

**UNC Distribution Workgroup Minutes**  
**Thursday 26 January 2023**  
**via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent
Hursley Moss	(HM)	Cornwall Insights
Kathryn Adeseye	(KA)	Xoserve
Kirsty Appleby	(KAp)	National Grid
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: [www.gasgovernance.co.uk/dist/260123](http://www.gasgovernance.co.uk/dist/260123)

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: [www.gasgovernance.co.uk/dist/260123](http://www.gasgovernance.co.uk/dist/260123)

## 1. Introduction and Status Review

Rebecca Hailes (RH) welcomed everyone to the meeting and gave a brief overview of the scheduled items for discussion.

### 1.1. Approval of Minutes (12 December 2022)

The minutes from the previous Distribution Workgroup were approved.

### 1.2. Approval of late papers

No late papers were recorded.

### 1.3. Review Outstanding Actions

1.4. There are no outstanding actions.

### 1.5. Industry Update from Ofgem

RH confirmed the document “Code Modification / Modification Proposals with Ofgem for decision - Expected publication dates timetable”, remains with a publication date of 24 November 2022: <https://www.ofgem.gov.uk/publications/code-modificationmodification-proposals-ofgem-decision-expected-publication-dates-timetable> and noted, of the four Modifications currently awaiting Ofgem decision, only one comes under the remit of Distribution Workgroup:

*0696V – Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs – expected date of decision TBC.*

## **1.6. Pre-Modification discussions**

### **1.6.1. Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067**

David Addison (DA) provided an overview of why the proposed Modification is required. He explained that following the Central Switching Services (CSS) implementation there have been instances where there have been Registration messages that have not been generated or because of issues in transmission or receipt of these messages, this has led to misalignment between the Central Switching Service and UK Link.

DA advised that the UNC requires that the CDSP receives the Registration message from CSS in the form of a Secured Active Notification (SAM) message as prescribed in the Retail Energy Code.

The Retail Energy Code (REC) Change R0067 will introduce the ability for the CDSP to request a *Resend* of the SAM, and in instances that CSS are unable to generate this a *Refresh* that will be available after the Registration has gone Live, however, it should be noted that *Refresh* messages will not be a SAM, therefore this requires consideration in the UNC.

DA explained that the Modification proposes:

- Amendment to allow the CDSP to update the Registration held within UK Link systems when it becomes aware that there is, or will be, a discrepancy between CSS and UK Link CDSP are able to update the Reg within UK Link.
- Consideration of the exception process if the Registration Effective From Dates in CSS and UK Link are not aligned, then clarity that the Shipper responsible within CSS will be responsible for invoicing in keeping with CSS mastering Registration on CSS Supply Points
- [Allowing the CDSP to generate a Meter Reading that the Shippers may use in Settlement to agree responsibility for gas volumes, and the basis for which this can be replaced]

When DA highlighted the Modification requires a Proposer, Guv Dosanjh offered to discuss this offline with DA.

When RH asked what Service Area this will fall under, DA confirmed it would be likely to fall under Service Area 1 which is 100% Shipper funded because related Change notice BER5567, <https://www.xoserve.com/change/customer-change-register/xrn-5567-implementation-of-resend-functionality-for-messages-from-css-to-grda-rec-cp-r0067/>, is the Change Proposal for R0067 which has been approved by DSC Change Management Committee. The detail for this forthcoming Modification would be agreed by DSC Committees at the appropriate time.

DA confirmed that CDSP are still experiencing instances of missing messages but there have only been two since the start of January 2023. CSS have identified circa 150 missing messages, but these could relate to electricity or gas.

DA concluded his presentation by confirming the intention is to present the proposal to the February 2023 Modification Panel meeting and recommend that self-governance procedures are followed.

### **1.6.2. National Grid Name Change**

Kirsty Appleby (KAp) explained that the sale of the National Grid Gas business was announced in March 2022 and that finalisation of the sale is expected on 31 January 2023. As of 01 February 2023 National Grid will be operating as “National Gas Transmission” and “National Gas Metering”.

