

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 18 April 2023

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Friday 06 April 2023

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence, note of Alternates, quoracy status	Chair	Information
1.2.	Approval of Minutes (14 March 2023)		Approval
1.3.	Approval of Late Papers		Approval
1.4.	Review of Outstanding Actions		Information
2. PAC Performance Escalation Update Meeting 11:00 – 11:30		Chair / PAFA	Confidential Session
3. Monthly Performance Assurance Review Items			
3.1.	PARR Report Review – Shipper Performance Analysis	PAFA	Discussion
3.1.1.	Down Trending Performance	PAFA	Approval
3.1.2.	Performance Improvement Plans Letter	PAFA	Approval
3.2.	Risk & Issues Register Update	PAFA	Information
3.3.	Transporter Performance Monitoring	PAFA	Discussion
3.3.1.	Measurement Errors		
4. Matters for Committee Attention			
4.1.	Confidentiality Letters	Chair	Approval
4.2.	PAC Terms of Reference / Membership		Approval
4.3.	PAC Membership Renewal		Discussion
4.4.	Performance Assurance Techniques		
5. Update on Potential Changes to Performance Assurance Reporting and PARR			
5.1.	Review of New Modifications	ALL CDSP	Discussion
5.2.	Consider Requirements for Modifications 0734 / 0811 / 0816S / 0819		
6. Any Other Business			
6.1.	CDSP Contract Manager Attendance at May's PAC Meeting	Chair	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

7. Key Messages	Chair	Information
8. Diary Planning	Chair	Information

PAC Action Table (as of 14 March 2023)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC1207	13/12/22	2.5	PAFA (PR) to request DNs to review and update data in the Measurement Error Register for a minimum 5 years, to enable PAC to have an accurate risk calculation.	PAFA (PR)	Carried Forward Update April 23
PAC0301	14/03/23	1.4	<i>Reference PAC Published documentation</i> – PAFA (AJ) to consider how best to migrate the Workplan & Budget to the new 0674V cycle and to also review the value of retaining the PAFA Introduction presentation.	PAFA (AJ)	Pending
PAC0302	14/03/23	1.4	<i>Reference PAC Published documentation</i> – All PAC Members to review the current set of published documentation (especially the Workplan and Budget) on the main PAC web page and provide views at the April 2023 meeting.	All	Pending
PAC0303	14/03/23	3.1	<i>Reference Shippers Down Trending for 3 Months or more</i> – PAFA (AJ/PR) to draft a letter for consideration at the April 2023 PAC meeting.	PAFA (AJ/PR)	Pending
PAC0304	14/03/23	3.1.1	<i>Reference PIP Closure Letters for Shippers</i> – PAFA (AJ/PR) to draft a PIP closure letter for consideration at the April 2023 PAC meeting	PAFA (AJ/PR)	Pending
PAC0305	14/03/23	5.2.1	<i>Reference Consider Requirements for 0811</i> – CDSP (ER) agreed to review reporting requirements and provide an update at the April 2023 PAC meeting.	CDSP (ER)	Pending
PAC0306	14/03/23	5.2.2	<i>Reference Consider Requirements for 0812R</i> – Joint Office (KE) to provide a response to the Distribution Workgroup (DWG) Chair ahead of the next DWG meeting.	Joint Office (KE)	Pending

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