PAC Actions from Previous Meetings					
Ref	*Date*	*Minute Ref*	*Action*	*Owner*	*Update to June 2022 Meeting*
PARR 0402	12/04/22	2.2	CDSP to inform members of the PC4 monthly read performance split by meter/equipment type.	CDSP (FC)	See table below.
PAC0202	15/02/22	2.5	Reference Meter By-Passes with an 'Open' flag status – CDSP (MA) to engage with the Meter Owners and their respective CAMs for the remaining 37 sites where there is an 'Open' status flag in order to ascertain whether these can be resolved.	CDSP (MA)	By-Pass status corrections for one further meter has been completed during past month. As of 10th June'22, 16 of these meters remain flagged as having an 'Open' By-Pass. Engagement continues in an attempt to make further progress.
PARR 0501	17/05/22	2.1	Reference Shipper Performance Improvement Plans - PAFA (SU) to draft a strawman on further guidance for new Shippers to consider when embarking on a Performance Improvement Plan.	PAFA (SU)	Update: CDSP (Correla) Reads team are drafting this guidance (rather than PAFA), work still ongoing. Request reassignment to CDSP and carry forward to July meeting.

PAC Actions from Previous Meetings					
Ref	*Date*	*Minute Ref*	*Action*	*Owner*	***Update to June 2022 Meeting***
PAC0502	17/05/22	3.2	Reference DDP Update – 9 Backlog User Stories BER Development – Correla (FC/DN) to look to provide an update on the potential BER development aspects including initial cost benefit analysis and potential ranking order.	Correla (FC/DN)	Pending Update due 14/06/22
PACSW 0502	24/05/22	3.0	Performance Assurance Matrix - CDSP/PAFA to consider the Shipper Transfer Read Performance for PC2-PC4 sites and provide a view on what should be incorporated into the reporting.	CDSP/ PAFA	Transfer readings can be the first read for many months or years and help to close off the position for the losing shipper. Obtaining and submitting a reading within the window can be more efficient that trying to agree a read between parties later. We recommend that this measure is part of the "balanced scorecard" – ultimately this is PAC's decision.

PAC Actions from Previous Meetings					
Ref	*Date*	*Minute Ref*	*Action*	*Owner*	***Update to June 2022 Meeting***
PACSW 0503	24/05/22	3.0	Performance Assurance Matrix – CDSP/PAFA to provide a view on Shipper Transfer Read performance in terms of being a Transporter responsibility for PC1 sites.	CDSP/ PAFA	While actual read provision is a Transporter obligation, there are Shipper dependencies e.g. Meter Asset accuracy and gaining agreement for site access. Ultimately PAC's choice as to whether this measure forms part of the "balanced scorecard" approach.
PACSW 0507	24/05/22	5.0	Provision of real time data – Correla (NC) to confirm if PC4 Meter Read Performance Reports can be run later (closer to PAC meeting dates) to allow consideration of more recent data.	Correla (NC)	Data is not currently sent across to DDP from UKLink until the read window has closed. This would need changes to the data transfer files and to the user interfaces, so would need a clear User Story and general industry support (due to the confusing messages that it could give i.e. poorer performance until all reads load)
PACSW 0507	24/05/22	6.0	PAFA (AJ) to speak to Fiona Cottam on whether Workshops are outside the current scope of the PAFA contract and about the suitability of PARR Reports.	PAFA (AJ)	FC response: A comprehensive review of the PARR definitions is not in PAFA's current scope. CDSP recommendation is that PAC agrees the objectives, scope and timescales for this review so that we can ask PAFA to quote for the additional service.

Comparison of read performance between "Smart" and "Standard" (split available in Data Discovery Platform) for Class 4 Monthly Read sites – *Updated to include April 2022*

Performance Month	Expected Reads	"Smart" Performance	"Standard" Performance	Overall Performance
January 2022	145,000	27.4%	67.4%	45.9%
February 2022	1,017,000	53.9%	57.7%	54.4%
March 2022	2.8m	61.2%	64.9%	61.6%
April 2022	5.4m	69.9%	55.5%	68.7%

Steadily increasing number of "expected reads" was due to the ongoing update to Meter Read Frequency to Monthly as part of UNC Mod 0692S Implementation, which ran from 21 Jan 2022 to 14 April.