

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 16 February 2021

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 08 February 2021.

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	
1.4.	Approval of Minutes (06 January 2021 and 12 January 2021)		Approval
1.5.	Approval of Late Papers		Approval
2. Monthly Performance Assurance Review Items			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Review of Outstanding PARR Actions	PAFA (SR/SU)	Information
2.3.	PAC Escalation Process (Performance and Anonymity) Update	PAFA (SU)	Discussion
2.4.	Risk & Issues Register Update	PAFA (JW)	Discussion
2.5.	AQ at Risk Update *	CDSP (FC)	Discussion
2.6.	Market Breaker Read Analysis Update	CDSP (FC)	Discussion
2.7.	Open / Meter by-pass Update *	CDSP (FC)	Information
2.8.	Covid-19 Updates *	CDSP (FC)	Information
2.8.1.	Isolations Update	CDSP (FC)	Information
2.8.2.	Other Updates	CDSP (FC)	Information
2.8.3.	Impact of COVID-19 on GB Non-Domestic Shippers (PC4)	PAFA (SR)	Discussion
3. PAC Performance Escalation Meeting 11:00 – 12:00		Chair / PAFA / Ofgem	Confidential Session
4. Matters for Committee Attention			
4.1.	Sites with No Meter Read at Line in the Sand (potential risk flagged by AUGÉ)	Chair	Discussion
4.2.	PAC/PAFA Access to Data / Dedicated Sprint Planning Update	CDSP (DN)	Information
4.3.	PAC Budget Spend Update	CDSP (FC)	Information
4.4.	Theft of Gas Update (information only)	Chair	Information

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4.5. Standards of Service Liabilities Report (information only)	Chair	Information
5. Update on Potential Changes to Performance Assurance Reporting and PARR		
5.1. PAFA Industry Meeting Update	PAFA (JW)	Information
5.2. Modification 0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4.	Chair	Information
5.3. Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
5.4. Modification 0691S - CDSP to convert Class 2, 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	Chair	Information
5.5. Modification 0730V - COVID-19 Capacity Retention Process	Chair	Information
5.6. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
5.7. Any Other changes	Chair	Information
6. Review of Outstanding Actions	Chair	Information
7. Any Other Business		
7.1. Offtake Meter Performance Report Update (Action 1208)	DN (LB)	Information
8. Next Steps		
8.1. Key Messages	Chair	Information
9. Diary Planning	Chair	Information

PAC Action Table (as at 12 January 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions:					
PARR Dec 01	14/12/20	2.1	PAFA to issue letters to the six Shippers who have failed to comply with the requirements of submitting NDM Sample data. A refreshed report should be run in February for closer monitoring of the situation.	PAFA (SR)	Carried Forward
PARR Dec 02	14/12/20	2.1	CDSP/CAMs to investigate why Shippers are struggling to submit NDM Sample data and provide feedback to the PAC on the issue	Xoserve CAMs PAFA (SR)	Carried Forward
PARR Jan 01	12/01/21	2.1	CDSP to analyse the movement of sites between Product Class 3, Product Class 4 Monthly and Product Class 4 Annually.	Xoserve (FC)	Pending

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PARR Jan 02	12/01/21	2.1	PAFA to contact Tallinn and confirm that they have been granted an extension of three months and request the information PAC require in relation to the extension.	PAFA	Pending
PARR Jan 03	12/01/21	2.1	PAFA to contact Bratislava informing them of the details for the February PAC meeting which they are required to attend.	PAFA	Pending
PAC Actions 2020:					
PAC 1208	14/02/20	6.1	DNs (LB) to confirm which month the Yearly Offtake Meter Report will be provided to PAC.	DN (LB)	Pending
PAC 0101	12/01/21	2.7	Xoserve (MA) to explained what cross checks and done for Meter By-pass consumption.	Xoserve (MA)	Pending
PAC 0102	12/01/21	2.7	Xoserve (MA) to identify the number of sites where there is an Open Meter By-Pass and evidence of consumption to allow theses to be investigated.	Xoserve (MA)	Pending
PAC 0103	12/01/21	2.7	Xoserve (MA) provide an Age profile for all Open Meter By-Pass sites.	Xoserve (MA)	Pending
PAC 0104	12/01/21	2.7	Xoserve (MA) to provide a summary explanation of how a Meter By-Pass should work.	Xoserve (MA)	Pending
PAC 0105	12/01/21	2.7	PAFA (SR) to prepare a review mod proposal to kick off industry review for bypass.	PAFA (SR)	Pending

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