

Agenda

UNC Governance Workgroup Agenda

10:00 Wednesday 22 February 2021

via Teams: 0203 443 9666, Conference ID 667 277 218#

[Click here to join the meeting](#)

Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (22 January 2020)	Chair	Discussion
1.2.	Modifications with Ofgem	Ofgem	Information
1.3.	Review of Outstanding Actions	All	Discussion
1.4.	Pre-Modification discussions	Proposer(s)	Discussion
2. Workgroups			
2.1.	0676R – Review of Gas Transporter Joint Office Arrangements (Report to Panel 18 March 2021) https://www.gasgovernance.co.uk/0676	Chair / Proposer	Discussion
2.2.	0741S - Updating specific gender references to neutral terms (Report to Panel 15 April 2021) www.gasgovernance.co.uk/0741		
3. BEIS/Ofgem Energy Codes Governance Review		Chair	Discussion
4. Review and Development of Issues Log		Chair	Discussion
5. Any Other Business		Chair	Discussion
6. Diary Planning		Chair	Information

Action Table (as at 22 January 2020)

Recommend Close all actions due to age (all over 12 months old)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1104	04/11/19	8.0	Joint Office (PG) to review the use of pre-meeting briefs by JO meeting Chairs.	Joint Office (PG)	Recommend Close
1105	04/11/19	8.0	Joint Office (PG) to review whether they can publish consolidated minutes for Workgroups with more than one Modification.	Joint Office (PG)	Recommend Close
1201	02/12/19	2.0	Joint Office (RH) to explore Webex and Skype as possible options for holding meetings.	Joint Office (RH)	Recommend Close
1202	02/12/19	5.0	Xoserve (Fiona Cottam) as CDSP to provide update on DESC (Joint Office to email FC this action)	Xoserve (FC)	Recommend Close
1203	02/12/19	5.0	Xoserve (Fiona Cottam) as CDSP to provide update on PAC (Joint Office to email FC this action)	Xoserve (FC)	Recommend Close
0101	22/01/20	8.0	Joint Office (RH) to send out BEIS consultation to the industry.	Joint Office (RH)	Recommend Close
0301	30/03/20	1.0	Joint Office (LOS) to a) check and confirm Workgroup quoracy rules and whether the Director of ICOSS in his capacity can represent other Shipper members and b) clarify the rules for alternates.	Joint Office (LOS)	Recommend Close

Agenda

UNC Workgroup 0676R Agenda
10:00 Wednesday 22 February 2021
via Teams: 0203 443 9666, Conference ID 667 277 218#

[Click here to join the meeting](#)

Please Note: This meeting will be considered during the Governance Workgroup.

The Workgroup Report is due to be presented to the UNC Modification Panel by 18 March 2021

Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (22 January 2021)	All	Discussion
1.2.	Review of Outstanding Actions	All	
2. Development of Request Workgroup Report		Chair	Discussion
3. Next Steps		Chair	Information
4. Any Other Business		Chair	Discussion
5. Diary Planning		Chair	Information

Action Table (as at 22 January 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0703	30/07/19	2.0	All parties to provide any additional feedback to the Joint Office in relation to what topics should be covered during the Joint Office Engagement Day and/or the Joint Office annual report	ALL	Carried Forward
0704	30/07/19	4.0	Joint Office (PG) to further enhance the Critical Friend process for use by the Joint Office and Proposers.	Joint Office (PG)	Carried Forward
0705	30/07/19	5.0	Transporters and GT's to consider what could be provided in relation to Legal Text consideration and costs; segregated by level of expertise; junior or senior Lawyer, Paralegal, etc.	Transporters/GT's	Carried Forward
1101	04/11/19	2.0	Joint Office to review the timeline; location and order of Panel and Workgroup Meetings and Committees	Joint Office PG; RH	Carried Forward
1104	04/11/19	2.0	Joint Office to request an extension at UNC Panel to March 2020 for this Request Modification 0676R.	Joint Office RH	Carried Forward
0101	22/01/20	2.0	PG and AJ/PR to consider way forward to address current separation of administration arrangements and governance between UNC and IGT-UNC and to put forward short and long term solutions.	Joint Office PG and AJ/PR	Pending
0102	22/01/20	2.0	Joint Office (RH/MBJ) to broaden the scope of Modification 0676R and amend the ToR and SM to submit an updated Modification.	Joint Office (RH/MBJ)	Pending
0103	22/01/20	2.0	Joint Office (RH) to review rules around late paper submission and Workgroup Managers to review timelines for Management Information for each of them for later papers. Key differentiation could be in papers for information and papers for decision.	Joint Office (RH)	Pending
0104	22/01/20	2.0	Joint Office (RH) to review adding additional industry meetings to its events diary.	Joint Office (RH)	Pending
0105	22/01/20	2.0	Joint Office (RH) will provide some suggestions for the Workgroup to review.	Joint Office (RH)	Pending

Action Table (as at 22 January 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0106	22/01/20	2.0	Joint Office (RH) will review contents of Solutions section including sub heading for Business Rules.	Joint Office (RH)	Pending
0107	22/01/20	2.0	Joint Office (RH) to consider whether a change or new code service is required and how this can be reflected.	Joint Office (RH)	Pending
0108	22/01/20	2.0	Joint Office (MB) to review this option and options on how to implement this item.	Joint Office (MB)	Pending
0109	22/01/20	2.0	JGAC/other parties to bring proposal regarding the budget/cost of provision of legal text.	JGAC or any other parties	Pending
0110	22/01/20	2.0	Joint Office (RH) to liaise with Jon Dixon at Ofgem regarding the cost of operating the Joint Office compared with other Code Administrators or Code Managers.	Joint Office (RH)	Pending
0111	22/01/20	2.0	GTs to compare assumptions about Joint Office costs in GD1 allowances to actual cost incurred over price control period.	Gas Transporters	Pending

Agenda

UNC Workgroup 0741S Agenda
Updating specific gender references to neutral terms
10:00 Wednesday 22 February 2021
via Teams: 0203 443 9666, Conference ID 667 277 218#

[Click here to join the meeting](#)

*Please Note: This meeting will be considered during the Governance Workgroup.
 The Workgroup Report is due to be presented to the UNC Modification Panel by 15 April 2021*

Item	Topic	Lead	Category
1. Outline of Modification	<i>Proposer to explain the rationale for raising the Modification and the intended outcome, and any specific areas that the Workgroup needs to address.</i>	E.ON (SMcS)	Information
2. Initial Discussion	2.1. Issues and Questions from Panel	Chair	Discussion
	2.2. Initial Representations	Chair	Discussion
	2.3. Terms of Reference (www.gasgovernance.co.uk/0741)	Chair	Information
3. Next Steps		Chair	Information
4. Any Other Business		Chair	Discussion
5. Diary Planning		Chair	Information