KAp advised that once the sale has been finalised, UNC will need to be updated accordingly, therefore, as this is a straightforward housekeeping activity, a Fast Track Self-Governance Modification will be raised to change National Grid Transmission to National Gas Transmission, the planned approach for the drafting of the Modification to update UNC will be a ‘find-replace’ type of activity. The Defined Terms section will be updated to National Gas Transmission. KAp confirmed she will be doing the find and replace activity.

RH suggested a separate document for each section of the UNC and clarified they will all need to be published on the Joint Office website alongside the Modification itself.

KAp further clarified that the Gas Transporter Licence will be held by National Gas Transmission as opposed to National Grid; National Grid will be re-defined, and she will be reviewing the Legal Text for any in-flight Modifications.

Tracey Saunders (TS) noted that for any Modifications awaiting Ofgem decision, the legal text within those is final, National Grid may wish to consider Fast-Track Modifications to correct the Legal Text once they have been approved.

When TS advised KAp that a less time consuming approach for the find-replace activity is to consolidate everything into one table, it was agreed that TS and KAp may discuss the best approach offline.

KAp concluded her presentation by confirming the intention is to present the proposal to the February 2023 Modification Panel meeting.

## **2. CSS REC Consequential Changes Update**

This was covered under the pre-Modification discussion, agenda item 1.5.1.

## **3. Implications of the Energy Bill**

RH advised she had no update to provide and asked if any participants wished to provide any information on the I&C version of the Energy Price Guarantee. No further discussion was held.

## **4. Workgroups**

### **4.1. 0808 – Reverse Compression**

(Report to Panel 20 April 2023)

<https://www.gasgovernance.co.uk/0808>

### **4.2. 0816S – Update to AQ Correction Processes – deferred to October 2022**

(Report to Panel 16 February 2023)

<https://www.gasgovernance.co.uk/0816>

## **5. Distribution Workgroup Change Horizon**

Kathryn Adeseye (KA) provided a view of the Dashboard Report highlighting Modifications that are Distribution Workgroup specific and where they are in the delivery process for Central Systems and advised there is very little change from the update given at the December 2022 meeting.

Modification 0797 (Urgent) - Last Resort Supply Payments Volumetric Charges, will be included in the February 2023 Release and will go-live 01 April 2023.

Modification 0710 - CDSP provision of Class 1 read service and Modification 0730 - COVID-19 Capacity Retention Process, are both aligned in the March 2023 adhoc Release and will go-live 01 April 2023.

Ellie Rogers (ER) provided an update for Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems and Reporting Suspected Theft to Suppliers and advised as there is a dependency on REC Code to send Theft Data to CDSP, they are liaising with REC and hope the implementation will progress very soon.

Workgroup discussed the implementation timescales for Modification 0696V - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs which is awaiting Ofgem decision and Steve Mulinganie (SM) advised he will investigate to ascertain if there is a Line in the Sand implication for when the Modification would need to be implemented.

**New Action 0101:** Modification 0696V - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs

Steve Mulinganie (SM) to investigate to ascertain if there is a Line in the Sand implication for when the Modification would need to be implemented.

UNC Regulatory Change																			
Delivery Type	Modification Reference	Modification Title	Modification Approval Date	Jan - Mar 23			Apr 23 - Mar 24												
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	
Major	MOD 651 XRN 4914	Changes to the Retrospective Data Update provisions	14 March 2019	To be confirmed															
	MOD 664VVS XRN 4990	Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4	15 July 2021	Feb-23															
	MOD 701 XRN 5186	Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs	27 May 2021				June-23												
	MOD 770FT XRN - NA	Amendments to legal text numbering for UNC Modification 0701	17th June 2021				June-23												
	MOD 779 XRN 5298	UNC Arrangements for the H100 File project (100% hydrogen)	18 November 2022	Feb-23															
	MOD 809S XRN 4992	Distribution of Last Resort Supplier Payment (LRSF) claims to include IGT sites	30 November 2022	Feb-23															
	MOD 797 XRN 4992	Last Resort Supply Payments Volumetric Charges	20th January 2022	Feb-23															
Standalone	MOD 710S XRN 5379	CDSP provision of Class 1 read service	15 October 2020	Mar-23															
	MOD 830S XRN - NA	Obligation for Shipper to pay CDSP for Class 1 read service	15 December 2022	Apr-23															
CMS Rebuild Release	MOD 734S XRN 5236	Reporting Valid Confirmed Theft of Gas into Central Systems and Reporting Suspected Theft to Suppliers	17 February 2022	To be confirmed															
	MOD 810S XRN - NA	Amendment of Transportation Principal Document Section V 14.1.1 and Annex-V5 to reflect updated Theft of Gas Process	16 June 2022	To be confirmed															
N/A	MOD 0696V XRN 5187	Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs	Awaiting Ofgem Approval	Subject to approval															

