

## Agenda

### UNC Offtake Arrangements Workgroup

**10:00 Thursday 08 December 2022**

**via Teams: 0203 443 9666, Conference ID 386 841 061#**

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Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>		Chair	Approval
1.1.	Approval of Minutes (26 October 2022)	Chair	Discussion
1.2.	Approval of Late Papers	Chair	Discussion
1.3.	Review of Outstanding Actions	Chair	Discussion
<b>2. Pre-Modification Discussions</b>		TBC	Discussion
<b>3. Significant Measurement Error Update EM011 - Thornton Curtis MTA</b>		Cadent (DR)	Information
3.1.	Update on appointment of ITEs		
<b>4. Significant Measurement Error Update EA018 – Royston Measurement Error</b>		Chair	Discussion
4.1.	Update on significant Measurement Error	Cadent (DR)	Discussion
<b>5. Measurement Error Notification Guidelines Review (UNCC Request)</b>		Chair	Discussion
5.1.	End-to-end process	DNs	Discussion
5.2.	Communications	DNs	Discussion
<b>6. Any Other Business</b>		Chair	Discussion
6.1.	Network Initiatives (periodic updates)	DNs	Information
<b>7. Diary Planning</b>		Chair	Information

Time/Date	Paper Publication Deadline	Venue	Programme
10:00 Thursday 08 December 2022	5pm 30 November 2022	Microsoft Teams	<ul style="list-style-type: none"> <li>Review of Audit processes</li> <li>ITE investigation progress/update</li> </ul>
13:00 Monday 16 January 2023	5pm 06 January 2023	Microsoft Teams	Measurement Error Notification Guidelines Review
10:00 Thursday 09 February 2023	5pm 01 February 2023	Microsoft Team	Measurement Error Notification Guidelines Review

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0302	23/03/22	3.0	E.ON Energy (CS) to provide further analysis, <u>if possible</u> , on the potential impact of gas price fluctuations for Measurement Errors.	E.ON Energy (CS)	October 2022	<b>Carried Forward</b>
1001	26/10/22	1.3	Workgroup Participants to review and consider the outcome of the external audit (when available) and take forward any recommendations for changes to the Reporting Guidelines.	Workgroup Participants	November 2022	<b>Pending</b>
1002	26/10/22	1.3	Joint Office (EF) to add agenda item for January Meeting 'Update of actions to identify Meter Errors' due – Jan. '23	Joint Office (EF)	November 2022	<b>Pending</b>
1003	26/10/22	5.1	Cadent (DR) to provide feedback on how the Cadent Audit process will be shared and communicated with all the Networks.	Cadent (DR)	November 2022	<b>Pending</b>
1004	26/10/22	5.1	All Networks to conduct an audit of the meter point process and share findings.	All Networks	November 2022	<b>Pending</b>
1005	26/10/22	5.1	Cadent (DR) to provide the scope for the auditing exercise to be discussed with the Networks.	Cadent (DR)	November 2022	<b>Pending</b>