

UNC Distribution Workgroup Minutes
Thursday 23 September 2021
via Microsoft Teams

Attendees		
Rebecca Hailes (Chair)	(RHa)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Claire Louise Roberts	(CLR)	Scottish Power
Clare Manning	(CM)	E.ON Energy
Dave Mitchell	(DMi)	SGN
David Addison	(DA)	Xoserve
Gareth Evans	(GE)	Waters Wye Associates (<i>agenda 1.5.1 and 1.5.2 only</i>)
Guv Dosanjh	(GD)	Cadent
Jaimee LeResche	(JL)	Xoserve
Martin Attwood	(MA)	Correla on behalf of Xoserve (<i>0763R only</i>)
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	WWU
Steven Britton	(SB)	Cornwall Insight
Tracey Saunders	(TS)	Northern Gas Networks
Apologies		
Dan Simons	(DS)	Gemserv
Steve Mulinganie	(SM)	Gazprom Energy

Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/230921>

1. Introduction and Status Review

Rebecca Hailes (RH) welcomed everyone to the meeting.

1.1. Approval of Minutes (26 August 2021)

The minutes from the previous Distribution Workgroup were approved.

1.2. Approval of late papers

Helen Bennett (HB) advised Workgroup that agenda items received late papers: 1.5.3 and 3.1. Workgroup agreed to consider the late papers.

1.3. Review Outstanding Actions

0701: RHa to engage with Ofgem’s Cross Code Steering Group and Xoserve (DA) to understand the requirement for a Micro Business Identifier.

Update: DA advised that *Modification 0773 - Introduction of a Micro Business identifier in Central Systems*, was originally raised with regards to issues with PCC reporting. DA noted that Paul Orsler, Xoserve, investigated and found that the difference between the DCC position and the Shipper position has shortened, therefore the issue is now less pressing. DA said that he will provide further clarification at the next Distribution Workgroup in October 2021, as he understands the solution now to be that if Shippers feel they are excluded from DCC reporting the Shipper will flag this to Xoserve.

Gareth Evans (GE) advised that the Electricity sector maintain a micro business flag. He advised that the Central Switching System does not have the capability to have more than two statuses, when the User is asked if they are a Domestic customer, the system offers a true or false check only.

DA advised it would be beneficial to understand what the benefits are of having the flag for a micro business identifier.

Alexander Mann (AM) advised that Steve Mulinganie (SM) is currently having ongoing conversations with Paul Orsler regarding this. **Carried Forward.**

0702: Modification 0701 – Workgroup to review any potential implementation issues arising from DSC considerations and consider if any further documentation is required for incorporation into the UNC.

Update: Tracey Saunders (TS) clarified that the implementation date for Modification 0701 is set for the November 2022 (post CSS) Release as it has an impact on the reduction window. In terms of this action, ensuring there are no further impacts, this action can be closed. **Closed**

1.4. Modifications with Ofgem

Referring to the Ofgem publication dates timetable, available at: <https://www.ofgem.gov.uk/publications/code-modificationmodification-proposals-ofgem-decision-expected-publication-dates-timetable>, HB provided the following update:

- *Modification 0687 – Creation of new charge to recover Last Resort Supply Payments*
Decision expected end October 2021
- *Modification 0696V – Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs*
This modification has been deprioritised. A decision date (TBC) will be made available in due course.
- *Modification 0746 - Clarificatory change to the AQ amendment process within TPD G2.3*
This modification has been deprioritised. A decision date (TBC) will be made available in due course.

New Action 0901: Joint Office (RH) to chase Ofgem for more regular updates either written or by attending Workgroup.

1.5. Pre-Modification discussions

1.5.1. Review of Unidentified Gas Process (Request 0781R)

GE was invited to provide an overview of new Request 0781R – Review of the Unidentified Gas process and advised that Unidentified Gas (UIG) has been a high priority topic for discussion over the last few years and feels the Industry has not taken the time to review the whole process since early discussions that took place at the beginning of Project Nexus.

