

Agenda

DSC Contract Management Committee

10:00 Wednesday 17 May 2023

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Late Papers		Approval
1.5.	Approval of Minutes (10 April 2023)		Approval
1.6.	Review of Outstanding Actions		Discussion
2. Approvals			None this month
3. Business Plan Updates			
3.1.	BP updates	CDSP (JR)	Information
3.2.	Centrica Dispute	Chair	Discussion
3.3.	Efficiency Review	CDSP (JR)	Information
4. Monthly Contract Management Report			
4.1.	KPM Update*	CDSP (<i>TBC</i>)	Information
4.2.	KPM – Customer Relationship Survey Results	CDSP (<i>TBC</i>)	July 2023
4.3.	Monthly Contract Management Reports	CDSP (AC)	Information
4.4.	Xoserve Incident Summary	CDSP (PW)	Information
4.5.	Issue Management Dashboard	CDSP (MD)	Information
4.6.	GRDA Reporting	CDSP (DA)	Information
5. Information Security Update		CDSP (LW)	Information
6. Financial Information		CDSP (JMa)	Information
7. Business Continuity Plan		CDSP (LW)	Information
8. Contract Assurance Audit		CDSP (HH)	Information
9. Key Committee Updates			
9.1.	DSC Change Management Committee	CDSP (RT)	Information
9.2.	REC updates to DSC	CDSP (DA)	Information

10. Any Other Business		
10.1. CMS Update	CDSP (JW)	Information
10.2. UNC User Representatives Appointment Process	Chair	Information
11. Recap of decisions made during meeting	CDSP (AC)	Information
12. Diary Planning	Chair	Information

DSC Contract Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0101a	18/01/23	1.6	CDSP (DT) to provide confirmation of the plan for engagement with Stakeholders going forward.	CDSP (DT)	May 2023	Carried Forward
0101b	18/01/23	1.6	CDSP (DT) to provide confirmation of the process for appointing a Shipper Nominated Director to the Committee.	CDSP (DT)	May 2023	Carried Forward
0401	19/04/23	3.2	CDSP (JMc) to raise the Change Proposal for the proposed Budget and Charging Methodology amendments to be made for submission to the DSC Change Management Committee.	CDSP (JMc) to	May 2023	Pending
0402	19/04/23	11.2	CDSP (ES) to investigate DCC Enrolled Meter tolerances and report back to this Committee	CDSP (ES)	May 2023	Pending