

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 15 March 2022

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 07 March 2022

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	
1.4.	Approval of Minutes (15 February 2022)		Approval
1.5.	Approval of Late Papers		Approval
2. Monthly Performance Assurance Review Items			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Review of Outstanding PARR Actions	PAFA (RC/SU)	Information
2.3.	Risk & Issues Register Update	PAFA (RC)	Discussion
2.4.	Measurement Error Risk Update	Chair	
2.4.1.	EM009 – Alrewas EM MTD Update		Discussion
2.5.	Open / Meter by-pass Update *	Correla (MA)	Information
3. Matters for Committee Attention			
3.1.	GB Energy Crisis Update	Chair	Information
3.2.	DDP Update	Correla (KK)	Information
3.3.	PAC Budget and Spend Update	Correla (FC)	Information
3.4.	Standards of Service Liabilities Report (information only)	Chair	Information
3.5.	Strategic Workshop Update	PAFA (RC)	Information
3.6.	Annual Review	PAFA (RC)	Information
4. Update on Potential Changes to Performance Assurance Reporting and PARR			
4.1.	Request 0763R – Review of Gas Meter By-Pass Arrangements	Chair	Information
4.2.	Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
4.3.	Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

4.4. Request 0778R – Gas Vacant Sites Process review	Chair	Information
4.5. Request 0781R – Review of the Unidentified Gas process	Chair	Information
4.6. Modification 0782 – Creation of Independent AUGÉ Assurer (IAA) role	Chair	Information
4.7. Request 0783R – Review of AQ Correction Processes	Chair	Information
4.8. Any Other changes	Chair	Information
5. Review of Outstanding Actions	Chair	Information
6. Any Other Business		
6.1. Suggested Update to Publication of WAR Band and NDM Sample Reports	Correlá (FC)	Discussion
7. Next Steps	Chair	Information
7.1. Key Messages	Chair	Information
8. Diary Planning	Chair	Information

PAC Action Table (as at 15 February 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions 2022:					
PARR 0201	15/02/22	2.1	<i>Reference Contact “Reykjavik” to close performance plan for PC1 and thank them for their efforts - PAFA (SU) to speak to Shipper about the two new sites in PC2 requiring ‘data loggers’ and clarifying whether the sites are in the correct product class.</i>	PAFA (SU)	Pending 15/03/22
PARR 0202	15/02/22	2.1	PAFA (SU) to obtain resolution dates for Shipper “Praia” on when they expect to achieve UNC target by, including incremental milestones.	PAFA (SU)	Pending 15/03/22
PARR 0203	15/02/22	2.1	PAFA (SU) to liaise with Shipper “Seoul” informing them that any non-communicating SMART meters where reads are not able to be obtained should be moved into PC4.	PAFA (SU)	Pending 15/03/22
PARR 0204	15/02/22	2.1	PAFA (SU) to contact “Warsaw” and offer them support (via the CDSP) in providing meter readings for the two outstanding meters.	PAFA (SU)	Pending 15/03/22

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PARR 0205	15/02/22	2.1	PAFA (SU) to bring an update to the PAC once "Tallinn" have no sites remaining on their portfolio.	PAFA (SU)	Pending 15/03/22
PAC Actions 2021/22:					
PAC1202	14/12/21	4.4	<i>Reference UNC Modification 0734S</i> – Xoserve (ER) to provide a draft PARR including expected implementation timeline for consideration at the 18 January 2022 PAC meeting.	Xoserve (ER)	Carried Forward Update due 15/03/22
PAC0102	18/01/22	2.3	To investigate the Meter Read Factors and provide an update at the 15 February 2022 meeting.	PAFA (SU/RC)	Carried Forward Update due 15/03/22
PAC0103	18/01/22	2.6	To investigate an Industry engagement session in September/October following the August Carve out session.	PAFA (RC)	Carried Forward Update due 15/03/22
PAC0104	18/01/22	3.2	To breakdown the Backlog User stories from a costing, timeline, development, and potential other barriers perspective.	CDSP (KK)	Carried Forward Update due 15/03/22
PAC0201	15/02/22	2.3	PAFA (RC) to investigate the new additions to the PC1 market to ascertain whether there was a correlation between these sites and a drop in Read Performance.	PAFA (RC)	Pending Update due 15/03/22
PAC0202	15/02/22	2.5	<i>Reference Meter By-Passes with an 'Open' flag status</i> – CDSP (MA) to engage with the Meter Owners and their respective CAM's for the remaining 37 sites where there is an 'Open' status flag in order to ascertain whether these can be resolved.	CDSP (MA)	Pending Update due 15/03/22
PAC0203	15/02/22	3.2	<i>Reference XRN5321 Progress Update – SAR Process Report Provision</i> – CDSP (KK) to double check with CDSP / Xoserve colleagues whether there are any potential issues associated to adoption of an open-ended SAR process based approach.	CDSP (KK)	Pending Update due 15/03/22

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PAC0204	15/02/22	3.5	<i>Reference Strategic Workshop Mission Statement & Future Regime Changes document</i> – PAFA (RC) to prepare a draft document for PAC Members to agree (ex. Committee meeting) prior to formal publication / distribution.	PAFA (RC)	Pending Update due 15/03/22
PAC0205	15/02/22	3.5	<i>Reference Strategic Workshop 2</i> – Joint Office (RH/MB) to look to set up a 2 nd Workshop meeting to take place before 01 April 2022, if possible.	Joint Office (RH/MiB)	Pending Update due 15/03/22
PAC0206	15/02/22	5.1	<i>Reference Isolated Sites with Progressive Reads</i> – CDSP (NC) to write to the 7 largest Shippers involved and offer assistance in resolving their issues and to also investigate how many of these reads are progressive reads following previous estimated reads.	CDSP (NC)	Pending Update due 15/03/22

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC