

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 14 September 2021

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 06 September 2021

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	
1.4.	Approval of Minutes (17 August 2021)		Approval
1.5.	Approval of Late Papers		Approval
2. Monthly Performance Assurance Review Items			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Review of Outstanding PARR Actions	PAFA (RC/SU)	Information
2.3.	Risk & Issues Register Update	PAFA (RC)	Discussion
2.4.	Measurement Error Risk Update		Discussion
2.4.1.	EM009 – Alrewas EM MTD Update	Chair	
2.4.2.	SE007 – Isle of Grain Update		
2.4.3.	Wales North UIG Error Update		
2.5.	Open / Meter by-pass Update *	Correla (MA)	Information
3. PAC Performance Escalation Meeting 11:00 – 12:00		Chair / PAFA / Ofgem	Confidential Session
4. Matters for Committee Attention			
4.1.	PAC/PAFA Access to Data / Dedicated Sprint Planning Update	Correla (KK)	Information
4.2.	Read Performance Issues relating to Meter Asset & Meter Attribute Misalignment	Correla (KK)	Information
4.3.	PAC Budget and Spend Update	Chair/Correla (FC)	Information
4.4.	Standards of Service Liabilities Report (information only)	Chair	Information
4.5.	Annual Review 2021 Update	PAFA (RC)	Approval
5. Update on Potential Changes to Performance Assurance Reporting and PARR			
5.1.	PAFA Industry Meeting Update	PAFA (RC)	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

5.2. Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
5.3. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
5.4. Any Other changes	Chair	Information
6. Review of Outstanding Actions	Chair	Information
7. Any Other Business	Chair	Information
8. Next Steps	Chair	Information
8.1. Key Messages	Chair	Information
9. Diary Planning	Chair	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PAC Action Table (as at 17 August 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions:					
PAC Actions 2020/21:					
PAC 0602	15/06/21	2.4.1	<i>Reference Orifice Plate Data Provisions</i> – Joint Office (RH) to request OP overview data from all Gas Transporters.	Joint Office (RH)	Carried Forward Update due 14/09/21
PAC 0706	13/07/21	3.5	<i>Reference PAFA Future Projects</i> – PAFA (AJ) and Correla (FC) to consider the immediate issues presented and provide options for mitigation or resolution. Update to be given at August PAC meeting.	PAFA (AJ) & Correla (FC)	Carried Forward Update due 14/09/21
PAC 0707	13/07/21	6.1	<i>Reference Confirmation of the Transporter User Representation Appointment Period</i> – Joint Office (RH) to check and confirm whether and how Transporter Representatives are appointed for a 2 year period.	Joint Office (RH)	Carried Forward Update due 14/09/21
PAC 0801	17/08/21	2.1	PAFA (AJ) to issue Bratislava with a letter inviting them to the 14 September 2021 PAC meeting.	PAFA (AJ)	Pending
PAC 0802	17/08/21	2.4.3	<i>Reference the WWU Wales North LDZ Metering Error</i> – Correla (FC) to consider where best to highlight the D+5 validation aspects and impacts (e.g the Demand Estimation Portal perhaps).	Correla (FC)	Pending
PAC 0803	17/08/21	3.2	<i>Reference Meter Serial Number Rejections</i> – Xoserve (ER) to look to clarify whether ‘fuzzy’ matching system functionality was completely removed as part of the Project Nexus delivery, or whether any remains, and if so, what processes still utilise it.	Xoserve (ER)	Pending

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PAC 0804	17/08/21	5.1	Reference <i>SHIPPER EVALUATION CASE Bratislava</i> – Joint Office (EF/RH) to provide a copy of the Joint Office email correspondence with Bratislava to the PAFA.	Joint Office (EF/RH)	Pending
PAC 0805	17/08/21	6.1	Reference the <i>Performance Assurance Framework Administrator – Annual Review and Feedback Request 2021</i> – All parties to look to provide comments / feedback (inc. commentary on the questions) to the PAFA via email by the end of August 2021 at the very latest.	All parties	Pending
PAC DDP Sprint Actions 2020/21:					
PAC DDP 0701	13/07/21	5.2	Reference <i>DDP Review Requirements</i> – Correlá (KK) and Joint Office (RH) to look to set up and additional Sprint meeting for September 2021.	Correlá (KK) & Joint Office (RH)	Carried Forward Update due 14/09/21
PAC Extra-ordinary Actions 29 July 21:					
New Action 0701 (extra)	29/07/21	2.	CDSP to ascertain the cost/resource level required to continue the current PAC/PAFA BAU activities and circulate this to PAC Members as soon as possible.	CDSP	Carried Forward Update due 14/09/21
New Action 0702 (extra)	29/07/21	2.	CDSP/PAFA to estimate the cost/resource level likely over the next 12-18 months for PAC/PAFA activities, extrapolating from the current BAU activities.	CDSP/PAFA	Carried Forward Update due 14/09/21

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC