

Agenda

UNC Offtake Arrangements Workgroup

10.00am Monday 09 February 2023

via Teams: 0203 443 9666, Conference ID 386 841 061#

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Item	Topic	Lead	Category
1. Introduction and Status Review		Chair	Approval
1.1.	Approval of Minutes (16 January 2023)	Chair	Discussion
1.2.	Approval of Late Papers	Chair	Discussion
1.3.	Review of Outstanding Actions	Chair	Discussion
2. Significant Measurement Error Update EM011 - Thornton Curtis MTA		Cadent (DR)	Information
2.1.	Update on significant Measurement Errors ITE Report (s)		
3. Significant Measurement Error Update EA018 – Royston Measurement Error		Cadent (DR)	Information
3.1.	Update on significant Measurement Error		
4. Measurement Error Notification Guidelines Review (UNCC Request)		Chair	Discussion
4.1.	End-to-end process		
4.2.	Communications		
5. Network Initiatives (periodic updates)		DNs	Information
6. Pre-Modification Discussions		Chair	Discussion
7. Workgroups			
7.1.	Modification 0829S - Updates to the Supplemental Agreement Amendments Process (Report to Panel 18 May 2023) https://www.gasgovernance.co.uk/0829	Cadent (SS)	Discussion
7.2.	Modification 0834S - Inclusion of the “Process for the Update and Retention of Shared Site Drawings” as a Subsidiary Document within the Offtake Arrangements Document (Report to Panel 20 April 2023) https://www.gasgovernance.co.uk/0834	National Grid (SR)	Discussion
8. Any Other Business		Chair	Discussion
9. Diary Planning		Chair	Information

Action Table (as of 16 January 2023)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
1001(c)	26/10/22	1.3	Workgroup Participants to review and consider the outcome of the external audit (when available) and take forward any recommendations for changes to the Reporting Guidelines.	Workgroup Participants	TBC	Carried forward
1002	26/10/22	1.3	(linked with action 1001) Joint Office (EF) to add agenda item for January Meeting 'Update of actions to identify Meter Errors' due – Jan. '23	Joint Office (EF)	TBC	Carried forward
1003 (b)	26/10/22	5.1	Cadent (DR) to provide feedback on how the Cadent Audit process will be shared and communicated between all the Networks.	Cadent (DR)	February 2023	Carried forward
1004	26/10/22	5.1	(linked with action 1003 (b)) All Networks to conduct an audit of the meter point process and share findings.	All Networks	February 2023	Carried forward
1005 (a)	26/10/22	5.1	Cadent (DR) to provide the scope for the auditing exercise to OAW.	Cadent (DR)	February 2023	Carried forward
0101	16/01/23		Cadent to coordinate a full review, with all GDNs, of the Measurement Error Notification Guidelines Document and provide suggestions of updates to this Workgroup.	Cadent (SS)	May 2023	Pending

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UNC Workgroup 0829S

Updates to the Supplemental Agreement Amendments Process

10:00am Thursday 09 February 2023

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Please Note: This meeting will be considered during the Offtake Arrangements Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 16 February 2023.

Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (16 January 2023)	Chair	Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Information
2. Reconsideration of Business Rules		Proposer (SS)	Discussion
3. Review further considerations		Proposer (SS)	Discussion
4. Amended Modification		Proposer (SS)	Discussion
5. Development of Workgroup Report		Chair	Discussion
6. Next Steps		Chair	Information
7. Any Other Business		Chair	Discussion
8. Diary Planning		Chair	Information

Action Table (as of 16 January 2023)

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Reporting Date	Status Update
			No outstanding actions			

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UNC Workgroup 0834S

Inclusion of the “Process for the Update and Retention of Shared Site Drawings” as a Subsidiary Document within the Offtake Arrangements Document

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The Workgroup Report is due to be presented to the UNC Modification Panel by 20 April 2023.*

Item	Topic	Lead	Category
1.	Outline of Modification <i>Proposer to explain the rationale for raising the Modification and the intended outcome, and any specific areas that the Workgroup needs to address.</i>	Proposer (SR)	Information
2.	Initial Discussion	Chair	Discussion
	2.1. Issues and Questions from Panel	Chair	Discussion
	2.1.1. Is there a consequential impact on Shippers?	Chair	Discussion
	2.2. Initial Representations	Chair	Discussion
	2.3. Terms of Reference (https://www.gasgovernance.co.uk/0834)	Chair	Information
3.	Next Steps	Chair	Information
4.	Any Other Business	Chair	Discussion
5.	Diary Planning	Chair	Information