**Key**

Indicative date	Firm date	Subject to Approval
To be confirmed	Delivered	

Last updated date:  
16/01/2023

**6. Issues**

None raised.

**7. Any Other Business**

**7.1. NTS Exit Metering Issue (for consideration January 2023)**

RH advised that she believed this issue is related to flows that go through the upstream metering which are too low to record.

TS noted it would be beneficial to understand what the impact is; is there a solution and is it material.

**New Action 0102: NTS Exit Metering Issue** - John Baldwin (JB) to liaise with National Grid offline and come back to Distribution Workgroup with an update:

- What is the impact;
- Is there a solution; and
- Is it material?

## 7.2. Modification 0701 – Implementation date and associated impacts

TS provided an update for the implementation status of *Modification 0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs* and confirmed it will be included in the June 2023 Release.

TS explained that although Ofgem approved the Modification for implementation back in May 2021, it was agreed that, because of impacts to CSS, it had to be implemented post CSS implementation and whilst originally planned for November 2022 implementation, Xoserve needed to move implementation to June 2023 to minimise risks whilst in post-CSS hyper-care.

TS advised, as the Modification will now go-live in June 2023 as part of the June release, this is outside of the Annual Capacity Reduction window. However, to reduce the impact of this a communication is being issued from CDSP to Users advising them where there are sites that have Capacity above the value in the Network Exit Agreement (NExA), this has been in place for a number of months.

TS clarified a Shipper can only submit a Capacity reduction during the Capacity reduction window of 01 October to 31 January.

TS advised that, as Transporters, they know there is a breach of Code when the capacity value is above the value in the NExA, the proposal is that this will be ignored on the understanding that when the new capacity reduction window opens in July the capacity holdings will be reduced in line with the value in the NExA.

TS has provided Joint Office with an understanding of how Ratchets work:

*TPD B 4.7.1:*

*When a site consumes above its booked SOQ (except during July to September) the site Ratchets which results in two events:*

- 1. A financial charge (Ratchet charge) being applied, and*
- 2. The PMSOQ (permitted max SOQ) increases.*

Modification 0701 introduces a system change that prevents any site that has a NExA flag from the PMSOQ going above the value stated in the NExA.

Rachets occur from 01 October to 30 June, therefore this causes an issue in the week following the expected 24 June 2023 implementation, and again from 01 October 2023.

In theory a site that has not reduced its capacity to align with the NExA could use this higher value without incurring a ratchet for the days until the booked SOQ is brought in line with the NExA.

### Example:

1. Booked Capacity = 500  
NExA value = 400  
01 October 2023 the User uses 450 = no Ratchet

or

2. Booked Capacity = 400  
NExA value = 400  
07 October 2023 the User uses 450 = Ratchet happens – this will introduce the Ratchet charge, but not increase the PMSOQ.

TS advised that a Modification may be required to allow CDSP the authority to reduce the capacity and confirmed the date of implementation is 24 June 2023.

When Workgroup asked for a view of the scale of the issue, ER advised there are approximately 15 Sites that will be affected by the implementation of this Modification. She also advised she will check to see what other information can be shared with Workgroup such as the number of Shippers that have excess capacity at the circa 15 Sites and maybe the aggregate value of those at risk.

ER confirmed that XRN5186, <https://www.xoserve.com/change/customer-change-register/xrn-5186-modification-0701-aligning-capacity-booking-under-the-unc-and-arrangements-set-out-in-relevant-nexas/>, is supporting the implementation of this Modification.

