

Agenda

UNC Performance Assurance Committee (PAC)

09:30 Tuesday 11 May 2021

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Friday 30 April 2021

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	
1.4.	Approval of Minutes (13 April 2021)		Approval
1.5.	Approval of Late Papers		Approval
2. Monthly Performance Assurance Review Items			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Review of Outstanding PARR Actions	PAFA (SR/SU)	Information
2.3.	Risk & Issues Register Update	PAFA (JW)	Discussion
2.4.	Measurement Error (<i>EM009 - Alrewas EM MTD</i>) Update	Cadent (SS)	Discussion
2.5.	Measurement Error (<i>SE007 – Isle of Grain</i>) Update	Chair	Discussion
2.6.	AQ at Risk Update *	Correla (FC)	Discussion
2.7.	Open / Meter by-pass Update *	Correla (FC)	Information
2.8.	Covid-19 Updates *	Correla (FC)	Information
2.8.1.	Isolations Update	Correla (FC)	Information
2.8.2.	Other Updates	Correla (FC)	Information
3. Matters for Committee Attention			
3.1.	PAC/PAFA Access to Data / Dedicated Sprint Planning Update	Correla (KK)	Information
3.1.1.	Future Progress Considerations	Correla (KK)	Information
3.2.	Performance Issues Impacting the Success of Faster Switching	Centrica (OC)	Information
3.3.	PAC Budget Spend Update	Correla (FC)	Information
3.4.	Theft of Gas Update (information only)	Chair	Information
3.5.	Standards of Service Liabilities Report (information only)	Chair	Information
3.6.	CDSP Update on PAFA Procurement	Correla (FC)	Information
		Correla (FC)	Approval

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

3.7. Performance Assurance Report Registers Proposal		
4. Update on Potential Changes to Performance Assurance Reporting and PARR		
4.1. PAFA Industry Meeting Update	PAFA (JW)	Information
4.2. Modification 0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4.	Chair	Information
4.3. Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
4.4. Modification 0691S - CDSP to convert Class 2, 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	Chair	Information
4.5. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
4.6. Any Other changes	Chair	Information
5. Review of Outstanding Actions	Chair	Information
6. Any Other Business	Chair	Information
6.1. Modification 0760 – Introducing the concept of derogation for Net Zero innovation into Uniform Network Code (UNC)	Chair	Information
7. Next Steps	Chair	Information
7.1. Key Messages	Chair	Information
8. Diary Planning	Chair	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PAC Action Table (as at 13 April 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions:					
			None.		
PAC Actions 2020/21:					
PAC 0401	13/04/21	2.3	<i>Reference the Risk & Issues Register on Huddle</i> – All PAC Member to consider and provide views / comments (inc. any potentially new issues) ahead of the 11 May 2021 PAC meeting.	PAC Members	Pending
PAC 0402	13/04/21	5.1	<i>Reference the 106 MPRs with a status of 'Open' By-Pass with progressive readings</i> – Corella (MA) to look to provide additional (more detailed) supporting evidence of what was identified during investigations.	Correlia (MA)	Pending
PAC 0403	13/04/21	6.2	<i>Reference Market Outgoing File Flow Issues</i> - Correlia (FC) to provide an update on what issues have been identified and any resolution actions to be undertaken / recommended.	Correlia (FC)	Pending
PAC DDP Sprint Actions 2020/21:					
PAC DDP 0301	03/03/21	2.3	<i>Reference DDP-399</i> – Xoserve (KK) to look to develop a 'User Story' for the 2 nd phase.	Xoserve (KK)	Pending
PAC DDP 0302	03/03/21	2.3	<i>Reference DDP-198</i> - PAFA (SU) to look to provide a list of which reports require additional filters adding for consistency purposes.	PAFA (SU)	Pending
PAC DDP 0303	03/03/21	2.3	<i>Reference DDP-193</i> - Xoserve (KK) to look to expand DDP-193 to include DDPs 166 and 192 elements, especially aspects of the Meter Read Validity Report requirements.	Xoserve (KK)	Pending

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PAC DDP 0304	03/03/21	2.3	<i>Reference DDP-177 - Xoserve (KK) to look to expand DDP-382 to include AMR aspects.</i>	Xoserve (KK)	Pending
PAC DDP 0305	03/03/21	2.3	<i>Reference DDP-191 - Xoserve (KK) and PAFA (SU/JW) to undertake offline discussions around the possible combining of DDPs 190 and 191.</i>	Xoserve (KK) & PAFA (SU/JW)	Pending
PAC DDP 0306	03/03/21	2.3	<i>Reference DDP Review Requirements - Joint Office (RH) to look to set up and additional Sprint meeting for April 2021.</i>	Joint Office (RH)	Pending
PAC DDP 0307	09/03/21	2.	<i>Reference DDP-163 – Correlá (KK) to clarify what information is already available within the PARR suite and then provide a recommendation as to whether this issue can be removed.</i>	Correlá (KK)	Pending
PAC DDP 0308	09/03/21	2.	<i>Reference DDP-168 – Correlá (KK) to expand requirement to include the auto change of Conversion Factors in addition to monitoring those that require manual calculation & updating - this will require reassessment of development scope.</i>	Correlá (KK)	Pending
PAC DDP 0309	09/03/21	2.	<i>Reference DDP-185 – Correlá (KK) and (AH) to consider how best to tweak the wording for this issue to better reflect requirements.</i>	Correlá (KK)	Pending
PAC DDP 0310	09/03/21	2.1	<i>Reference Change of Supplier / Replacement Reads - Correlá (KK) & Centrica (OC) to consider the actual requirements and how these might impact upon the budgetary requirements that fall outside of XRN4876.</i>	Correlá (KK) & Centrica (OC)	Pending

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC