

Agenda

DSC Contract Management Committee

10:00 Wednesday 19 April 2023

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Minutes (15 th March 2023)		Approval
1.5.	Approval of Late Papers		Approval
1.6.	Review of Outstanding Actions		Discussion
2. Approvals			
3. Business Plan Updates			
3.1.	BP updates	CDSP (JR)	Information
3.2.	Centrica Dispute	Chair	Discussion
3.3.	Efficiency Review	CDSP (JR)	Information
4. Class 1 Read Service			
4.1.	Procurement Exercise – Modification 0710	CDSP (ER)	Information
5. Monthly Contract Management Report			
5.1.	KPM Update*	CDSP (<i>TBC</i>)	Information
5.2.	KPM – Customer Relationship Survey Results	CDSP (<i>TBC</i>)	July 2023
5.3.	Monthly Contract Management Reports	CDSP (DS)	Information
5.4.	Xoserve Incident Summary	CDSP (PW)	Information
5.5.	Issue Management Dashboard	CDSP (MD)	Information
5.6.	GRDA Reporting	CDSP (DA)	Information
5.7.	Customer Change KVI Results	CDSP (RT)	Information
6. Information Security Update		CDSP (LW)	May 2023
7. Financial Information		CDSP (JMa)	May 2023
8. Business Continuity Plan		CDSP (LW)	May 2023
9. Contract Assurance Audit		CDSP (HH)	May 2023
10. Key Committee Updates			
10.1.	DSC Change Management Committee	CDSP (RT)	Information
10.2.	REC updates to DSC	CDSP (DA)	Information

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Contract

11. Any Other Business 11.1. CMS Update	CDSP (RC)	Information
12. Recap of decisions made during meeting	CDSP (DS)	Information
13. Diary Planning	Chair	Information

Action Table (as of 15 March 2023)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0101a	18/01/23	1.6	CDSP (DT) to provide confirmation of the plan for engagement with Stakeholders going forward.	CDSP (DT)	February 2023 April 2023	Carried Forward
0101b	18/01/23	1.6	CDSP (DT) to provide confirmation of the process for appointing a Shipper Nominated Director to the Committee.	CDSP (DT)	February 2023 April 2023	Carried Forward
0201	14/02/23		<i>Dispute - Charging Statement for the period 1st April 2022 – 31st March 2023 (Version 2)</i> Xoserve (JMc/DT) to review the Budget and Charging Methodology rules (4.9.1 and 4.9.2) and bring back draft wording to the Committee to review	Xoserve (JMc/DT)	March 2023 April 2023	Carried Forward