

Agenda

DSC Change Management Committee

10:00 Wednesday 07 September 2022

Short notice items are in italics

** indicates where the material is expected to be provided late*

| Item | Topic | Lead | Category |
|--|--|---|--|
| 1. Introduction | <ul style="list-style-type: none"> • Apologies for absence • Alternates • Confirm Voting Rights • Approval of Late Papers • Approval of Minutes (10 August 2022) • Review of Outstanding Actions | Chair | <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> |
| 2. DSC Change Budget & Horizon Planning | <ul style="list-style-type: none"> • Change Budget Update • Change Pipeline | <p>CDSP (JR)</p> <p>CDSP (PO)</p> | <p style="color: teal;">Information</p> <p style="color: teal;">Information</p> |
| 3. Capture | <ul style="list-style-type: none"> • New Change Proposals – Initial Review - For Approval <ul style="list-style-type: none"> ○ XRNXXXX ○ XRNXXXX ○ XRNXXXX • New Change Proposals – For Information <ul style="list-style-type: none"> ○ XRNXXXX • Solution Review <ul style="list-style-type: none"> ○ XRNXXXX | <p>CDSP ()</p> <p>CDSP</p> <p>CDSP ()</p> <p>CDSP ()</p> <p>CSSP ()</p> | <p style="color: orange;">Approval</p> <p style="color: teal;">Information</p> <p style="color: teal;">Information</p> |
| 4. Design & Delivery | <ul style="list-style-type: none"> • Detailed Design - For Approval <ul style="list-style-type: none"> ○ ○ ○ • Standalone Change Documents for Approval (BER, CCR, EQR) <ul style="list-style-type: none"> ○ | <p>CDSP ()</p> <p>CDSP ()</p> <p>CDSP ()</p> <p>CDSP</p> | <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> |

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|--|---|---|
| <ul style="list-style-type: none"> ○ • Project Update <ul style="list-style-type: none"> ○ XRN5402 - Request impact assessment on proposed REC Change Management Impact Assessment (Update) ○ XRN5231 Provision of a FWACV Service ○ DDP Update ○ NG Horizon Plan | <p>CDSP</p> <p>CDSP (JR)</p> <p>CDSP (PH)</p> <p>CDSP (DN)</p> <p>CDSP (MR)</p> | <p>Approval</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> |
| <p>5. Non-DSC Change Budget Impacting Programmes</p> <ul style="list-style-type: none"> • CSSC Programme Update • CMS Rebuild Update | <p>CDSP (EL)</p> <p>CDSP (JW)</p> | <p>Information</p> <p>Information</p> |
| <p>6. Any Other Business - TBC</p> | | |
| <p>7. Diary Planning</p> | <p>Chair</p> | <p>Information</p> |

Action Table (as of 10 August 2022)

| Action Ref | Meeting Date | Min Ref | Action | Owner | Status Update |
|------------|--------------|---------|--|-----------------|-----------------|
| 0207 | 13/07/22 | 2.1 | JR (Xoserve) to assess the DSC Change related procedures and documents to ensure they are still fit for purpose. | Xoserve (JR) | Carried forward |
| 0801 | 10/08/22 | 2.1 | Xoserve (JR) to provide a detailed forecast of the general Change Budget in relation to potential returned funds at the end of the year. | Xoserve (JR) | Pending |
| 0802 | 10/08/22 | 4.0 | Xoserve (ES/JR) to investigate for the CMS Rebuild if a single XRN with a sub prefix of A, B, C etc defining each specific drop would be appropriate, to ensure a consistent approach. | Xoserve (JR/ES) | Pending |