

UNC Distribution Workgroup Minutes
Monday 12 December 2022
via Microsoft Teams

Attendees		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	Xoserve
Emma Buckton	(EB)	Northern Gas Networks
Kathryn Adeseye	(KA)	Xoserve
Kundai Matiringe	(KM)	BU-UK
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: www.gasgovernance.co.uk/dist/121222

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: www.gasgovernance.co.uk/dist/121222

1. Introduction and Status Review

Rebecca Hailes (RH) welcomed everyone to the meeting and gave a brief overview of the scheduled items for discussion.

1.1. Approval of Minutes (24 and 29 November 2022)

The minutes from the previous Distribution Workgroup were approved.

1.2. Approval of late papers

RH advised Workgroup that the paper provided for agenda item 2 CSS REC Consequential Changes Update was submitted late. When asked, Workgroup agreed to consider the late paper.

1.3. Review Outstanding Actions

Action 0111: CDSP (DA) to provide an update to PAFA on the proposed solution and its challenges as outlined on slide 10 of the presentation provided at Workgroup on 24 November 2022.

Update: This has been completed.

David Addison (DA) noted that the Impact Assessment for REC Change 67 includes justification as to why it is important the change goes through. DA confirmed that there could be material consequences and provided Workgroup with a scenario:

Where there is a Daily Metered (DM) site where the registration has been missed and the shipper is unable to put gas into the system due to the Gemini ID not being created, this could cause material balancing activities that could be impacted at the OCM (On-the-day Commodity Market).

The Business Case for progressing the change in REC should be obvious, and CDSP have highlighted that.

DA and RH confirmed that PAFA will be discussing this risk at PAC. **Closed**

1.4. Industry Update from Ofgem

RH confirmed recent publication of the “Code Modification / Modification Proposals with Ofgem for decision - Expected publication dates timetable”, published 24 November 2022: <https://www.ofgem.gov.uk/publications/code-modificationmodification-proposals-ofgem-decision-expected-publication-dates-timetable> and noted the following updates:

RH noted that Ofgem have published their rejection decision for Modification 0806 - Change to Curtailment Trade Price Compensation in Section Q, which can also be found here: <https://www.gasgovernance.co.uk/0806>.

1.5. Pre-Modification discussions

None to discuss.

2. CSS REC Consequential Changes Update

DA described progress with regards to consideration related to the need for a UNC Modification for the missing message issue. He proposed a two-phase approach – whereby the Registrations were applied to UK Link systems following receipt of the Secured Active Notification proxy message from the Switching Operator (Phase 1), and then a further phase could be conducted to assess materiality and application of any invoicing adjustments (Phase 2).

For Phase 1 – application of Registrations – he considered there would be no need for a UNC Modification to apply these Registrations following UNCC’s confirmation in November that they had no objections to CDSP accepting these proxy messages to initiate Registration. For Phase 2, DA indicated that this had greater potential to require a Modification – either to insert an estimated Meter Reading on the CSS Registration Effective Date or to ensure that there was clarity regarding the User responsible for the period between the Registration becoming live in UK Link systems and CSS. He indicated that this Phase 2 could be conducted with less urgency given the materiality of this issue was relatively low.

3. Implications of the Energy Bill

RH advised she had no update to provide and asked if any participants could provide any information on the I&C version of the Energy Price Guarantee.

SM advised provided the following summary:

The Qualifying Financially Disadvantaged Customers' (QFDC) scheme has been running from 11 November 2022. There are two windows each month to claim the government discount.

The successor to the Energy Bill Relief Scheme (EBRS) post April 2023 is being discussed within BEIS where there is hope for a decision before Christmas and maybe Workshops in January 2023.