RH highlighted an Initial Representation from Citizens Advice for new *Modification 0782 – Creation of Independent AUGER Assurer (IAA) role*, published here: <https://www.gasgovernance.co.uk/0782>, which questions, to avoid duplication of work for all parties involved, why the IAA role cannot be considered as part of Request 0781R.

GE disagrees that it should be included with Request 0781R as there are many possibilities and themes that will be considered as part of this review whereas appointing an IAA does not alter the framework. GE confirmed he would not be comfortable parking Modification 0782.

RH suggested that the Initial Representation should be addressed as part of the introduction that is provided to Panel in October 2021.

Questions

When DA asked for clarification of what role would be tendered whether auditor or further AUG expert, GE confirmed it would be the IAA role.

DA highlighted that the 3rd paragraph in 'Why Change' section of the Request specifically cited an issue being related to volatility created by an annual process. GE agreed that this is one of the threads that needs to be discussed.

David Morley (DM) suggested it is worth assessing how this process works in the Electricity market. GE advised he can provide a high-level view of how the Electricity Market works.

Workgroup agreed that Distribution Workgroup is the right place to discuss Request 0781R.

Request 0781R will be considered at UNC Panel on 21 October 2021.

1.5.2. Creation of Independent AUG Expert (IAA) role (Modification 0782)

GE provided an overview of new Modification 0782 – Creation of Independent AUG Expert (IAA) role and explained this is a simple targeted narrow change which he hopes can be put through the process and completed within less than 6-months, he added this is a straightforward change which looks to create a new centralised role where there is a formal impartial check that the AUG Expert has performed as expected.

When asked GE confirmed that the arbitrator would be the Uniform Network Code Committee (UNCC).

Creation of an independent assurance role to verify that the output of the Allocation of Unidentified Gas Expert (AUG Expert) process complies with the "Framework for the Appointment of an Allocation of Unidentified Gas Expert". The Uniform Network Code Committee (UNCC) will be required to act on any material non-compliance that is ascertained by the Independent AUG Expert (IAA).

Questions

Richard Pomroy (RP) commented that the contract with the AUG Expert is with Xoserve, therefore, will Xoserve be requested to procure the IAA? GE clarified that there could be an amendment required to the contract with the AUG Expert, but this will depend on the UNCC acceptance of the IAA findings.

RHa commented that there needs to be consideration to who might do the IAA role and what it might do to the current pool of those that would like to do the AUG Expert role.

GE noted that most Contracts have a materiality clause in them and said that he would like to think the CDSP Contract has such a clause which would then allow any possible change to the existing AUG Expert contract.

DA clarified that he expects there are change management clauses within the current AUG Expert Contract.

Modification 0782 will be considered at UNC Panel on 21 October 2021.

Transition for REC v3 Go-Live

DA explained the need to raise a modification which will ensure the Registration process seamlessly transition from UNC to REC.

Background

DA advised that the Central Switching Service (CSS) Implementation Date (CSSID) is yet to be defined. Current documentation has assumed the Go-Live day will be a Monday, but this has not yet been confirmed. If the CSSID is not a Monday, then due data migration to CSS, Xoserve need to define Non-Effective Days immediately preceding the Go-Live day.

Because the implementation date is unknown, there needs to be a term defined in Code for the CSSID so that the modification can be developed.

From Retail Energy Code (REC) v3 Go-Live, the CSS will be responsible for Registration of most of the Supply Meter Points rather than the UK Link system.

The REC will govern the Registration processes, and these elements will be removed from the UNC.

Ofgem are nervous about ensuring they have all available options for potential implementation dates. CDSP are keen they land on a Monday for CSSID.

DA clarified that Non-CSS sites will not be subject to transition.

CSS Supply Points - Confirmation

DA showed Workgroup the key dates within the Ofgem papers that set out activities that need to be changed in the UNC for a short period of time, these are:

- T0 –CSSID-30SPSBDs –CDSP will need to reject any Confirmation Effective Dates greater than CSSID [Rejection Code: FYI]
- T1 –Any ‘Competitive Confirmations’ must be submitted by CSSID-14 calendar days
- T2a –Last submission of Non-Competitive Confirmations must be submitted by CSSID-4BDs

This new Modification will be submitted in time to be presented to October UNC Panel.