When it was confirmed that the CDSP communication of sites affected should be going out to all Contract Managers, ER agreed to check the Distribution List as it appears not all Contract Managers are receiving them.

It was agreed there may be a requirement for a Fast-Track Self-Governance Modification to put some transitional rules in place regarding the Ratchet and where it will be forced into operation.

## 8. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Time / Date	Paper Publication Deadline	Venue	Programme
Tuesday 10:00 31 January 2023	5pm 23 January 2023	Microsoft Teams	Modification Workgroups 0819; 0825 and 0831
Thursday 10:00 23 February 2023	5pm 14 February 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 23 March 2023	5pm 14 March 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 27 April 2023	5pm 18 April 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 25 May 2023	5pm 16 May 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 22 June 2023	5pm 13 June 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 27 July 2023	5pm 18 July 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 24 August 2023	5pm 15 August 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 28 September 2023	5pm 19 September 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 26 October 2023	5pm 17 October 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup

Thursday 10:00 23 November 2023	5pm 14 November 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Monday 10:00 11 December 2023	5pm 30 November 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup

Action Table (as of 26 January 2023)						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0101	26/01/23	5.0	<i>Modification 0696V - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs</i> Steve Mulinganie (SM) to investigate to ascertain if there is a Line in the Sand implication for when the Modification would need to be implemented.	February 2023	Steve Mulinganie (SM)	<b>Pending</b>
0102	26/01/23	7.1	<i>NTS Exit Metering Issue</i> - John Baldwin (JB) to liaise with National Grid offline and come back to Distribution Workgroup with an update: <ul style="list-style-type: none"> <li>- What is the impact</li> <li>- What is the solution</li> <li>- Is it material</li> </ul>	February 2023	John Baldwin (JB)	<b>Pending</b>

**UNC Workgroup 0808 Minutes  
Reverse Compression  
Thursday 26 January 2023  
via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent)
Hursley Moss	(HM)	Cornwall Insights
John Baldwin	(JB)	CNG Services Ltd
Kathryn Adeseye	(KA)	Xoserve
Kirsty Appleby	(KAp)	National Grid
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0808/260123>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 April 2023.

## 1.0 Introduction and Status Review

### 1.1. Approval of Minutes (12 December 2022)

The minutes from the 12 December 2022 meeting were approved.

### 1.2. Approval of Late Papers

There were no late papers to consider.

### 1.3. Review of Outstanding Actions

**0111:** Proposer Tim Davis (TD) to confirm there is no overlap or duplication with IGTAD (Independent Gas Transportation Arrangements Document).

**Update:** It was confirmed there is an interaction with IGTAD and that the amendments will be included in the next version of the Modification. **Closed**

## 2.0 Amended Modification

John Baldwin (JB) confirmed that he has provided a draft version of the amended Modification to Legal Text provider SGN/David Mitchell (DM) who has given feedback.



JB confirmed his preference to maintain Modification 0808 as it is and then raise another Modification for the direct entry into the IGT.

It was confirmed the current published version of the Modification is v2.0 dated 25 November and an amended v2.2 was shown onscreen with marked changes:

Minor clarifications are being made to:

- Purpose of Modification
- Summary
- Why Change
- **Solution**
  - JB clarified that the solution has been updated to make it clear that any DNO that agrees to do this will put it in their Licence Condition 4B statement.
- **Business Rules**
  - Clarification that the Network Exit and Re-Entry Agreement (NERA) is provided to draw people to the process this Modification aims to undertake.
  - JB noted he would prefer it to be called an Operating Agreement – because NERA implies looking at an old Entry or Exit Agreement.
  - It was confirmed there will be several changes required to the Independent Gas Transporter Arrangements Document (IGTAD) which will be detailed in the Legal Text as the IGTAD assumes one directional flow, which now needs to assume a bi-directional flow of gas.
  - It was further clarified that IGTAD assumes that all flows are covered by Transportation Charges, therefore, the disapplication of Transportation Charges needs to be included.

Workgroup considered there may be Cross-Code impacts due to the IGTAD requiring amendments.