4. Workgroups

- 4.1. **0818– Releasing of unused capacity under a specific set of circumstances**
(Report to Panel 16 March 2023)
<https://www.gasgovernance.co.uk/0818>
- 4.2. **0808 – Reverse Compression**
(Report to Panel 19 January 2022)
<https://www.gasgovernance.co.uk/0808>
- 4.3. **0811S– Shipper Agreed Read (SAR) exceptions process**
(Report to Panel 15 December 2022)
<https://www.gasgovernance.co.uk/0811>
- 4.4. **0816S – Update to AQ Correction Processes – deferred to October 2022**
(Report to Panel 19 January 2023)
<https://www.gasgovernance.co.uk/0816>

5. Distribution Workgroup Change Horizon

Ellie Rogers (ER) provided a view of the Dashboard Report highlighting Modifications that are Distribution Workgroup specific and where they are in the delivery process for Central Systems.

ER drew attention to the following:

- XRN numbers have been added to the report.
- Modification 0696V - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs, has been added to the report
- Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems and Reporting Suspected Theft to Suppliers, implementation is now showing as TBC as there is a dependency on REC Code to send Theft Data which is not ready yet.

UNC Regulatory Change 2022 - 2023															
Delivery Type	Modification Reference	Modification Title	Modification Approval Date	2023											
				Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov
Major	MOD 651 XRN 4914	Changes to the Retrospective Data Update provisions	14 March 2019	To be confirmed											
	MOD 664VVS XRN 4990	Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4	15 July 2021	Feb-23											
	MOD 701 XRN 5186	Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs	27 May 2021	June-23											
	MOD 770FT XRN - NA	Amendments to legal text numbering for UNC Modification 0701	17th June 2021	June-23											
	MOD 779 XRN 5298	UNC Arrangements for the H100 Fife project (100% hydrogen)	18 November 2022	Feb-23											
	MOD 809S XRN 4992	Distribution of Last Resort Supplier Payment (LRSP) claims to include	30 November 2022	Feb-23											
Stand alone	MOD 710S XRN 5379	CDSP provision of Class 1 read service	15 October 2020	Mar-23											
CMS Rebuild Release	MOD 734S XRN 5236	Reporting Valid Confirmed Theft of Gas into Central Systems and Reporting Suspected Theft to Suppliers	17 February 2022	To be confirmed											
	MOD 810S XRN - NA	Amendment of Transportation Principal Document Section V 14.1.1 and Annex-V5 to reflect updated Theft of Gas Process	16 June 2022	To be confirmed											
N/A	MOD 0696V XRN 5187	Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs	Awaiting Ofgem Approval	Subject to approval											

Key

Firm date

Indicative date

To be confirmed

Delivered

Subject to Approval

Last updated date: 07/12/2022

6. Issues

None raised.

7. Any Other Business

7.1. NTS Exit Metering Issue (for consideration January 2023)

8. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 26 January 2023	5pm 17 January 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 23 February 2023	5pm 14 February 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 23 March 2023	5pm 14 March 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 27 April 2023	5pm 18 April 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 25 May 2023	5pm 16 May 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 22 June 2023	5pm 13 June 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 27 July 2023	5pm 18 July 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 24 August 2023	5pm 15 August 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 28 September 2023	5pm 19 September 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 26 October 2023	5pm 17 October 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Thursday 10:00 23 November 2023	5pm 14 November 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup
Monday 10:00 11 December 2023	5pm 30 November 2023	Microsoft Teams	Standard Agenda including any Modification Workgroups relating to Distribution Workgroup

Action Table (as of 12 December 2022)						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0111	24/11/22	2.0	CDSP (DA) to provide an update to PAFA on the proposed solution and its challenges as outlined on slide 10 of the presentation provided at Workgroup on 24 November 2022.	December 2022	CDSP (DA)	Closed

**UNC Workgroup 0808 Minutes
Reverse Compression
Monday 12 December 2022
via Microsoft Teams**

Attendees		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	Xoserve
Emma Buckton	(EB)	Northern Gas Networks
Joel Martin	(JM)	SGN
John Baldwin	(JB)	CNG Services Ltd
Kathryn Adeseye	(KA)	Xoserve
Kundai Matiringe	(KM)	BU-UK
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0808/121222>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 January 2023.