1.5.3. AQ Correction Process Review

Guv Dosanjh (GD) provided Workgroup with an overview of the AQ Correction Process Review that he intends to raise for consideration at the October UNC Panel.

GD advised that following implementation of Modification 0736S - Clarificatory change to the AQ amendment process within TPD G2.3, Cadent agreed to request a UNC Review Group into this topic.

Proposed scope:

- Visibility of the current AQ corrections processes
- Assess the existing eligible causes (reason codes) set out within TPD G2.3.21 and G2.3.22 and whether these are still valid
- Assess the validation currently set out within TPD G2.3 for each eligible cause
- Assess whether there are further eligible causes that should be defined within TPD G2.3
- Assess the backstop date which an AQ correction currently introduces for system AQ calculations (UK Link will not currently calculate a new AQ for 9 months after an AQ correction goes live, although further AQ Corrections can be submitted)
- Clarify the role of the CDSP in validating AQ corrections
- Assess the role of the Performance Assurance Committee (PAC) in monitoring and or potentially validating AQ corrections
- Consider the need for remedies or resolution where there has been incorrect use of AQ corrections process

GD suggested that, going forward, the AQ Correction Process Review Group could be considered in conjunction with Review Group 0778R - Gas Vacant Sites Process review, as that Review Group is also looking at amending AQs.

RHa advised Workgroup that the first meeting for 0778R was to be held on 24 September 2021 commencing at 14:00, where she various reports that PAC could use which would require the creation and approval (by UNCC) of a PARR report.

No questions

2. Workgroups

2.1. 0734S – Reporting Valid Confirmed Theft of Gas into Central Systems and Reporting Suspected Theft to Suppliers

(Due to report to Panel 18 November 2021)

<https://www.gasgovernance.co.uk/0734>

2.2. 0749R - Increased DM SOQ Flexibility

(Due to report to Panel 21 October 2021)

<https://www.gasgovernance.co.uk/0749>

2.3. 0763R - Review of Gas Meter By-Pass Arrangements

(Due to report to Panel 21 October 2021)

<https://www.gasgovernance.co.uk/0763>

3. CSS Consequential Changes – Detailed Design Report

3.1. Re-assignment of Supplier Identity in the event of an appointment of a Supplier of Last Resort (SoLR)

Dave Addison (DA) advised this topic was discussed at the DSC Change and Contract Management held on 08 and 15 September 2021 and a communication was provided in the Change Pack issued on Monday 13 September 2021 highlighting alternative solutions to the SoLR market participant reassignment described in the Ofgem baseline document.

DA provided a brief background and advised there has been 23 instances since November 2018, where the reassignment would have helped shape the non-functional requirements for the Central Switching System.

- 1.MPID / Supplier Short Code Re assignment as per DB4 baseline / implement XRN5144
- 2.Submission and processing of switch requests by the SoLR over a number of days, but below the CSS NFR daily Peak of Peaks, to give effect to the SoLR
- 3.Retain separate process within UKL for maintaining Supplier in the event of SoLR event – retrospectively insert a break into the UKL history AND revert to original Supplier Id for SoLR

DA explained that the impact on the wider market was not fully understood which is why this went out to consultation. The consultation closed on Monday 20 September 2021.

DA referred to discussions that were held in the DSC Contract Management Committee on Wednesday 15 September 2021 where it was suggested that a hybrid of Option 2 and 3 could be considered.

DA urged Workgroup participants that if they have any views or representations to submit, they can be sent direct to him for consideration.

Next Steps

DA advised that he will now present any consultation feedback and the feedback from the DSC Contract Management Committee to the Design Forum where discussions will be held on how to proceed. DA also took an action at the DSC Contract Management Committee to provide an update to the DSC Change Management Committee in October where he believes the consultation is at, based on the responses being received.

