

## Agenda

### UNC Performance Assurance Committee (PAC)

**09:00 Tuesday 16 March 2021**

**via Microsoft Teams**

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by  
**5pm on Monday 08 March 2021.**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	
1.4.	Approval of Minutes (16 February, 03 & 09 March 2021)		Approval
1.5.	Approval of Late Papers		Approval
<b>2. Monthly Performance Assurance Review Items</b>			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Review of Outstanding PARR Actions	PAFA (SR/SU)	Information
2.3.	PAC Escalation Process (Performance and Anonymity) Update	PAFA (SU)	Discussion
2.4.	Risk & Issues Register Update	PAFA (JW)	Discussion
2.5.	AQ at Risk Update *	CDSP (FC)	Discussion
2.6.	Open / Meter by-pass Update *	CDSP (FC)	Information
2.7.	Covid-19 Updates *	CDSP (FC)	Information
2.7.1.	Isolations Update	CDSP (FC)	Information
2.7.2.	Other Updates	CDSP (FC)	Information
2.7.3.	Xoserve Defect 64142 Update	CDSP (FC)	Information
2.7.4.	Impact of COVID-19 on GB Non-Domestic Shippers (PC4)	PAFA (SR)	Discussion
2.7.5.	Covid-19 Isolation Flag	Gazprom (LS)	Discussion
<b>3. PAC Performance Escalation Meeting 11:00 – 12:00</b>		Chair / PAFA / Ofgem	Confidential Session
<b>4. Matters for Committee Attention</b>			
4.1.	PAC/PAFA Access to Data / Dedicated Sprint Planning Update	CDSP (DN)	Information
4.2.	Performance Issues Impacting the Success of Faster Switching	Centrica (OC)	Information
4.3.	PAC Budget Spend Update	CDSP (FC)	Information
4.4.	Theft of Gas Update (information only)	Chair	Information

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4.5. Standards of Service Liabilities Report (information only)	Chair	Information
4.6. CDSP Update on PAFA Procurement	CDSP (FC)	Information
<b>5. Update on Potential Changes to Performance Assurance Reporting and PARR</b>		
5.1. PAFA Industry Meeting Update	PAFA (JW)	Information
5.2. Modification 0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4.	Chair	Information
5.3. Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
5.4. Modification 0691S - CDSP to convert Class 2, 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	Chair	Information
5.5. Modification 0730V - COVID-19 Capacity Retention Process	Chair	Information
5.6. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
5.7. Any Other changes	Chair	Information
<b>6. Review of Outstanding Actions</b>	Chair	Information
<b>7. Any Other Business</b>	Chair	Information
<b>8. Next Steps</b>	Chair	Information
8.1. Key Messages	Chair	Information
<b>9. Diary Planning</b>	Chair	Information

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**PAC Action Table (as at 16 February 2021)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>PARR Report Actions:</b>					
<b>PAC Actions 2020:</b>					
PAC 0201	16/02/21	2.1	<i>Reference Meter Read Performance 2020 Overview – Xoserve (FC) &amp; PAFA (SR) to investigate and provide a view on how Shipper actions might be contributing to the issue, and how the report might be enhanced going forward (% of total portfolio etc.).</i>	Xoserve (FC) & PAFA (SR)	<b>Pending</b>
PAC 0202	16/02/21	2.7	<i>Reference ‘Open’ By-Pass with progressive readings’ – Xoserve (MA) to investigate the 107 sites where consumption is evident and engage with the relevant shippers concerned and provide feedback at a future meeting.</i>	Xoserve (MA)	<b>Pending</b>
PAC 0203	16/02/21	4.2	<i>Reference Dedicated Sprint Planning - Joint Office (RH) to write out to PAC Members regarding Sprint 2 &amp; 3 Workshop meetings and to allocate suitable meeting dates.</i>	Joint Office (RH)	<b>Pending</b>
PAC 0204	16/02/21	4.3	<i>Reference ‘PAC Budget Spend’ – Xoserve (FC) to consider how best to fund any new PAC reporting provisions going forward and extend the current £100k provision to £125k for 2021/22.</i>	Xoserve (FC)	<b>Pending</b>

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