

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 14 December 2021

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 06 December 2021

Short notice items are in italics

** indicates where the material is expected to be provided late*

| Item | Topic | Lead | Category |
|---|---|-------------------|-------------|
| 1. Introduction | | | |
| 1.1. | Apologies for absence | | |
| 1.2. | Note of Alternates | | Information |
| 1.3. | Quoracy Status | Chair | |
| 1.4. | Approval of Minutes (12 October & 16 November 2021) | | Approval |
| 1.5. | Approval of Late Papers | | Approval |
| 2. Monthly Performance Assurance Review Items | | | |
| 2.1. | Annual Review 2021 Outputs | PAFA (RC) | Approval |
| 2.2. | Gas Performance Assurance Portal Update | PAFA (RC) | Information |
| 2.3. | PARR Report Review - Dashboard update | PAFA (SU) | Discussion |
| 2.4. | Review of Outstanding PARR Actions | PAFA (RC/SU) | Information |
| 2.5. | Risk & Issues Register Update | PAFA (RC) | Discussion |
| 2.6. | Measurement Error Risk Update | Chair | Discussion |
| 2.6.1. | EM009 – Alrewas EM MTD Update | | Discussion |
| 2.7. | Open / Meter by-pass Update * | Correla (MA) | Information |
| 3. Matters for Committee Attention | | | |
| 3.1. | GB Energy Crisis Update | Chair | Information |
| 3.2. | Dedicated Sprint Planning Update | Correla (KK) | Information |
| 3.3. | PAC Budget and Spend Update | Correla (FC) | Information |
| 3.4. | Standards of Service Liabilities Report (information only) | Chair | Information |
| 4. Update on Potential Changes to Performance Assurance Reporting and PARR | | | |
| 4.1. | Industry Meeting Update | Chair / PAFA (RC) | Information |
| 4.2. | Request 0763R – Review of Gas Meter By-Pass Arrangements | Chair | Information |
| 4.3. | Modification 0674 - Performance Assurance Techniques and Controls | Chair/MB | Information |

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|---|-------|-----------------------------|
| 4.4. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems | Chair | Information |
| 4.5. Request 0778R – Gas Vacant Sites Process review | Chair | Information |
| 4.6. Request 0781R – Review of the Unidentified Gas process | Chair | Information |
| 4.7. Modification 0782 – Creation of Independent AUGE Assurer (IAA) role | Chair | Information |
| 4.8. Request 0783R – Review of AQ Correction Processes | Chair | Information |
| 4.9. Any Other changes | Chair | Information |
| 5. Review of Outstanding Actions | Chair | Information |
| 6. Any Other Business | Chair | Information |
| 7. Next Steps | Chair | Information |
| 7.1. Key Messages | Chair | Information |
| 8. Diary Planning | Chair | Information |

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PAC Action Table (as at 16 November 2021)

| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
|-----------------------------|--------------|------------|---|-------------------|--|
| PARR Report Actions: | | | | | |
| PAC Actions 2020/21: | | | | | |
| PAC1001 | 12/10/21 | 2.1 | <i>Reference PC4 Monthly Read Performance</i> – Correla (FC) to look to report on the number of sites being moved from PC4 Annual to PC4 Monthly and the associated rollout timelines. | Correla (FC) | Carried Forward Update due February 2022 |
| PAC1002 | 12/10/21 | 2.1 | <i>Reference PC4 Monthly Read Performance</i> – Correla (KK) to investigate whether the PAFA can have access to the month-by-month data within the DDP system. | Correla (KK) | Carried Forward Update due 14/12/21 |
| PAC1005 | 12/10/21 | 2.4 | <i>Reference Possible Strategy Workshop</i> – ALL PAC Members to look to provide a view on whether Strategic Workshops would be appropriate, and if so, what agenda items they would like to add (including what would lie within PAC’s remit). | All PAC Members | Carried Forward Update due 14/12/21 |
| PAC1008 | 12/10/21 | 6.2 | Joint Office (PG) to request that the UNC Request 0778R Workgroup provides a regular (monthly) progress update to the PAC going forward. | Joint Office (PG) | Carried Forward Update due 14/12/21 |
| PAC1009 | 12/10/21 | 6.3 | <i>Reference Accuracy of Data in Relation to Isolated Sites</i> - Correla (FC) to investigate the AUGÉ findings with a view to providing an update at the 16 November 2021 PAC meeting. | Correla (FC) | Carried Forward Update due 14/12/21 |
| PAC1101 | 16/11/21 | 2.1 | <i>Reference Shipper Performance Observations</i> - PAFA (SU/RC) to monitor the movement of sites for Tallinn and Bratislava to the new Shipper codes, the impact on read performance and AQ at risk. Analysis of sites under the old | PAFA (SU/RC) | Pending Update due 14/12/21 |

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| | | | Shippers to be brought to the 14 December 2021 PAC meeting. | | |
| PAC1102 | 16/11/21 | 2.1 | <i>Reference NDM Sample Data: October Submission - PAFA (SU/RC) to liaise with the Demand Estimation team at Xoserve/Correla and Wellington to request submission in line with the obligations in Modification 0654S 'Mandating the provision of NDM Sample Data'.</i> | PAFA (SU/RC) | Pending Update due 14/12/21 |
| PAC1103 | 16/11/21 | 2.6 | <i>Reference By-Pass Flag and Status Updates - PAFA (RC) and Correla (MA) to provide a comparison of the risk associated with meters on 'Open' by-pass for November 2020 and November 2021.</i> | PAFA (RC) & Correla (MA) | Pending Update due 14/12/21 |
| PAC1104 | 16/11/21 | 2.6 | <i>Reference Shipper Consumption Adjustment Validation – Correla (MA) to investigate what validation processes are followed and thereafter provide an update to the 0763R 'Review of Gas Meter By-Pass Arrangements' Workgroup.</i> | Correla (MA) | Pending Update due 14/12/21 |
| PAC1105 | 16/11/21 | 3.3 | <i>Reference Workgroup Report Template – Joint Office (RH) to consider adding a new sub section question (possibly within Section 6) within the Workgroup Report template to 'cover' capturing any potential PAC Monitoring Role impacts.</i> | Joint Office (RH) | Pending Update due 14/12/21 |
| PAC1106 | 16/11/21 | 5.1 | <i>Reference Class 1 Isolations – Correla (NC) to look to liaise with the CAMs for the four (4) Shipper organisations with the largest number of isolations to identify a suitable way forward in resolving the issue.</i> | Correla (NC) | Pending Update due 14/12/21 |
| PAC DDP Sprint Actions 2020/21: | | | | | |
| PAC DDP 0701 | 13/07/21 | 5.2 | <i>Reference DDP Review Requirements – Correla (KK) to look to set up and additional Sprint meeting for September 2021.</i> | Correla (KK) | Carried Forward Update due 14/12/21 |
| PAC Extraordinary Actions 29 July 21: | | | | | |

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| New Action 0701 (extra) | 29/07/21 | 2. | CDSP to ascertain the cost/resource level required to continue the current PAC/PAFA BAU activities and circulate this to PAC Members as soon as possible. | CDSP | Carried Forward Update due 14/12/21 |
| New Action 0702 (extra) | 29/07/21 | 2. | CDSP/PAFA to estimate the cost/resource level likely over the next 12-18 months for PAC/PAFA activities, extrapolating from the current BAU activities. | CDSP/ PAFA | Carried Forward Update due 14/12/21 |

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