For a more detailed view, please see the presentation material published on the meeting web page here: www.gasgovernance.co.uk/dist/230921 and the minutes published for the DSC Contract Management Committee here: www.gasgovernance.co.uk/dsc-contract/150921.

4. Issues

None raised.

5. Any Other Business

5.1. Offtake Arrangements Workgroup

RHa reminded Workgroup that the next Offtake Arrangement meeting will be on Wednesday 29 September 2021 from 10am to 12, where, as the meter error has now been analysed and quantified as greater than 500 GWh the meeting will be focussed on selecting a second Independent Technical Expert to produce a second SMER. The selection of the second ITE is a matter for Shippers only and will be conducted via a voting arrangement, with each Shipper casting their vote(s) as individuals.

RHa urged Shippers with any interest in the Significant Meter Error to attend the meeting.

6. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

HB highlighted the date that the December 2021 Distribution Workgroup will be held, Monday 13 December 2021, and advised this is due to the Christmas period where all UNC business is held within the first 3-weeks of the month of December.

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 28 October 2021	5pm 19 October 2021	Microsoft Teams	Standard Agenda
Thursday 10:00 25 November 2021	5pm 16 November 2021	Microsoft Teams	Standard Agenda
Monday 10:00 13 December 2021	5pm 02 December 2021	Microsoft Teams	Standard Agenda

Action Table (as of 23 September 2021)						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0701	22/07/21	1.3	RHa to engage with Ofgem’s Cross Code Steering Group and Xoserve (DA) to understand the requirement for a Micro Business Identifier.	September 2021	Joint Office (RHa)	Carried Forward
0702	22/07/21	1.3	Modification 0701 – Workgroup to review any potential implementation issues arising from DSC considerations and consider if any further documentation is required for incorporation into the UNC.	September 2021	All	Closed
0901	23/09/21	1.4	Joint Office (RHa) to chase Ofgem for more regular updates either written or by attending Workgroup.	October 2021	Joint Office (RHa)	Pending

UNC Workgroup 0734S Minutes
Reporting Valid Confirmed Theft of Gas into Central Systems and
Reporting Suspected Theft to Suppliers
Thursday 23 September 2021
via Microsoft Teams

Attendees		
Rebecca Hailes (Chair)	(RHa)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Claire Louise Roberts	(CLR)	Scottish Power
Clare Manning	(CM)	E.ON Energy
Dave Mitchell	(DMi)	SGN
David Addison	(DA)	Xoserve
Guv Dosanjh	(GD)	Cadent
Jaimee LeResche	(JL)	Xoserve
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	WWU
Steven Britton	(SB)	Cornwall Insight
Tracey Saunders	(TS)	Northern Gas Networks
Apologies		
Dan Simons	(DS)	Gemserv
Steve Mulinganie	(SM)	Gazprom Energy

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0734/230921>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 November 2021.

1.0 Introduction and Status Review

Rebecca Hailes (RHa) welcomed everyone to the meeting and advised that discussions are being deferred to the October 2021 Workgroup.

DM confirmed the Legal Text has been drafted and reviewed by the Proposer and CDSP (Dave Addison (DA))

RHa clarified that in October Workgroup will be in a good place where Legal Text will be finalised, and the Workgroup Report will be able to be completed. Therefore, discussions are deferred until October 2021.

DM confirmed he anticipates the final Legal Text, for Workgroup to review, will be published 5 days in advance of the October 2021 Workgroup.

1.1. Approval of Minutes (26 August 2021)

Not discussed.

1.2. Approval of Late Papers

There were no late papers.

1.3. Review of Outstanding Actions

0602: Xoserve (DA) to provide narrative to develop the zero-incrementing read issue for considering whether this is covered within Guidance or UNC

Update: Not discussed. **Carried Forward**

0801: SM to review paragraph E3.5 to check that it is not conflicting with REC

Update: Not discussed. **Carried Forward**

0802: SM to review the preferred Legal Text and check against the Business Rules for any final amendments

Update: Not discussed. **Carried Forward**

0803: Xoserve (DA) to look at system options in terms of solution implementation

Update: Not discussed. **Carried Forward**

2.0 Amended Modification and Review of Business Rules

Not discussed.

