

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 15 February 2022

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 07 February 2022

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	
1.4.	Approval of Minutes (18 January 2022)		Approval
1.5.	Approval of Late Papers		Approval
2. Monthly Performance Assurance Review Items			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Review of Outstanding PARR Actions	PAFA (RC/SU)	Information
2.3.	Risk & Issues Register Update	PAFA (RC)	Discussion
2.4.	Measurement Error Risk Update	Chair	
2.4.1.	EM009 – Alrewas EM MTD Update		Discussion
2.5.	Open / Meter by-pass Update *	Correla (MA)	Information
3. Matters for Committee Attention			
3.1.	GB Energy Crisis Update	Chair	Information
3.2.	Dedicated Sprint Planning Update	Correla (KK)	Information
3.3.	PAC Budget and Spend Update	Correla (FC)	Information
3.4.	Standards of Service Liabilities Report (information only)	Chair	Information
3.5.	Strategic Workshop Update	PAFA (RC)	Information
4. Update on Potential Changes to Performance Assurance Reporting and PARR			
4.1.	Request 0763R – Review of Gas Meter By-Pass Arrangements	Chair	Information
4.2.	Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
4.3.	Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
4.4.	Request 0778R – Gas Vacant Sites Process review	Chair	Information

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4.5. Request 0781R – Review of the Unidentified Gas process	Chair	Information
4.6. Modification 0782 – Creation of Independent AUGÉ Assurer (IAA) role	Chair	Information
4.7. Request 0783R – Review of AQ Correction Processes	Chair	Information
4.8. Any Other changes	Chair	Information
5. Review of Outstanding Actions	Chair	Information
6. Any Other Business		
6.1. Suggested Update to Publication of WAR Band and NDM Sample Reports	Correlá (FC)	Discussion
7. Next Steps	Chair	Information
7.1. Key Messages	Chair	Information
8. Diary Planning	Chair	Information

PAC Action Table (as at 18 January 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions 2022:					
PAC Actions 2021/22:					
PAC1001	12/10/21	2.1	<i>Reference PC4 Monthly Read Performance</i> – Correlá (FC) to look to report on the number of sites being moved from PC4 Annual to PC4 Monthly and the associated rollout timelines.	Correlá (FC)	Carried Forward Update due 15/02/22
PAC1106	16/11/21	5.1	<i>Reference Class 1 Isolations</i> – Correlá (NC) to look to liaise with the CAMs for the four (4) Shipper organisations with the largest number of isolations to identify a suitable way forward in resolving the issue.	Correlá (NC)	Carried Forward Update due 15/02/22
PAC1202	14/12/21	4.4	<i>Reference UNC Modification 0734S</i> – Xoserve (ER) to provide a draft PARR including expected implementation timeline for consideration at the 18 January 2022 PAC meeting.	Xoserve (ER)	Carried Forward Update due 15/02/22
PAC1203	14/12/21	5.	<i>Reference PC4 Monthly Read Performance</i> – Correlá (FC) to investigate whether there will be a window after receipt of the AQ Notification (.NRL file) that a site must be updated to Monthly read for the Shipper to make the update themselves, before the CDSP's automatic	Correlá (FC)	Carried Forward Update due 15/02/22

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			processes run, and report back to the 18 January 2022 PAC meeting.		
PAC0101	18/01/22	2.1	PAFA SU/RC to include in the Shipper Performance Improvement Plans graphs the months when each SoLR was awarded.	PAFA (SU/RC)	Pending Update due 15/02/22
PAC0102	18/01/22	2.3	PAFA RC to investigate the Meter Read Factors and provide an update at the 15 February 2022 meeting	PAFA (SU/RC)	Pending Update due 15/02/22
PAC0103	18/01/22	2.6	PAFA (RC) to investigate an Industry engagement session in September/October following the August Carve out session.	PAFA (RC)	Pending Update due 15/02/22
PAC0104	18/01/22	3.2	Correla (KK) to breakdown the Backlog User stories from a costing, timeline, development, and potential other barriers perspective.	Correla (KK)	Pending Update due 15/02/22

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