shared with the workgroup and highlighted the key changes following the Workgroup meeting on 24 September 2020:

- Justification around urgency not being granted has been updated
- Reference to TPD section S3 has been added
- Confirmation there will be no Central Systems impact (short-term manual process required)
- The Relevant Objectives have been revised to align the table and detail below

Workgroup were invited to read through the Workgroup Impact Assessment, no comments made.

KE reiterated the need for revised legal text to ensure the issue around customer paying 100% and then being rebated 50% was addressed.

DA advised he has raised with the Legal Text provider for this modification, NGN, that there is a concern around the legal text implying that the CDSP would remove the isolation flag. He added that there are a lot of candidate sites this could relate to and the normal process is for the Shipper to update the record. However, the CDSP may do so on their behalf but this was not the preferred option. When asked, DA confirmed that the expected revision to the Legal Text will include this concern.

Workgroup were asked, and confirmed, that the current submitted Legal Text does meet the intent of the solution but that it does require 2 minor amendments.

Workgroup were advised that NGN may be waiting for a more detailed explanation from CDSP on how they are going to manage the process which could be the reason for the delay.

Workgroup confirmed there is nothing further to add into the legal text.

David O'Neill (DON) addressed the 50% reduction and asked if that would get smeared and if a materiality assessment could be included in the Workgroup Report that would show what that would look like in practice.

DA advised that could be quite difficult to provide due to implementation of this modification would be around 01 December 2020 and he would expect the number of currently isolated sites will return to operation and then it will depend on local lockdown.

DON suggested taking two points in time, 30 April 2020 and 30 September 2020 to see what the 50% would mean in monetary terms; adding that it would be useful to provide that information because the modification is future proofed.

DA explained the difficulty in getting a monetary figure would mean having to effectively run the process to be able to come up with figures.

DON advised it would be difficult to get a sense of what the scale of this modification is without some sort of similar analysis, peak lockdown (when Modification 0723 was raised) vs end of September 2020.

KE advised that for the other COVID-19 related Modifications 0722 - (Urgent) - Allow Users to submit Estimated Meter Reading during COVID-19; 0723 - (Urgent) - Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period and 0724 - (Urgent) - Amendment to Ratchet charges during COVID-19 period, Workgroup had post implementation discussions and reported back to UNC Panel. If UNC Panel recommend implementation of this modification, they can also ask for a report to be provided for anything that is identified post implementation.

Workgroup agreed that a recommendation will be provided that a post implementation report will be required due to the modification being COVID-19 related.

DON clarified that the analysis would help inform the consultation.

DA anticipates that the analysis can be provided by completing an assessment, based on the agreed criteria, taking 2 points in time (May 2020 and September 2020) which will provide a comparison of the AQ. This should give some general trend analysis.

When asked, it was confirmed that this modification is only associated to those sites that relate to Modification 0723.

SM agreed that the analysis, prior to consultation, will help to understand the materiality of this modification.

4.0 Next Steps

KE confirmed that the Workgroup Report will be updated based on today's discussions and re-published. Joint Office and CDSP (DA) will liaise with NGN regarding the revised Legal Text.

5.0 Any Other Business

None.

6.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Venue	Programme
No more meetings planned for this Workgroup.		

Action Table (as at 01 October 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	27/08/20	2.1.1	Xoserve (DA) to create set of rules/assumptions that can be used to identify those sites isolated under urgent Modification 0723 and report back results at the September meeting.	CDSP (DA)	Closed