1.0 Introduction and Status Review

1.1. Approval of Minutes (24 November 2022)

The minutes from the 24 November 2022 meeting were approved.

1.2. Approval of Late Papers

There were no late papers to consider.

1.3. Review of Outstanding Actions

0111: Proposer Tim Davis (TD) to confirm there is no overlap or duplication with IGTAD (Independent Gas Transportation Arrangements Document).

Update: It was confirmed there has been no progress on this to date. When Nick King (NK) asked how this will move forward it was noted that the expectation is that the SGN lawyers would be looking at IGTAD, however, David Mitchell (DM) clarified that the lawyers are looking for a view from the Workgroup.

NK agreed to look at the cross-over between this Modification and IGTAD and report back to Workgroup with his findings.

Carried Forward

2.0 Amended Modification

Rebecca Hailes (RH) provided a brief walkthrough of the amendments made to the Modification (v3.0 dated 02 December 2022) which are based on Workgroup feedback from the November 2022 Workgroup meeting and include:

Please note these minutes do not replicate/include detailed content provided within the change-marked published version of the amended Modification, therefore it is recommended that the published change-marked Modification is reviewed in conjunction with these minutes. Copies of all papers are available at: www.gasgovernance.co.uk/0808.

- Clarification to the purpose of the Modification
- Updates to the Summary; Governance; Why Change and Relevant Objectives.

John Baldwin (JB) clarified that the updated wording in the purpose of the Modification would facilitate the current project between Cadent and IGT (Independent Gas Transporter), who have agreed to join two-pipes.

Solution

The Solution has been significantly amended and refers to the requirement of an Operating Agreement when an IGT Connected System supports gas flowing into a Distribution Network.

David Mitchell (DM), as Legal Text provider, advised he has completed a thorough review of the amendments to the Modification and has provided feedback to the Proposer which sets out a general set of UNC Business Rules to be included in the Modification. He noted there are quite a few changes required to the solution.

A detailed review of the feedback from SGN then followed:

DM noted that an IGT always has a single point of connection to the Network to avoid inefficient bypass.

Richard Pomroy (RP) noted that if the 4B Statement needs to be changed, Wales & West Utilities would need to change their Safety Case, this may also apply to other Networks.

RP suggested there needs to be a better understanding of what facilitation is required for the bio-methane injection, if it allows two connections to an IGT Network, unless it is very carefully carved out in UNC, it can leave it open to other occurrences that may not be considered desirable from a network point of view. Once it is in the UNC there is little that can be done.

Steve Mulinganie (SM) noted that the Modification is titled Reverse Compression, and that now Workgroup have got this far in terms of a solution, any deviation from Reverse Compression should be considered as a different Modification.

Joel Martin (JM) agreed and clarified this Modification should be finalised with the scope as intended.

DM proceeded to provide an overview of the suggested amendments and Business Rules, where there was specific interaction regarding particular points with the Workgroup, this has been captured within the minutes:

Business Rule 2:

JB offered his view and advised there must be an agreement between the IGT and the DNO (Distribution Network Operators). JM clarified there are two parts to this, the connections part in the 4B Statement to include Reverse Compression as a connections area and the enduring arrangements which will be the NERA (Network Exit and Re-entry Agreement)/Operating Agreement .

It was noted that, if IGTAD only references Exit that is the key question to address for NK as part of outstanding Action 0111.

DM emphasised that the term 'Entry' in this context is the existing gas going from one part of the network via piping and a compressor to another part of the network. It was suggested that to avoid confusion the terms Exit and Entry could be referred to as Leave and Re-join.

SM noted that if the existing wording is left in the Modification, (Exit and Entry), the Guidance Note will need to be very specific, he said there is the opportunity to write the Business Rules properly, for example changing the labels to 'leave and re-join'.

