

Proposed Format of PARR Reports to support IGT UNC Modification 159 (Amendments to the must read process)

Schedule 2A – Industry Peer Comparison View

Report Title	IGT must read process
Report Reference	PARR Schedule 2A.x
Report Purpose	The updates to the IGT must read process allows Shippers and IGTs to report where there is a known meter issue which is preventing a Valid Meter Read being provided and excludes the Supply Meter Point (SMP) generating a must read being triggered until the issue is resolved and where a site has a change of Shipper event. The report shows the percentage of SMPs which would have triggered a must read but have been excluded due to a known issue in the previous month and the proportion of sites which have a known issue and an age breakdown of how long the known meter issue has been recorded.
Expected Interpretation of the report results	The report should help to identify any Shippers which have a disproportionate proportion of their sites flagged as having a known meter issue. Plus, the number of must reads which are being delayed from being triggered.
Report Structure (actual report headings & description of each heading)	<p>Month</p> <p>Peer Comparison Identifier</p> <p>Count of IGT sites with a known meter issue in the month</p> <p>Count of IGT sites which have changed Shipper (including a change due to a SoLR) in the month</p> <p>Percentage of each Shipper's IGT portfolio flagged with a known meter issue split into three age bands</p> <p>Industry Totals and Average percentages</p>
Data inputs to the report	<p>New IGT sites with known meter issues identified</p> <p>New IGT sites which have changed Shipper</p> <p>Date first set with a known meter issue</p> <p>Total IGT Shipper portfolio in scope of a must read (count of meter points which could trigger a must read)</p> <p>Peer Comparison Identifiers</p>
Number rounding convention	<p>Percentages to 2 decimal places</p> <p>Counts in whole numbers</p>

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History (e.g. report builds month on month)	Monthly report plus 11 previous months for comparison
Rules governing treatment of data inputs (actual formula/specification to prepare the report)	Only IGT sites are considered. Month end position is only for sites remaining in the Shipper's portfolio at the end of the month.
Frequency of the report	Monthly
Sort criteria (alphabetical ascending etc.)	Peer Comparison Identifier Alphabetically
History/background	Report introduced to support implementation of IGT UNC Modification 159 – Amendments to the must read process
Relevant UNC obligations and performance standards	IGT UNC Part E, Clause 11 UNC Section M 5.10

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Report Example:

Percentage of IGT sites within a Shippers portfolio, with a known meter issue where the must read has been excluded (due to having a known meter issue)					
Peer Comparison Identifier	Month x	Month x+1	Month x+2	etc	Month x + 11
ABC	%	%	%	%	%
DEF	%	%	%	%	%
Etc	%	%	%	%	%
Total	%	%	%	%	%

Proportion of IGT sites within a Shippers portfolio with a known meter issue where the must read has been excluded, by age (age from the point the known meter issue was notified)							
Peer Comparison Identifier	Month			Month +1			Etc. to Month +11
	0-6 M	6-11 M	>12 M	0-6 M	6-11 M	>12 M	
ABC	%	%	%	%	%	%	
DEF	%	%	%	%	%	%	
Etc	%	%	%	%	%	%	
Industry Total	%	%	%	%	%	%	

IGT sites which have changed Shipper where the must read trigger has been delayed (for 80 SPSBDs since the Change of Shipper- including where there is a SoLR change)					
Peer Comparison Identifier	Month x	Month x+1	Month x+2	etc	Month x + 11
ABC	x	x	x	x	x
DEF	x	x	x	x	x
Etc	x	x	x	x	x
Total	x	x	x	x	x

Commented [ER1]: This is specified in the IGT159 Modification and legal text. To be discussed at PAC.

Proposed Format of PARR Reports to support IGT UNC Modification 159 (Amendments to the must read process)

Schedule 2B – Performance Assurance Committee View

Report Title	IGT must read process
Report Reference	PARR Schedule 2B.x
Report Purpose	The updates to the IGT must read process allows Shippers and IGTs to report where there is a known meter issue which is preventing a Valid Meter Read being provided and excludes the Supply Meter Point (SMP) generating a must read being triggered until the issue is resolved and where a site has changed Shipper. The report shows the percentage of SMPs which would have triggered a must read but have been excluded due to a known issue in the previous month and the proportion of sites which have a known issue and an age breakdown of how long the known meter issue has been recorded.
Expected Interpretation of the report results	The report should help to identify any Shippers which have a disproportionate proportion of their sites flagged as having a known meter issue. Plus, the number of must reads which are being delayed from being triggered.
Report Structure (actual report headings & description of each heading)	<p>Month</p> <p>Shipper Short code</p> <p>Count of IGT sites with a known meter issue in the month</p> <p>Count of IGT sites which have changed Shipper (including a change due to a SoLR) in the month</p> <p>Percentage of each Shipper’s IGT portfolio flagged with a known meter issue split into three age bands</p> <p>Industry Totals and Average percentages</p>
Data inputs to the report	<p>New IGT sites with known meter issues identified</p> <p>New IGT sites which have changed Shipper</p> <p>Date first set with a known meter issue</p> <p>Total IGT Shipper portfolio in scope of a must read (count of meter points which could trigger a must read)</p> <p>Peer Comparison Identifiers</p>
Number rounding convention	<p>Percentages to 2 decimal places</p> <p>Counts in whole numbers</p>
History (e.g. report builds month on month)	Monthly report plus 11 previous months for comparison

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Rules governing treatment of data inputs (actual formula/specification to prepare the report)	Only IGT sites are considered. Month end position is only for sites remaining in the Shipper's portfolio at the end of the month.
Frequency of the report	Monthly
Sort criteria (alphabetical ascending etc.)	Shipper Short code Alphabetically
History/background	Report introduced to support implementation of IGT UNC Modification 159 – Amendments to the must read process
Relevant UNC obligations and performance standards	IGT UNC Part E, Clause 11 UNC Section M 5.10

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Example Report:

IGT sites within a Shipper's portfolio with a known meter issue where the must read trigger has been excluded (due to having a known meter issue)					
Shipper Short Code	Month x	Month x+1	Month x+2	etc	Month x + 11
ABC	x	x	x	x	x
DEF	x	x	x	x	x
Etc	x	x	x	x	x
Total	x	x	x	x	x

Proportion of IGT sites within a Shippers portfolio with a known meter issue where the must read trigger has been excluded by age (age from the point the known meter issue was notified)							
Shipper Short Code	Month			Month +1			Etc. to Month +11
	0-6 M	7-11 M	>12 M	0-6 M	7-11 M	>12 M	
ABC	%	%	%	%	%	%	
DEF	%	%	%	%	%	%	
Etc	%	%	%	%	%	%	
Industry Total	%	%	%	%	%	%	

IGT sites which have changed Shipper where the must read trigger has been delayed (for 80 SPSBDs since the Change of Shipper - including where there is a SoLR change)					
Shipper Short Code	Month x	Month x+1	Month x+2	etc	Month x + 11
ABC	x	x	x	x	x
DEF	x	x	x	x	x
Etc	x	x	x	x	x
Total	x	x	x	x	x

Commented [ER2]: This is specified in the IGT159 Modification and legal text. To be discussed at PAC.