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| **Agenda** |
| **DSC Contract Management Committee** **09:30 Wednesday 20 October 2021****via Microsoft Teams** (Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)*Short notice items are in italics**\* indicates where the material is expected to be provided late* |
| **Item**  | **Topic** | **Lead** | **Category** |
| 1. **Introduction**
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| * 1. Apologies for absence
 | Chair | Information |
| * 1. Alternates
 | Information |
| * 1. Confirm Voting rights
 | Information |
| * 1. Approval of Minutes (15 September 2021)
 | Approval |
| * 1. Approval of Late Papers
 | Approval |
| * 1. Review of Outstanding Actions
 | Discussion |
| 1. **Covid-19 Update**
 | CDSP (FC) | Information |
| 1. **Approvals**
 |  |  |
| * 1. MAP API Enhancement
 | CDSP (MP) | Approval |
| * 1. MDD Changes
 | CDSP ( VW/MO)  | Approval |
| * 1. XRN 5419 Changes to SDT Table v19 to support REC
 | CDSP (AC) | Approval |
| * 1. DRR – XRN 5352 Adding the RECCo as a new user type to the DPM
 | CDSP (JL) | Approval |
| * 1. XRN 5235 – Request for access to SOQ data and capacity figures which influence transportation charges
 | CDSP (JMc/PO) | Approval |
| 1. **Business Plan Updates**
 |  |  |
| * 1. BP22
 | CDSP (DT) | Information |
| 1. **Retail Energy Code (REC) Update**
 | CDSP (JMc) | Discussion |
| 1. **Class 1 Read Service**
 |  |  |
| * 1. Procurement Exercise - Modification 0710
 | CDSP (ER) | Information |
| 1. **Monthly Contract Management Report**
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| * 1. KPM Update\*
 | CDSP (AS)  | Discussion  |
| * 1. KPM – Customer Relationship Survey Results (Q1)
 | CDSP (DTh) | Discussion |
| * 1. Contract Metrics
	2. Quarterly Invoice Update
 | CDSP (AC)CDSP (DD) | InformationInformation |
| * 1. Xoserve Incident Summary
	2. UK Link Flow PIR
 | CDSP (NL)CDSP (NL) | InformationInformation |
| * 1. Issue Management Updates
 |  |  |
| * + 1. Issue Management Dashboard
 | CDSP (MP) | Information |
| 1. **Central Switching Service (CSS) Update**
 | CDSP (EL) | Information |
| 1. **Information Security Update**
 | CDSP (NM/DG) | Information |
| 1. **Financial Information**
 | CDSP (JM) | Due Nov |
| 1. **Business Continuity Plan**
 | CDSP ( ) | Due Nov  |
| 1. **Contract Assurance Audit**
 | CDSP (HH) | Due Nov |
| 1. **Key Committee Updates**
 |  |  |
| * 1. DSC Change Management Committee
 | CDSP (JR) | Information |
| 1. **Any Other Business**

**14.1**  Supplier DCC Charging Issue**14.2** Update on the assessing pre-Covid AQ values change**14.3** Cloud Programme Overview**14.4** CMS Re-build**14.5** Managing terminations update | CDSP (PO)CDSP (ER)CDSP (EL)CDSP (EL)CDSP (MC) | DiscussionInformationDiscussionDiscussionInformation |
| 1. **Recap of decisions made during meeting**
 | CDSP (AC)  | Information |
| 1. **Diary Planning**
 |  Chair | Information |

| **Action Table (as of 15 September 2021)** |
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| **Action Ref** | **Meeting Date** | **Minute Ref** | **Action** | **Owner** | **Target Date** | **Status Update** |
| **0901** | 15/09/21 | 5.0 | *Re-assignment of Supplier Identity in the event of an appointment of a Supplier of Last Resort (SoLR)*Xoserve (DA) to provide an update at the DSC Change Management Committee in October where he believes the consultation is at, based on the responses being received. | Xoserve (DA) | **October 2021** | **Pending** |
| **0902** | 15/09/21 |  | Xoserve (DA) to carry out an assessment on how to communicate and assess REC-Cross Code Modifications and implications on Central systems by producing a simple table to review at future DSC Change and Contract meetings | Xoserve (DA) | **October 2021** | **Pending** |
| **0903** | 15/09/21 | 14.2 | *DCC Advanced Meters/exempt from DSC Service Charge Reporting -* CDSP (PO) to provide update to SM to support further engagement of issue and proposed resolution with ICOSS members. | CDSP (PO) | **October 2021** | **Pending** |