NK said that he would think the legal drafting will cross reference the 4B Statement with reference to IGTAD and IGTAD will have a reference to the 4B Statement.

Business Rule 3:

When asked if there is a Shrinkage Model that the IGTs (Independent Gas Transporter) produce at the moment, it was confirmed that the reference in IGTAD says "not calculated" .

SM noted that it would not be fair and equitable if the outcome is that a cost is passed through to the Shipper as any losses associated with this arrangement should be charged to the beneficiary of the arrangement, which is the IGT. He clarified that Shippers should not pick up any liability.

A Workgroup pParticipant asked how it would be known if any gas is lost as there is not supposed to be any metering associated with this arrangement. JM confirmed that the likelihood of any gas lost is unlikely but not impossible and that any gas lost or unaccounted for on an IGT site will be IGT Shrinkage.

Clare Manning (CM) advised that this was a subject at the recent IGT Workstream meeting where it was noted that IGT advised their shrinkage is zero and it is written into their Code.

Workgroup agreed to remove BR3 and stay silent on the matter.

Business Rule 4:

DM clarified this rule is making it clear there are no Transportation charges.

RP noted there will be a NERA in place, therefore, by virtue of that the gas is leaving and re-entering the DNO Network. If the gas is going through an IGT compressor, it is by definition leaving and re-entering the Network. He suggested this needs explanation in the Business Rules.

This concluded the review of the suggested Business Rules and DM then drew attention to some points of clarification which are highlighted within the feedback to the Proposer.

DM noted the Business Rules do need to drive the Legal Text and he is also looking for guidance from Workgroup as to where they should be placed in Code.

Referring to the changes for the wording Exit and Entry, JB said that throughout the Modification Entry and Exit are in virtually every paragraph and he is struggling to understand why they need changing to Leave and Re-join.

RP advised the concern is, if the Modification refers to gas entering and exiting and refers that the Shipper does not pay charges, the Lawyer could misinterpret this when drafting the Legal Text. The lawyer will see Exit/Entry and will interpret that charges apply.

It was also noted that without the suggested edits, if it goes out to consultation it could get referred back to Workgroup with new issues.

This concluded the review of the amended Modification.

3.0 Review of Legal Text

The Legal Text will be drafted once the Modification has finalised.

4.0 Completion of Workgroup Report

The Workgroup Report will be drafted once the Modification has finalised.

5.0 Next Steps

RH clarified the next steps to be:

- Proposer, Tim Davis, JB and DM to discuss the Modification amendments offline.
- Joint Office to request an additional 3-months beyond January 2023 to report to the April 2023 UNC Modification Panel.
- The Modification needs amendments with clear business rules and Workgroup need to review it with clear text.

6.0 Any Other Business

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Workgroup Programme
Thursday 10:00 26 January 2023	5pm 17 January 2023	Microsoft Teams	Standard Agenda

Action Table (as at 12 December 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0110	27/10/22	2.0	Proposer to make appropriate amendments to the Modification based on Workgroup discussions held 27 October 2022	Proposer	Closed
0111	24/11/22	2.0	Proposer (TD) and Nick King (NK) to confirm there is no overlap or duplication with IGTAD.	Proposer (TD)	Carried Forward

**UNC Workgroup 0811S Minutes
Shipper Agreed Read (SAR) exceptions process
Thursday 12 December 2022
via Microsoft Teams**

Attendees		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Emma Buckton	(EB)	Northern Gas Networks
Guv Dosanjh	(GD)	Cadent
Hursley Moss	HM	Cornwall Insight
Kathryn Adeseye	(KA)	Xoserve
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Field	(MF)	Sembcorp
Mark Jones	(MJ)	SSE
Oorlagh Chapman	(OC)	Centrica
Philip Kershaw	(PK)	CNG Services
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0811/121222>.

The Workgroup Report is due to be presented at the UNC Modification Panel on 15 December 2022.

1.0 Introduction and Status Review

Rebecca Hailes (RH) welcomed all to the meeting and confirmed the Workgroup Report is due to be reported to the December UNC Panel.

1.1. Approval of Minutes (24 November 2022)

The minutes from the meeting held on 24 November 2022 were approved.

1.2. Approval of Late Papers

A late paper relating to Agenda item 5.0 was provided by ER. Workgroup agreed to consider the paper.

1.3. Review of Outstanding Actions

No actions to consider.

2.0 Amended Modification

ER provided a view of the change marked Uniform Network Code Validation Rules v8.0 which will require UNCC Approval once the UNC Modification Panel approves the Modification for implementation.

ER explained the main updates to this document are related to the inner and outer tolerance checks that are applied to reads at the moment.

Workgroup agreed that this document should be appended to the Modification with the caveat that it is the most up to date at the time of publication.

2.1. Review of Legal Text

Richard Pomroy (RP) provided a brief walkthrough of the Legal Text changes which were shown in mark-up. The key changes are to the following sections of the Transportation Principal Document:

Section E - Daily Quantities, Imbalances and Reconciliation

Section - M Supply Point Metering

RP explained following discussion at the last Workgroup, amendments have been made.

The Proposer confirmed they are happy with the legal text and Workgroup agreed that it meets the intention of the solution.

3.0 Completion of Workgroup Report

In undertaking a detailed onscreen review of the draft Workgroup Report (v0.4), RH completed amendments in-line with the feedback provided by Workgroup Participants in attendance.

ER confirmed XRN5604 has been raised which will be assigned to Service Area 1 and 100% Shipper funded.

The Proposer, SM, thanked CDSP (ER) and Legal Text Provider (RP) for their help in getting the Modification to this point.

4.0 Next Steps

RH confirmed that the Workgroup Report will be submitted to UNC Modification Panel on Thursday 15 December 2022.

5.0 Any Other Business

None

6.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

No further Workgroup meetings planned.

Action Table (as at 12 December 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0110	27/10/22		SM to finalise and submit the Amended Modification to JO for publication	Proposer, SM	November 2022	Closed

**UNC Workgroup 0816S Minutes
Update to AQ Correction Processes
Monday 12 December 2022
via Microsoft Teams**

Attendees		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	Xoserve
Emma Buckton	(EB)	Northern Gas Networks
Kathryn Adeseye	(KA)	Xoserve
Kundai Matiringe	(KM)	BU-UK
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/121222>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 January 2023.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/121222>

1.0 Introduction and Status Review

1.1. Approval of Minutes (24 November 2022)

The minutes from the meeting held on 24 November 2022 were approved.

1.2. Approval of Late Papers

Rebecca Hailes (RH) advised the Legal Text material was received late on 08 December and Workgroup agreed to consider it.

1.3. Review of Outstanding Actions

Action 0111: Proposer (CM) to make amendments to the Modification based on Workgroup discussions held on Tuesday 29 November 2022.

Update: Amended Modification v3.0 was submitted 07 December 2022. **Closed**

Action 0211: Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel.

Update: This will be requested at UNC Modification Panel on 15 December 2022. **Carried Forward**

2.0 Amended Modification

RH noted the Modification was amended on 07 December 2022 and invited Clare Manning (CM) to address Workgroup with a brief overview of the amendments:

CM advised of the following:

- The square brackets have been removed throughout the Modification.
- CM confirmed she will email the Joint Office with regards to her not being able to provide a contact telephone number.
- There has been a change in the word 'consumption' to 'operation/use' to try and highlight this is an exceptions process and not BAU.
 - Steve Mulinganie (SM) suggested this should be 'operation and/or use'.

Legal Text

CM provided a brief walkthrough of the Legal Text changes which were shown in mark-up. The key changes will be made to *Section G – Supply Points, of the Transportation Principal Document*.

Workgroup reviewed the Legal Text and agreed that further clarification relating to Eligible Causes is required.

