

Agenda

DSC Contract Management Committee

09:30 Wednesday 15 September 2021

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Minutes (18 August 2021)		Approval
1.5.	Approval of Late Papers		Approval
1.6.	Review of Outstanding Actions		Discussion
2.	Covid-19 Update	CDSP (FC)	Information
3. Approvals			
4. Business Plan Updates			
4.1.	BP22 Deep Dives Introduction	CDSP (DT)	Discussion
4.2.	Exceptional Customer Experience	CDSP (TU)	
4.3.	Opening our Data	CDSP (CW)	
4.4.	Gemini Roadmap	CDSP (ASi)	
4.5.	UK Link Roadmap	CDSP (ASi)	
4.6.	Protecting against Cyber Crime	CDSP (DDeu)	
4.7.	CSSC	CDSP (IL)	
4.8.	De-carbonisation	CDSP (VM)	
5.	Retail Energy Code (REC) Update	CDSP (JMc)	Discussion
6. Class 1 Read Service			
6.1.	Procurement Exercise - Modification 0710	CDSP (ER)	Information
7. Monthly Contract Management Report			
7.1.	KPM Update*	CDSP (AS)	Discussion

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Contract

7.2. KPM – Customer Relationship Survey Results (Q1)	CDSP (AJ/JMc)	Due November
7.3. Contract Metrics	CDSP (AC)	Information
7.4. Xoserve Incident Summary	CDSP (NL)	Information
7.5. UK Link Flow PIR	CDSP (NL)	Due October
7.6. Issue Management Updates		
7.6.1. Issue Management Dashboard	CDSP (MP)	Information
8. Central Switching Service (CSS) Update	CDSP (EL)	Information
9. Information Security Update	CDSP (NM/DG)	Information
10. Financial Information	CDSP (JM)	Due Nov
11. Business Continuity Plan	CDSP (DS)	Due Nov
12. Contract Assurance Audit		
13. Key Committee Updates		
13.1. DSC Change Management Committee	CDSP (JR)	Information
14. Any Other Business		
14.1. LDZ Input Measurement Errors	CoMC rep (SM)	Discussion
14.2. DCC Advanced Meters/exempt from DSC Service Charge Reporting	CDSP (PO)	Information
14.3. CMS Rebuild Update	CDSP (LW)	Information
14.4. Cloud Programme overview	CDSP (EL)	Information
14.5. HydePloy Project Update	CDSP (VM)	Information
14.6. DSC Legal matters	Joint Office (LOS)	Discussion
15. Recap of decisions made during meeting	CDSP (AC)	Information
16. Diary Planning	Chair	Information

Action Table (as of 18 August 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0801	18/08/21	14.4	CDSP (EL) to supply the security narrative for the Cloud Programme	CDSP (EL)		Pending

0802	18/08/21	14.7	CDSP (VM) to forward to the original HydePloy Project customer communication and link to AC for her to then circulate as applicable.	CDSP (VM)		Pending
0803	18/08/21	14.8	Xoserve (JMc/ER) to consider the potential impacts of the BEIS Maximising non-domestic smart meter consumer benefits, improving the data offer and enabling innovation consultation in relation to the granular level of data requirement and discuss with the DNOs the current and proposed future service stipulations.	Xoserve (JMc/ER)		Pending