An amended Modification will be submitted to Joint Office for publication to form v3.0.

**New Action 0101:** Proposer (TD/JB/NK) to provide an amended Modification for Joint Office to publish as v3.0.

### 3.0 Review of Legal Text

The Legal Text will be drafted once the Modification has finalised.

### 4.0 Development of Workgroup Report

In undertaking an onscreen review of the draft Workgroup Report Rebecca Hailes (RH) completed amendments in-line with the feedback provided by those Workgroup Participants in attendance:

- Tracey Saunders (TS) noted that the statement provided by the Proposer implies this Modification is the only option to reduce flaring and suggested a further point is noted in the Workgroup Report to caveat the statement.
- RH highlighted that a review of the Legal Text may show a change to Uniform Network Code - Section Y, if that is the case the appropriate Charging Relevant Objectives will need to be included in the Modification and the Workgroup Report. However there is significant overlap between the two sets of Relevant Objectives so it should be straightforward.

- In reviewing the Relevant Objectives, Workgroup agreed that *Relevant Objective c) Efficient discharge of the licensee’s obligations* is not applicable and will be changed to None.

**Action 0102:** Joint Office (RH) to draft Workgroup comments for the Workgroup Report and for Workgroup to consider at the February 2023 meeting.

**5.0 Next Steps**

RH clarified the next steps to be:

- JB; Nick King (NK) and DM to discuss IGTAD and reflect in forthcoming v3.0 Modification.
- Confirmation that JB and NK can act on behalf of the Proposer will be sought.
- An updated version of the Modification to be provided.
- Consideration of any changes to Section Y.

**6.0 Any Other Business**

**7.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Workgroup Programme
Thursday 10:00 23 February 2023	5pm 14 February 2023	Microsoft Teams	Standard Agenda

**Action Table (as at 26 January 2023)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0111	24/11/22	2.0	Proposer (TD) and Nick King (NK) to confirm there is no overlap or duplication with IGTAD.	Proposer (TD)	Closed
0101	26/01/23	2.0	Proposer (TD/JB/NK) to provide an amended Modification for Joint Office to publish as v3.0.	Proposer (TD/JB/NK)	Pending
0102	26/01/23	4.0	Joint Office (RH) to draft Workgroup comments for the Workgroup Report and for Workgroup to consider at the February 2023 meeting.	Joint Office (RH)	Pending

**UNC Workgroup 0816S Minutes  
Update to AQ Correction Processes  
Thursday 26 January 2023  
via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent
Hursley Moss	(HM)	Cornwall Insights
Kathryn Adeseye	(KA)	Xoserve
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Oorlagh Chapman	(OC)	Centrica
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/260123>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 February 2023.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/260123>

## 1.0 Introduction and Status Review

### 1.1. Approval of Minutes (12 December 2022)

The minutes from the meeting held on 12 December 2022 were approved.

### 1.2. Approval of Late Papers

Rebecca Hailes (RH) advised the updated Legal Text material, and the amended Modification were received late on 20 January and Workgroup agreed to consider both items.

### 1.3. Review of Outstanding Actions

**Action 0211:** Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel.

**Update:** This was requested at the UNC Modification Panel on 15 December 2022. **Closed**

## 2.0 Amended Modification

RH noted the Modification (v5.0) was amended on 20 January 2023 and invited Clare Manning (CM) to address Workgroup with a brief overview of the amendments:

CM advised of the following:

## Solution

The wording for Business Rule 2 a) has been further developed to strengthen the statement that the User is comfortable the AQ is incorrect, and, because the term Rolling AQ is not a defined term, this has been changed to Annual Quantity.

CM advised there will be a v6.0 amended Modification which will be submitted shortly as there are some Legal Text confirmations regarding the Guidance Notes that require updating.

RH advised she can ask the Governance Workgroup to review the usage of Guidance Notes or For Avoidance of Doubt statements and noted that she believed they are sometimes interchangeable except where a Guidance Note is destined for a UNC Related Document.

**New Action 0101:** Joint Office (RH) to request that a review of the usage of Guidance Notes and/or For Avoidance of Doubt statements.