3.0 Issues and Questions from Panel

3.1. Consider materiality relating to billing impacts and whether the Modification continues to meet the Self-Governance criteria

This has been previously addressed.

4.0 Development of Workgroup Report

In undertaking a detailed onscreen review of the draft Workgroup Report (v0.2, dated 07 December 2022), RH completed amendments in-line with the feedback provided by those Workgroup Participants in attendance.

5.0 Next Steps

RH noted the next steps to be taken are as follows:

- Joint Office to request a Workgroup Report extension to February 2023 UNC Panel.
- Conclusion of the Workgroup Report

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 26 January 2022	5pm 17 January 2022	Microsoft Teams	Standard Agenda

Action Table (as at 12 December 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0111	29/11/22	2.0	Proposer (CM) to make amendments to the Modification based on Workgroup discussions held on Tuesday 29 November 2022	Proposer (CM)	January 2023	Closed
0211	29/11/22	2.0	Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel	Joint Office (RH)	January 2023	Carried Forward

UNC Workgroup 0818 Minutes
Releasing of unused capacity under a specific set of circumstances
Monday 12 December 2022
via Microsoft Teams

Attendees		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	Xoserve
Emma Buckton	(EB)	Northern Gas Networks
Kathryn Adeseye	(KA)	Xoserve
Kundai Matiringe	(KM)	BU-UK
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0818/121222>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 March 2023

Please note these minutes do not replicate/include detailed content provided within the Workgroup Report completion, therefore it is recommended that the published Workgroup Report is reviewed in conjunction with these minutes.

Copies of all papers are available at: www.gasgovernance.co.uk/0818/121222

1.0 Introduction and Status Review

1.1. Approval of Minutes (27 October 2022)

The minutes were approved.

1.2. Approval of Late Papers

No late papers to consider.

1.3. Review of Outstanding Actions

None

2.0 Amended Modification

TS provided a brief walkthrough of the amendments made to the Modification (v3.0 dated 02 December 2022) which are based on Workgroup feedback from the November 2022 Workgroup meeting and include:

- Workgroup felt it was not clear that the Modification is extremely limited in the number of sites it will apply to. Further clarification has been added to the Purpose of the Modification and the Why section.
- The questions raised by the Domestic and I&C Consumer Representatives have been copied into the Modification.
- System Impact – clarification that as only a limited number of sites are envisaged to be impacted, CDSP will manage it manually.

Workgroup considered the amendments and had no comments.

Legal Text Review

TS provided a walkthrough of the amendments made to the Draft Legal Text which will make changes to *Transportation Principal Document Section B – System Use and Capacity Annex B-3* and explained additional clarifications have been put in to align to the challenges made in the November Workgroup meeting.

RH highlighted some typographical errors which TS will ensure are updated in the final legal text.

Workgroup considered the amendments to the Legal Text and agreed it meets the intent of the solution.

3.0 Consider Initial Representations

The commentary and Proposer and Workgroup responses for the Initial Representations have been inserted into the Modification.

4.0 Completion of Workgroup Report

In undertaking a detailed onscreen review of the draft Workgroup Report (v0.4, dated 12 December 2022), RH completed amendments in-line with the feedback provided by Workgroup Participants in attendance.

TS confirmed her aspiration that the Workgroup Report is submitted to the January 2023 UNC Modification Panel.

The Workgroup completed the consumer impacts table, discussed the Relevant Objectives and RH recorded the Proposer and Workgroup's comments.

5.0 Next Steps

RH confirmed the Workgroup Report will be submitted to the UNC Modification Panel on 19 January 2023.

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
No further meetings			

Action Table (as at 12 December 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0110	27/10/22	1.3	Workgroup to review Northern Gas Networks response to the Initial Representations made.	Workgroup	Closed
0210	27/10/22	1.3	All Shippers: Any Shippers that wish to know if they have any sites in the SPOR process are to request it from Tracey Saunders direct: trsaunders@northerngas.co.uk	All Shippers	Closed