3.0 Consideration Legal Text

Not discussed.

4.0 Completion of Workgroup Report

Not discussed.

5.0 Next Steps

RHa confirmed Workgroup discussion will be resumed at the October 2021 meeting.

6.0 Any Other Business

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Publication Deadline	Venue	Programme
10:00 Thursday 28 October 2021	5pm 19 October 2021	Microsoft Teams	Completion of Workgroup Report

Action Table (as of 26 August 2021)						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0602	24/06/21	2.0	Xoserve (DA) to provide narrative to develop the zero-incrementing read issue for considering whether this is covered within Guidance or UNC.	July September 2021	Xoserve (DA)	Carried Forward
0801	26/08/21	3.0	SM to review paragraph E3.5 to check that it is not conflicting with REC	September 2021	Gazprom Energy (SM)	Pending
0802	26/08/21	3.0	SM to review the preferred Legal Text and check against the Business Rules for any final amendments.	September 2021	Gazprom Energy (SM)	Pending
0803	26/08/21	6.0	Xoserve (DA) to look at system options in terms of solution implementation	September 2021	Xoserve (DA)	Pending

**UNC Workgroup 0749R Minutes
Increased DM SOQ Flexibility
Thursday 23 September 2021
via Microsoft Teams**

Attendees		
Rebecca Hailes (Chair)	(RHa)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Claire Louise Roberts	(CLR)	Scottish Power
Clare Manning	(CM)	E.ON Energy
Dave Mitchell	(DMi)	SGN
David Addison	(DA)	Xoserve
Guv Dosanjh	(GD)	Cadent
Jaimee LeResche	(JL)	Xoserve
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	WWU
Steven Britton	(SB)	Cornwall Insight
Tracey Saunders	(TS)	Northern Gas Networks
Apologies		
Dan Simons	(DS)	Gemserv
Steve Mulinganie	(SM)	Gazprom Energy

Copies of all papers are available at: www.gasgovernance.co.uk/0749/230921

The Workgroup Report is due to be presented at the UNC Modification Panel by 21 October 2021.

1.0 Introduction and Status Review

Rebecca Hailes (RHa) welcomed everyone to the meeting, confirming that the Workgroup has not formerly met since May 2021 and it is the intention to complete the Workgroup Report in order to send it to UNC Panel on 21 October 2021.

1.1. Approval of Minutes

No minutes to be approved.

1.2. Approval of Late Papers

None to approve.

1.3. Review of Outstanding Actions

No outstanding actions to review.

2.0 Consideration of Request Options

Text

3.0 Completion of Workgroup Report

In undertaking a detailed onscreen review of the draft Workgroup Report (v0.1, dated 22 September 2021), RH completed amendments in-line with the feedback provided by those Workgroup participants in attendance.

A high-level summary of the most notable updates to the document undertaken being:

Impacts and Costs

Dave Addison (DA) asked to what extent has the modification been developed to be able to assess the impacts. RHa advised there is insufficient detail as to potential solution options such that impacts could be defined, it was agreed to state 'none identified as yet' in the appropriate place.

Section 4 Modification (s)

RHa reviewed this section with Workgroup, RH completed amendments in-line with the feedback provided by those Workgroup participants in attendance. Workgroup agreed with the wording for the Workgroup Report and agreed that the Workgroup should be concluded and report to October Panel.

4.0 Next Steps

The Workgroup Report will now be presented to UNC Panel on 21 October 2021.

5.0 Any Other Business

None raised.

6.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings are planned to take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
No further meetings			

**UNC Workgroup 0763R Minutes
Review of Gas Meter By-Pass Arrangements
Thursday 23 September 2021
via Microsoft Teams**

Attendees		
Rebecca Hailes (Chair)	(RHa)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Claire Louise Roberts	(CLR)	Scottish Power
Clare Manning	(CM)	E.ON Energy
Dave Mitchell	(DMi)	SGN
David Addison	(DA)	Xoserve
Guv Dosanjh	(GD)	Cadent
Jaimee LeResche	(JL)	Xoserve
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	WWU
Steven Britton	(SB)	Cornwall Insight
Tracey Saunders	(TS)	Northern Gas Networks
Apologies		
Dan Simons	(DS)	Gemserv
Steve Mulinganie	(SM)	Gazprom Energy

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0763/230921>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 January 2022

1.0 Introduction and Status Review

Rebecca Hailes (RHa) welcomed everyone to the meeting.