David Mitchell (DM) clarified that the lawyers tend to think that if there is a comment in the Guidance Note that is not part of the Business Rule, then they want to know what is missing from the Business Rule.

DM shared onscreen the most up to date Draft Legal Text, which shows comments and questions from the lawyer.

Ellie Rogers (ER) advised Workgroup that Change Proposal XRN5607, <https://www.xoserve.com/change/customer-change-register/xrn-5607-update-to-the-aq-correction-processes-modification-0816s/>, has been raised to support the implementation of this Modification.

It was agreed that CM will answer the questions raised in the Legal Text and amend the Modification which will become v6.0 once processed.

DM confirmed there will be an updated version of the Legal Text once the Modification has been finalised.

ER confirmed that the IGT UNC points to UNC in this scenario, therefore, there is no Cross Code impact.

It was agreed that a further extension request to April 2023 will be submitted to February 2023 UNC Modification Panel and the Workgroup Report will be updated as an interim report and submitted to February 2023 UNC Modification Panel.

## Legal Text

DM provided a detailed walkthrough of the Legal Text changes which were shown in mark-up. The key changes were to the following sections of the Transportation Principal Document:

### Section G – Supply Points

Section 2.3.20 will be updated to show where an AQ opening read is the first read, (the 'from' read) it will be used to calculate the current AQ. Therefore, that would be in the previous Shippers ownership, the next read submitted would be from the new Shipper and would be after the opening read.

When DM explained the lawyer has tidied up this section and has moved some existing text to a better position, TS noted the Legal Text for the Modification needs to be very clear what is new text and what is moved text.

## 3.0 Development of Workgroup Report

In undertaking a detailed onscreen review of the draft Workgroup Report, RH completed amendments in-line with the feedback provided by those Workgroup Participants in attendance:

### Implementation Costs

ER noted the implementation costs are anticipated to be between £50,000 - £130,000 but pointed out that one of the factors that may impact whether the indicative cost is nearer the top or lower end of the cost range is whether the Data Discovery Platform (DDP) element is delivered within or outside a pre-set DDP Shipper release. If it is outside of a pre-set DDP Shipper release, this would be a higher cost than within a pre-set release.

ER confirmed the UK Link system changes must be delivered within a Major Release and that based on timescales the next available Release would be February 2024.

ER clarified the impacted Service Area is Service Area 2 and will be 100% Shipper funded.

**PAC Considerations**

It was confirmed that the existing Performance Assurance Reports Register (PARR) will need to be updated as a result of this Modification. The additional eligible clauses will be included in the existing reports.

Steve Mulinganie (SM) noted that PAC could consider reviewing the operation of the introduction of the new Code by comparing a sample of amended AQs with other collaborating evidence such as meter reads etc.

**New Action 0102:** Joint Office (RH) to notify the PAC Chair as a consequence of this Modification implementation, a review of the PARR report will be required.

**4.0 Next Steps**

RH noted the next steps to be taken are as follows:

- Update the Workgroup Report for the extension request to UNC Modification Panel and communications to PAC
- Proposer (CM) to amend the Modification and provided to Joint Office for publication as v6.0
- Address the Legal Text questions offline

**5.0 Any Other Business**

None.

**6.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 23 February 2023	5pm 14 February 2023	Microsoft Teams	<ul style="list-style-type: none"> <li>• Amended Modification v6.0</li> <li>• Final Legal Text</li> </ul>

**Action Table (as at 26 January 2023)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Reporting Month</b>	<b>Status Update</b>
<b>0211</b>	29/11/22	2.0	Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel	Joint Office (RH)	January 2023	<b>Closed</b>
<b>0101</b>	26/01/23	2.0	Joint Office (RH) to request that a review of the usage of Guidance Notes and/or For Avoidance of Doubt statements.	Joint Office (RH)	February 2023	<b>Pending</b>
<b>0102</b>	26/01/23	3.0	Joint Office (RH) to notify the PAC Chair as a consequence of this Modification implementation, a review of the PARR report will be required.	Joint Office (RH)	February 2023	<b>Pending</b>