1.1. Approval of Minutes (26 August 2021)

The minutes from the previous Workgroup were approved.

1.2. Approval of Late Papers

No late papers to consider.

1.3. Review of Outstanding Actions

0801: Shippers to report back their findings from the track and trace exercise to see if there is any commonality. Report back September 2021.

Update: Tracey Saunders (TS) advised she has had contact from two Shippers so far and there appears to be 2 scenarios where data is getting mismatched:

Scenario 1

Requests are being received for a bypass that is not recorded on Xoserve systems. TS added that all bypasses that were requested but not logged on Xoserve system appear to be from one Shipper. TS confirmed the Shipper is going to carry out further analysis.

Scenario 2

The list of bypasses do not match the list of bypass requests that the DNs have, this could be an error in the database from the Meter Asset Manager (MAM). TS advised there is analysis where Xoserve has a list of bypass information, but the DNs have not had a request. TS clarified she is currently awaiting further information to come back from the two Shippers.

TS noted that without the updated information, the analysis and outstanding action cannot progress further.

There followed some discussion as to where the issue may lie, and Martin Attwood (MA) joined the call to assist in discussions:

TS advised that out of 10 requests received, there are 10-meter points that do not match with Xoserve systems. DA asked if TS held the view that the reason for the discrepancy is because the MAM is inadvertently reporting the wrong meter point reference, which DA did not believe would be the case.

DA requested the meter point reference numbers in question and offered for CDSP can see if it is a common MAM. It was further noted that the RGMA file is very complex, and that the errors that are being noticed would require a whole new asset segment would need to be inserted, this could not be just an accidental flag.

It was clarified that the analysis conclusion so far is common to Cadent as well as Northern Gas Networks.

MA noted that it is unlikely that a wrong meter point is being updated as there is validation in UK Link to ensure that an MPRN is valid, and also that an update is being provided by the Registered Shipper .

MA offered his assistance with the analysis and will work with TS for follow one of the examples through. He added, if the bypass has failed because the record is wrong, he will be able to see that. It was agreed to track and trace one MPRN that has been granted approval.

Carried Forward

2.0 Consideration of Request

2.1 Review Further Analysis

Claire Louise Roberts (CLR) confirmed she is waiting on the outcome of the Shipper analysis which will determine if a UNC change is required.

RHa advised that Eric Fowler (EF) will be Chair for the October meeting who has a lot of background in this area.

MA advised that records that are currently showing as open bypass, PAFA have included this on their Risk Register and an update is due at the next PAC meeting, (12 October 2021).

CLR confirmed she will give more direction if there is any financial risk and suggested this may need an annual review.

MA advised he will follow up with PAFA to make sure the information will be provided.

No further update.

2.2 Review Data Cleansing Requirements

2.1. Meter By-Pass Analysis Update

No further discussion.

2.2. Data Cleansing

No further discussion.

2.3. Review of End-to-End Process

No further discussion.

3.0 Next Steps

Workgroup discussions will continue once the analysis from new action 0801 is received.

4.0 Any Other Business

None.

5.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
10:00 Thursday 28 October 2021	5pm 19 October 2021	Microsoft Teams	TBC
10:00 Thursday 25 November 2021	5pm 16 November 2021	Microsoft Teams	TBC
10:00 Thursday 13 December 2021	5pm 02 December 2021	Microsoft Teams	TBC

Action Table (as of 23 September 2021)

Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0801	26/08/21	1.3	Shippers to report back their findings from the track and trace exercise to see if there is any commonality. Report back September 2021	September 2021	Transporters/Shippers	Carried Forward